



OREGON ASSOCIATION OF MUNICIPAL RECORDERS
BOARD MEETING - ZOOM
November 6, 2023

BOARD MEMBERS:	TITLE	ATTENDING
Nanci Sandoval, CMC, Umatilla	President	Present
Kayla Duddy, CMC, Redmond	1 st Vice President	Present
Scott Stauffer, CMC, Milwaukie	2 nd Vice President	Present
Alex McHaddad, Sodaville	Treasurer	Present
Christie Teets, Molalla	Secretary	Present
Karin Johnson, MMC, Independence	Imm. Past President	Present/Non-Voting
Lisa Scholl, MMC, St. Helens	Region I Director	Present
Nicole Madigan, Milwaukie	Region II Director	Present
Gloria Tucker, CMC, Port of Newport	Region III Director	Present
Melanie Masterfield, Sutherlin	Region IV Director	Present
Cindy Hughes, CMC, Eagle Point	Region V Director	Present
Jennifer Gray, Hood River	Region VI Director	Present
Karen Howton, CMC, Island City	Region VII Director	Present

E-MEETING CALLED TO ORDER:

President Nanci Sandoval, Umatilla, called the OAMR Board Meeting of November 6, 2023, to order at 3:03 p.m. Roll was called for OAMR Board Members, and the meeting continued.

REGION DIRECTOR REPORTS

- a. Region I – Lisa Scholl, St. Helens, is currently planning a Holiday Luncheon for Region I.
- b. Region II – Nicole Madigan, Milwaukie, had nothing to report.
- c. Region III – Gloria Tucker, Port of Newport, had nothing to report.
- d. Region IV – Melanie Masterfield, Sutherlin, scheduled a Meet & Greet regarding Elections.
- e. Region V – Cindy Hughes, Eagle Point, had nothing to report.
- f. Region VI – vacant
- g. Region VII - Karen Howton, Island City, had nothing to report.

BOARD MEMBER REPORTS

- a. Treasurer – Alex McHaddad, Sodaville, informed the organization that he has a hand-off meeting scheduled with previous Treasurer, Melissa Thompson, Rockaway Beach.
- b. Secretary – Christie Teets, Molalla had nothing to report.
- c. 2nd Vice President – Scott Stauffer, Milwaukie, had nothing to add to his submitted Board Report.
- d. 1st Vice President – Kayla Duddy, Redmond, had nothing to add to her submitted Board Report.
- e. President – Nanci Sandoval, Umatilla, shared that she sent five Welcome packets to new members recently.

COMMITTEE REPORTS

- a. Audit – Yuriy Ukhach, Nehalem, stated that checks for membership dues should be directed to Sodaville, not Nehalem. The membership discussed making that announcement.

- b. Bylaws & Procedures had nothing to add.
- c. Conference & Special Projects/Fundraising – Scott Stauffer, Milwaukie informed the group that the first two meetings had been held prior to the Board meeting and that a merger between the groups will take place in January.
- d. Education – Loral Casey, Oak Lodge, stated that there has been some difficulty in securing speakers for upcoming conferences and feels a higher budget would help.
- e. Internet - held a meeting to discuss a new option for the listserv. A possibility is the same listserv that OCCMA uses. The updated membership renewal amount is currently reflected on the website. Updating the return address to Sodaville, and not Nehalem, is the next priority.
- f. Membership - had nothing to add.
- g. Mentoring - had nothing to add.
- h. NCI - had nothing to add.
- i. Nominating - had nothing to add.
- j. Professional Growth & Leadership - had nothing to add.
- k. Publication – Gloria Tucker, Port of Newport, stated that the official name change of the Committee will be taking place soon.
- l. Records & Legislative- had nothing to add.
- m. Retired Clerks - had nothing to add.
- n. Scholarship - had nothing to add.

BUSINESS

- a. Letter of Support for March Donahue, Region IX Director

Marc Donohue, Eastvale CA, introduced himself to the membership and announced that he is a candidate for the IIMC Region IX Director position. Current Region IX Director, Ruth Post, Philomath, supports Marc's candidacy fully.

MOTION: Kayla Duddy, Redmond, moved to accept the letter to the IIMC Board on behalf of Marc's candidacy, seconded by Karin Johnson, Independence. MOTION passed unanimously.

- b. Board Appointment – Region VI Director

Jen Gray, Hood River, did not realize that her term had expired at the time of Elections during the Annual Conference. There is a vacancy as the Region VI Director and Jen has volunteered to continue.

MOTION: Kayla Duddy, Redmond, moved to appoint Jen Gray, Hood River, to the position of Region VI Director, seconded by Scott Stauffer, Milwaukie. MOTION passed unanimously.

- c. Merger of Committees
 - 1. Publication Committee

MOTION: Kayla Duddy, Redmond, moved to approve that the Historical Preservation and Newsletter Committees join to become the Publication Committee, seconded by Scott Stauffer, Milwaukie. Motion passed unanimously.

- 2. Bylaws & Procedures Committee

There is currently not a Chair for the committee, therefore this item will be revisited.

- 3. Records & Legislative Committee

Scott Stauffer, Milwaukie, shared that he and former chair Sue Ryan, Beaverton, have stepped down from this committee. Alex Downing, Corvallis, and Gabe Shepard, Albany, are the new co-chairs and will be contacting the committee with a meeting date soon.

4. Conference & Special Projects plan to meet soon. Date to be determined.

5. Mentoring & Nominating Committee

Discussions took place within these committees and a decision was made to keep the Nominating Committee as a stand-alone. The Leadership Committee has been invited to join the Mentoring Committee. Discussion to continue.

d. Strategic Plan Continuation

Scott Stauffer, Milwaukie, stated a dissolution of Professional Growth and Leadership Development Committee is appropriate at this time. OAMR conducted a Strategic Planning exercise with Sarah Singer Wilson, therefore these task forces are no longer needed.

FUTURE BOARD/COMMITTEE MEETINGS

President Nanci Sandoval, Umatilla, requested that Committee Chairs post their meeting dates and times on the website. President Sandoval stated that the noticing requirements in the OAMR Bylaws are vague. Following a brief discussion, the decision was made for two weeks' notice of a meeting. The membership agreed that was plenty of time. President Sandoval was trying to locate the Bylaws, as the last copy she had was a red-line version. Scott Stauffer, Milwaukie, offered to send his copy.

GOOD OF THE ORDER

Ruth Post, Philomath, gave an IIMC update. A few items highlighted were CMC/MMC plaques will soon be discontinued; a revision is coming for the social media policy related to elections; the 2027 IIMC Conference site selection; there will not be an increase in dues for 2024; and Jamie & Ruth will be at the conference in Alaska from December 3-5, 2023. A regional newsletter will be distributed in January.

ADJOURNMENT

President Nanci Sandoval, Umatilla adjourned the meeting at 4:11 PM.

Submitted By: Christie Teets, CMC, Molalla
OAMR Secretary