



OREGON ASSOCIATION OF MUNICIPAL RECORDERS
BOARD MEETING - ZOOM
January 24, 2024

BOARD MEMBERS:	TITLE	ATTENDING
Nanci Sandoval, CMC, Umatilla	President	Present
Kayla Duddy, CMC, Redmond	1 st Vice President	Present
Scott Stauffer, CMC, Milwaukie	2 nd Vice President	Present
Alex McHaddad, Sodaville	Treasurer	Present
Christie Teets, Molalla	Secretary	Present
Karin Johnson, MMC, Independence	Imm. Past President/Non-Voting	Present
Lisa Scholl, MMC, St. Helens	Region I Director	Absent
Nicole Madigan, Milwaukie	Region II Director	Absent
Gloria Tucker, CMC, Port of Newport	Region III Director	Present
Melanie Masterfield, Sutherlin	Region IV Director	Absent
Cindy Hughes, CMC, Eagle Point	Region V Director	Present
Jennifer Gray, Hood River	Region VI Director	Absent
Karen Howton, CMC, Island City	Region VII Director	Present

E-MEETING CALLED TO ORDER:

President Nanci Sandoval, Umatilla, called the OAMR Board Meeting of January 24, 2024, to order at 1:05 p.m. Roll was called for OAMR Board Members, and the meeting continued.

BOARD REPORTS

- a. Kayla Duddy, CMC, Redmond - 1st Vice President, had nothing to add.
- b. Scott Stauffer, CMC, Milwaukie – 2nd Vice President, had nothing to add.
- c. Alex McHaddad, Sodaville – Treasurer, shared that there has been some difficulty obtaining credit card authority when becoming the new Treasurer. He thanked Kayla Duddy, Redmond, for her assistance in getting things finalized. Treasurer McHaddad also addressed members confusion over annual dues. The amount due is \$80 per member, and submissions have been in the amount of \$75. Treasurer McHaddad asked former Treasurer Thompson advice on how to go about receiving the remaining amount due. Melissa Thompson, Rockaway Beach, suggested an email or phone call to each member requesting to resolve the shortage.
- d. Christie Teets, Molalla - Secretary, had nothing to add.
- e. Lisa Scholl, MMC, St. Helens - Region I Director (absent)
- f. Nicole Madigan, Milwaukie - Region II Director (absent)
- g. Gloria Tucker, CMC, Port of Newport - Region III Director, had nothing to add.
- h. Melanie Masterfield, Sutherlin - Region IV Director (absent)
- i. Cindy Hughes, CMC, Eagle Point - Region V Director, had nothing to add.
- j. Jennifer Gray, Hood River - Region VI Director (absent)
- k. Karen Howton, CMC, Island City - Region VII Director, had nothing to add.

COMMITTEE UPDATES

a. Nominating Committee – Christie Teets, Molalla

Nominating Committee Chair Teets announced Declaration of Candidacy deadlines for the September 2024 Elections. The deadline is currently set for June 10, 2024, in order to enter candidate submissions into the Summer Newsletter. She also requested help from the group in getting the word out. President Sandoval stated that the Declaration of Candidacy would be a great item for our social media platforms.

b. Publications Committee – Gloria Tucker, Port of Newport

Publications Committee Chair Tucker provided a Board Report discussing the need for a professional photographer for the OAMR Annual Conference. Chair Tucker located a photographer in Pendelton, providing ease for them to travel to our venue. The Publication Committee is requesting \$600 to hire a professional photographer for banquet photos at the Annual Conference.

MOTION: Scott Stauffer, Milwaukie, moved to reallocate funds from Contingency to the Conference Committee Budget for \$600 for photographer needs, seconded by Karen Howton, Island City. Motion passed unanimously.

Chair Tucker questioned whether it was alright to proceed with informing the photographer, or if First Vice President Duddy would like to wait until the Conference Committee Meeting. First VP Duddy stated that she would contact Chair Tucker via email with the committee's decision.

MOTION: Alex McHaddad, Sodaville, moved to amend the motion upon waiting for the outcome of the Conference Committees' decision, seconded by Kayla Duddy, Redmond. Motion passed unanimously.

BUSINESS

a. November 6, 2023, Minutes

Secretary Christie Teets, Molalla, presented the November 6, 2023 minutes to the Board for approval. Secretary Teets noted an error on Page 3 of the Minutes, where "p.m." had been typed twice and indicated that she would correct the error. Laural Casey, Oak Lodge, requested that the spelling of her name be corrected from Laurel to Laural, Secretary Teets thanked her and acknowledged the request.

MOTION: Scott Stauffer, Milwaukie, moved to approve the November 6, 2023 meeting minutes as amended, seconded by Kayla Duddy, Redmond. Motion passed unanimously.

b. IIMC Region IX Director Agreement

President Sandoval presented the IIMC Region IX Director Agreement to the group. She shared that CCAC carries funds for the OAMR's portion of Region IX Director. The last update to travel fees for Region Directors was seven years ago. An increase from \$5 to \$7 per member is being proposed to the group. The Region IX Director position rotates on a three-year basis; California and Washington, then Oregon & Alaska. Current Region IX Director Ruth Post, Philomath, explained that there is money in contingency due to lack of travel during the COVID-19 pandemic, however, suggested that the budget line item be updated to reflect the change.

MOTION: Kayla Duddy, Redmond, moved to approve the updated IIMC Region IX Director Agreement, seconded by Scott Stauffer, Milwaukie. Motion passed unanimously.

FUTURE BOARD/COMMITTEE MEETINGS

a. April 17, 2024

President Sandoval explained that the next Board meeting will be held at the Mid-Year Conference. Historically, the meeting order has been Board, Conference Committee, and then Special Projects & Fundraising. President Sandoval is mindful that most of the membership is traveling from the other side of the State, which is three-six hours. She doesn't want to make it too early but would like to be finished by dinner time.

MOTION: Scott Stauffer, Milwaukie, made a motion to begin the Board Meeting at 3:00 p.m. on April 17, 2024, seconded by Gloria Tucker, Port of Newport. Motion passed unanimously.

Further discussion took place regarding the option of Zoom, President Sandoval stated that she has the proper technology to help facilitate that for those that cannot attend in person.

GOOD OF THE ORDER

a. Strategic Plan Group Update

Strategic Planning Chair, Scott Stauffer, Milwaukie, explained that meetings will continue to take place throughout the year. That said, the meetings will decrease from twice a month to two-or-three meetings total in 2024. The primary focus is continued discussion regarding Region boundaries.

b. Mid-Year Academy & Athenian Update

Education Committee Chair, Loral Casey, Oak Lodge, stated speakers have secured for the Mid-Year Conference. Presenting the Athenian Dialogue is Stephanie Smith, retired California Clerk. The book is The Culture Code: The Secrets of Highly Successful Groups, by Daniel Coil. Matt Boothe will be the Academy speaker. His session, "Basically Incredible" has been previously presented at IIMC.

Discussion of fees also took place. Last year's cost for ALD was \$75; \$175 for Mid-Year Academy. Melissa Thompson, Rockaway Beach, stated that it is up to the Board if they would like to change the cost this year. President Sandoval would like ALD promoted. Education Chair Casey shared that a large write-up had been placed in the Winter Newsletter, but agrees that sending it out on our social media platforms would also be beneficial.

President Sandoval inquired about how many people were reading the Newsletters. Internet Committee Chair Thompson, Rockaway Beach stated that there are 223 subscribers with zero bounce-backs, 105 subscribers opened the Newsletter, which is 47 percent of the membership.

c. IIMC Update

IIMC Region IX Director, Ruth Post, announced that two candidates have filed to run for the Office of Vice President of IIMC. Candidates are Lee Frazier and Camilla Pitman, both from the same region. Director Post informed the group that she is not permitted to promote either candidate, and that if OAMR participates in the Election, candidates must have equal access to the membership. Director Post strongly encouraged membership voting, as numbers have been down in recent years.

Final Good of the Order:

Alex McHaddad, Sodaville announced he may be taking a position in Union County, and to keep someone in mind, as Sodaville will need a new City Recorder.

ADJOURNMENT

Kayla Duddy, Redmond, moved to adjourn the meeting, Scott Stauffer, Milwaukie, seconded. Meeting adjourned at 1:53 p.m.

Submitted By: Christie Teets, CMC, Molalla
OAMR Secretary