



OREGON ASSOCIATION OF MUNICIPAL RECORDERS

MEETING MINUTES
February 5, 2025 Board Meeting

BOARD MEMBERS:	TITLE	ATTENDING
Kayla Duddy, MMC, Redmond	President	Present
Scott Stauffer, CMC, Milwaukie	Vice President	Present
Alex McHaddad, Sodaville	Treasurer	Present
Christie Teets, CMC, Molalla	Secretary	Present
Nanci Sandoval, CMC, Umatilla	Immediate Past President	Present
Lisa Scholl, MMC, St. Helens	Region I Director	Present
Nicole Madigan, Milwaukie	Region II Director	Present
Gloria Tucker, CMC, Port of Newport	Region III Director	Present
VACANT	Region IV Director	Vacant
Winnie Shepard, CMC, Medford	Region V Director	Present (arrived at 9:33am)
Jennifer Gray, Hood River	Region VI Director	Present
Karen Howton, CMC, Island City	Region VII Director	Present

1. CALL TO ORDER / ROLL CALL

President Duddy called the meeting to order at 9:05AM. Secretary Teets called roll, and the meeting continued.

2. WELCOME & INTRODUCTIONS

3. APPROVAL OF MINUTES

- November 6, 2024, Meeting Minutes

Two errors were noted in the draft Meeting Minutes. The '1st' in Vice President needs to be removed, as there is only a Vice President now and a 'd' was missing in the Retired Clerks Committee report. Secretary Teets noted both errors, will correct, and distribute.

MOTION: Gloria Tucker, Port of Newport, made a motion to approve the Meeting Minutes with corrections as noted. Scott Stauffer, Milwaukie, seconded. Motion passed unanimously.

4. IIMC SCHOLARSHIPS

- Budget Adjustment from two \$750 scholarships to two \$2000 Scholarships

It was noted by President Duddy that an error was made in the 2024-2025 Budget. Cathy Nelson, Harrisburg, explained that the line item for IIMC Scholarships should have reflected two \$2000 scholarships, opposed to the current two \$750 scholarships. Treasurer McHaddad assured the membership that there was enough money in this year's budget to allow for the difference.

MOTION: Nanci Sandoval, Umatilla, made a motion to approve the amended Budget as presented by Treasurer McHaddad, Scott Stauffer, Milwaukie, seconded. Motion passed unanimously.

5. OAMR / OCCMA COLLABORATION

Vice President Stauffer explained to the membership that he had been approached by an OCCMA member regarding collaborations of groups. VP Stauffer asked the membership if they felt a conversation between the groups would be beneficial and if another member would be interested in participating in the discussions. Region Director Howton, expressed interest and stated she would appreciate being included. Director Howton represents smaller cities where the city recorder acts as the city administrator and feels collaboration of the groups could be highly beneficial to other city recorders in her position.

Immediate Past President Sandoval shared that League of Oregon Cities oversees conference registration for OMA, OCCMA, and OLLG. She is curious to know if those groups are receiving financial support from LOC and if so, could that possibly benefit OAMR. VP Stauffer stated that if given the opportunity, he would ask the question. VP Stauffer stated that perhaps this year we will establish a joint venture, then next year, discussions can take place regarding presentations at each group's conferences and so on. There was a consensus among the membership to pursue partnership with OCCMA.

6. MENTORING / RETIRED CLERKS COMMITTEE REQUESTS

- a. Adopt New Committee Description
- b. Updating the OAMR Retiree Recognition Policy
- c. Waiving Retired Recorders Membership Fee

Sylvia Murphy, Chair of the Mentoring & Retired Clerks Committee, shared updates. They are in the process of updating the committee description and will bring it to the OAMR Board for future adoption. Ms. Murphy also shared that during discussions with retired clerks, the lack of involvement may be due to fees charged for membership and at conferences. Discussion took place regarding waiving fees for retired clerks and will be further discussed at the March Board Meeting. President Duddy thanked Ms. Murphy for her report.

7. WHOVA CONFERENCE APP DISCUSSION (Lisa Scholl)

Lisa Scholl, EFC Committee, presented WHOVA to be used at Conferences. The cost is higher than printing costs, though the Board felt there was a benefit to everything being available on smart phones opposed to juggling handouts and booklets. Further discussion will take place at the March Board Meeting.

8. OTHER BUSINESS

- a. Future Conference Locations

President Duddy shared the results of polling that had taken place regarding conference locations. The areas of interest by the membership are Eugene, Central Oregon, Portland, Eastern Oregon, and Other. A four-year rotation was most popular. A proposed Resolution to amend the updates is likely to take place in April.

9. FUTURE BOARD MEETING(s):

- a. March 12, 2025
- b. July
- c. September

The next Board Meeting will be held at Valley River Inn on March 12, 2025, with an in-person and virtual option.

10. ADJOURN

President Duddy adjourned the meeting at 10:03am.

Meeting Minute Attachments:

- WHOVA Sponsors Benefit Brochure
- Conference Location Survey Results

