



# OAMR Full Board Meeting Agenda

July 27, 2026 | 1:00 p.m.

<https://us02web.zoom.us/j/82536756544?pwd=dzAoCLlUqqaq29SPo6mS8AsElrHObn.1>

Meeting ID: 825 3675 6544

Passcode: 779002

## 1. CALL TO ORDER / ROLL CALL

## 2. ACTION ITEMS

- a. Approval of April 16, 2026, Minutes Page 3
- b. Approval of June 4, 2026, Minutes Page 9

## 3. OFFICE REPORTS

- a. President – Scott Stauffer
  - 1. IIMC Region IX and CMCA-ARC Agreements Update
  - 2. Financial Support for WMCA hosting IIMC 2028
- b. Vice President – Claudia Cisneros *None.*
- c. Treasurer – Kim Herring *None.*
- d. Secretary – Melissa Bisset *None.*
- e. Immediate Past President – Kayla Duddy *None.*

## 4. REGION DIRECTORS

- a. Region I – Lisa Scholl *None.*
- b. Region II – Krystal Stevens *None.*
- c. Region III – Gloria Tucker *None.*
- d. Region IV – Allyson Pulido *None.*
- e. Region V – Winne Shepard *None.*
- f. Region VI – Keli Pollock *None.*
- g. Region VII – Karen Howton *None.*

## 5. COMMITTEE REPORTS

- a. Audit – Yuriy Ukhach Page 12
  - 1. FY 2024-2025 Audit Report Approval – MOTION
- b. Budget – Claudia Cisneros, Kim Herring *None.*
- c. Bylaws – Aimee Amerson Page 72
  - 1. Board Directors Amendment and Nominating Transition – MOTION
- d. Digital Assets – Lisa Figueroa *None.*
- e. Education – Ronnie King
  - 1. Mid-Year Academy 2027: Date & Format – Discussion & MOTION
  - 2. NW Clerks Institute – Ronnie King *None.*
- f. Events & Fundraising – Susan Reeves, Krystal Stevens *None.*
- g. Membership – June Hinojosa, Stacey Stockhoff Page 75
- h. Mentoring & Retired Clerks – Sylvia Murphy Page 76
- i. Nominating – Christie Teets Page 77
- j. Publications – Gloria Tucker *None.*
- k. Records & Regulations – Alex Downing, Wendy Lynn *None.*
- l. Scholarships – Cathy Nelson *None.*
- m. Strategic Planning Group – Cathy Nelson *None.*



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### 6. DISCUSSION ITEMS

#### a. Financial Policy Revision Proposals (Kim Herring) Page 78

1. Per Diem Rates for Scholarship and Travel Reimbursements
2. Speaker Contract Requirements: should we revise the policy to make them more flexible to include travel and lodging costs for speakers?

### 7. OTHER BUSINESS

### 8. FUTURE BOARD MEETINGS

- a. ~~November 21~~
- b. ~~February 9~~
- c. ~~April 16~~
- d. July 27
- e. *As Needed*

### 9. ADJOURN



**OREGON ASSOCIATION OF MUNICIPAL RECORDERS**  
**BOARD MEETING - ZOOM**  
**April 16, 2026**

| <b>BOARD MEMBERS</b>                | <b>TITLE</b>             | <b>ATTENDING</b> |
|-------------------------------------|--------------------------|------------------|
| Scott Stauffer, CMC, Milwaukie      | President                | Present          |
| Claudia Cisneros, CMC, McMinnville  | Vice President           | Present          |
| Kim Herring, Dallas                 | Treasurer                | Present          |
| Melissa Bisset, MMC, Keizer         | Secretary                | Present          |
| Kayla Duddy, CMC, Redmond           | Immediate Past President | Present          |
| Lisa Scholl, MMC, St. Helens        | Region I Director        | Present          |
| Krystal Stevens, Willamina          | Region II Director       | Present          |
| Gloria Tucker, CMC, Port of Newport | Region III Director      | Present          |
| Allyson Pulido, Springfield         | Region IV Director       | Present          |
| Winnie Shepard, CMC, Medford        | Region V Director        | Present          |
| Keli Pollock, Madras                | Region VI Director       | Present          |
| Karen Howton, CMC, Island City      | Region VII Director      | Absent           |

### **1. CALLED TO ORDER/ ROLL CALL**

President Scott Stauffer, Milwaukie, called the OAMR Board Meeting of April 16, 2026, to order at 1:02 p.m. Virtual Roll was taken for OAMR Board Members.

### **2. ACTION ITEMS**

- a. Approval of February 9, 2026, Minutes

Treasurer Kim Herring pointed out a scriveners' error in Section 3, noting the word "attend in should be "attended".

**MOTION: Kim Herring, Dallas, moved to approve the minutes as amended; seconded by Claudia Cisneros, McMinnville. Motion passed unanimously.**

### **3. OFFICER REPORTS**

- a. President – Scott Stauffer, Milwaukie, reported on the upcoming Conferences he will be attending as OAMR President. He commented on the commonalities with the Washington Municipal Clerks Association and shared that he had received a fundraising idea while at the Washington Conference. President Stauffer noted that the California Conference was going to be expensive and that he estimated it was \$1,000 over the budget. He would be asking

for a budget adjustment to cover the increased costs and would provide documentation. He shared that the OAMR Conference Logo was included in the packet. There would be a Memorandum of Understanding for the states to consider and approve that would be a regional expression of supporting Washington to take on the first region conference. It was noted that there was an interest in having a Lifetime Achievement Award. The Immediate Past President would be involved in the award process.

- b. Vice President – Claudia Cisneros, McMinnville, had nothing to report.
- c. Treasurer – Kim Herring, Dallas, reported that a free speaker had been secured for the Annual Academy. It was originally budgeted for \$10,000. The Education Committee Chair, Ronnie Smith had requested that the \$10,000 be rolled from the Academy Budget into the General Conference Budget for speakers. It was noted that costs for speakers were increasing and an adjustment should be considered in future years.

- 1. Budget Adjustment (Conference Speakers)

**MOTION: Lisa Scholl, St. Helens, moved to approve the budget amendment for conference speaker expenses for Fiscal Year 2025-2026 seconded by Kayla Duddy, Redmond. Motion passed unanimously.**

- 2. Adoption of Revised Financial Policy

Treasurer Kim Herring shared that the policies had not been updated for a while. There was language about the Treasurer’s registration “may” be comped by OAMR and there was a suggestion to remove the word “may”. The Executive Board recommended offering complementary conference registration to the Treasurer, Secretary and Immediate Past President. It would reduce the conference revenue by \$1,155 for the year. In addition, the Breaking Barriers award had been included in the budget but the Financial Policy did not include any language about it. Both changes were recommended by the Executive Board.

**MOTION: Gloria Tucker, Port of Newport, moved to approve the Finance Policy as presented; seconded by Claudia Cisneros, McMinnville. Motion passed unanimously.**

- d. Secretary – Melissa Bisset, Keizer, had nothing to report.
- e. Immediate Past President – Kayla Duddy, Redmond, had nothing to report.

#### **4. REGION DIRECTORS**

- a. Region I – Lisa Scholl, St. Helens, had nothing to report.
- b. Region II – Krystal Stevens, Willamina, shared that they had seven members attend their Region Luncheon. They were preparing their Region Basket, and the theme was baking

and cooking. She noted there was a local Election Training in McMinnville the previous day.

- c. Region III – Gloria Tucker, Port of Newport, had nothing to report.
- d. Region IV – Allyson Pulido, Springfield, asked for feedback about how Region Directors are supporting their regions.
- e. Region V – Winnie Shepard, Medford, shared that they had Elections training including a social hour in person.
- f. Region VI – Keli Pollock, Madras, had nothing to report.
- g. Region VII - Karen Howton, Island City, was not present.

## 5. COMMITTEE REPORTS

- a. Audit – Yuriy Ukhach, was not present. On behalf of Yuriy, President Stauffer shared that the Audit Committee had met and they were finalizing numbers, they were in high praise of Treasurer Herring, and he hoped the audit report would be issued soon.
- b. Budget – Kim Herring and Claudia Cisneros, had met to discuss the future budget. Treasurer Herring reported on the mid-year finances sharing that there was a net revenue of \$2,015. The tiered membership dues were being worked on.
- c. Bylaws – Aimee Amerson, had nothing to report.
- d. Digital Assets – Lisa Figueroa, had nothing to report.
- e. Education – Ronnie Smith, was not present. President Stauffer shared that Peggy Hawker, a retired OAMR member, would be conducting the Athenian Dialogue.
- f. Events & Fundraising – Susan Reeves, Krystal Stevens, shared about the planned events which included a potential bonfire and trivia night. The Request for Proposals for the 2028 conference would be going out to bid.
- g. Membership – June Hinojosa, and Stacey Stockhoff – were not present.
- h. Mentoring & Retired Clerks – Sylvia Murphy, commented on the Membership Committee Board Report. There was a proposed Checklist and Mentoring Guide included for consideration.

**MOTION: Kim Herring, Dallas, moved to approve the updated OAMR Mentor Follow-Up Checklist and OAMR Mentoring Guide with revision dates of February 2026; seconded by Krystal Sevens. Motion passed unanimously.**

- i. Nominating – Christie Teets, provided a reminder that the Vice President, Region Directors I, III, V and VII were currently open.
- j. Publications – Gloria Tucker, had nothing to report.
- k. Records & Regulations (RRC) – Alex Downing reviewed the Committee Report.
  - 1. Adoption of Revised Records Management Policy
  - 2. Adoption of Revised Records Retention Schedule
  - 3. Adoption of Revised Records Destruction Form
  - 4. Direction to form a Records Management Policy Implementation Workgroup

Alex Downing acknowledged the work of the committee. President Stauffer thanked the committee for their work. A workgroup would be formed in partnership with the RRC Chairs and the OAMR President.

**MOTION: Gloria Tucker, McMinnville, moved to adopt the revised Records Management Policy, adopt Records Retention Schedule, adopt Records Destruction Form, and form a workgroup in Fall 2026 to implement the revised Records Management Policy, specifically addressing the migration and ongoing management of electronic files; seconded by Kim Herring, Dallas. Motion passed unanimously.**

5. OAMR Support of House Bill (HB) 4177

A letter of support was displayed. The House Bill was related to rules about public meetings and communications among public officials. The League of Oregon Cities were in support of HB 4177. The RRC committee proposed supporting HB 4177 and felt that it provided clarification.

The various options about issuing a letter of support were discussed. There was discussion about various cities being in support of HB 4177. No opposition to the letter of support was expressed.

**MOTION: Kim Herring, Dallas, moved to authorize President Scott Stauffer to sign and submit a letter in support of HB 4177 to Governor Kotek, seconded by Allyson Pulido, Springfield. Motion passed unanimously.**

I. Scholarships – Cathy Nelson

There was discussion about the registration fees for Professional Development. Ten applications for scholarships had been received and \$1,855 was needed to cover the 10 scholarships.

There was a suggestion to use the Contingency instead of the Uncategorized Expense Line.

Allyson Pulido, Krystal Stevens, and Kim Herring recused themselves as they were scholarship applicants.

**MOTION: Gloria Tucker, Port of Newport, moved to allocate \$1,855.00 from contingency to the IIMC Certification Programs Scholarship line item of the budget; seconded by Claudia Cisneros, McMinnville. Motion passed by Roll Call vote as follows with eight in favor, three abstentions, and one absent.**

Roll call vote:

|                                    |           |
|------------------------------------|-----------|
| Scott Stauffer, CMC, Milwaukie     | Aye       |
| Claudia Cisneros, CMC, McMinnville | Aye       |
| Kim Herring, Dallas                | Abstained |
| Melissa Bisset, MMC, Keizer        | Aye       |

|                                     |           |
|-------------------------------------|-----------|
| Kayla Duddy, CMC, Redmond           | Aye       |
| Lisa Scholl, MMC, St. Helens        | Aye       |
| Krystal Stevens, Willamina          | Abstained |
| Gloria Tucker, CMC, Port of Newport | Aye       |
| Allyson Pulido, Springfield         | Abstained |
| Winnie Shepard, CMC, Medford        | Aye       |
| Keli Pollock, Madras                | Aye       |
| Karen Howton, CMC, Island City      | Absent    |

m. Strategic Planning Group (SPG) – Cathy Nelson, Gloria Tucker

There was discussion about what the roles of the Region Directors could look like with the proposed new structure, the potential timing of the restructure, and the challenge of finding volunteers for the OAMR Board. It was noted that the proposed structure would reduce the number of board members from 12 to 11.

There was consensus of the Board to support the proposal and give the SPG the blessing to work with the Bylaws Committee to work something up for the next agenda.

## 6. DISCUSSION ITEMS

- a. Mid-Year 2026: debrief (Krystal Stevens, Susan Reeves, Ronnie Smith)

Gratitude was expressed for all those involved in making the hybrid Mid-Year Conference a success. There was feedback about liking the option to meet as a group, being careful about microphones where there were groups, and the low number of attendees at some of the gatherings. There was a discussion about limiting the leadership/motivational topics in the future, breaking up content and potentially adding additional speakers.

## 7. OTHER BUSINESS

## 8. FUTURE BOARD MEETINGS

- a. ~~November 21~~
- b. ~~February 9~~
- c. ~~April~~
- d. July
- e. As Needed

Scott Stauffer would send out a doodle poll to schedule the next meeting.

## 9. ADJOURNMENT

President Scott Stauffer, Milwaukie, adjourned the meeting at 2:30 p.m.

DRAFT

Submitted By: Melissa Bisset, MMC, Keizer  
OAMR Secretary





**OREGON ASSOCIATION OF MUNICIPAL RECORDERS**  
**BOARD MEETING - EMAIL**  
**June 4, 2026**

| BOARD MEMBERS                       | TITLE                    | ATTENDING |
|-------------------------------------|--------------------------|-----------|
| Scott Stauffer, CMC, Milwaukie      | President                | Present   |
| Claudia Cisneros, CMC, McMinnville  | Vice President           | Present   |
| Kim Herring, Dallas                 | Treasurer                | Present   |
| Melissa Bisset, MMC, Keizer         | Secretary                | Present   |
| Kayla Duddy, CMC, Redmond           | Immediate Past President | Present   |
| Lisa Scholl, MMC, St. Helens        | Region I Director        | Present   |
| Krystal Stevens, Willamina          | Region II Director       | Absent    |
| Gloria Tucker, CMC, Port of Newport | Region III Director      | Present   |
| Allyson Pulido, Springfield         | Region IV Director       | Present   |
| Winnie Shepard, CMC, Medford        | Region V Director        | Absent    |
| Keli Pollock, Madras                | Region VI Director       | Present   |
| Karen Howton, CMC, Island City      | Region VII Director      | Absent    |

## 1. CALLED TO ORDER/ ROLL CALL

President Scott Stauffer, Milwaukie, called the OAMR Board Meeting of June 4, 2026, to order at 9:05 a.m.

## 2. ACTION ITEM

- a. Adoption of Registrations Fees for the 2026 Annual Conference

President Stauffer provided the following background information via email.

Background: Each year the association establishes registration fees to attend the annual conference; these fees cover the cost of putting on the conference from speaker fees to venue rentals, equipment, and the meals provided. The annual budget, adopted by the membership during the business meeting at conference, typically includes the conference registration fee for *OAMR members*, while the fees for *non-members* and *retired recorders* and for the academy and Athenian Leadership Dialogue (ALD) are established by the Board. The [2025-2026 OAMR Budget](#) adopted at the 2025 Annual Business Meeting does include the registration fee of \$385 for OAMR members; that fee amount is included below.

While preparing the information needed for the 2026 conference registration page, the Executive Board, the Digital Assets Committee (DAC), Education Committee, and Events and Fundraising Committee (EFC), have discussed the conference registration fees and have come to

agreement that the amounts noted below, which are the same fee amounts implemented for the 2025 annual conference, should be adopted for the 2026 conference.

Proposed Registration Fees for the 2026 OAMR Annual Conference:

**Conference**

\$385.00 for member

\$400.00 for non-member

\$160.00 for retired recorders

**Academy**

\$195.00 for member

\$200.00 for non-member

**ALD**

\$ 95.00 for member

\$100.00 for non-member

**Banquet Guest - \$50.00**

OAMR aims to have the conference registration information posted online by early-to-mid June; and, as the Board did not consider the registration fees at its last meeting in April, and it is critical to get the conference registration information posted in June, President Stauffer has called an email meeting of the Board to consider and adopt registration fees for the association's 2026 conference.

Discussion: If any member of the OAMR Board has questions or would like to discuss this matter, please hit 'reply all', to this email.

There was no questions or discussions on the matter.

**MOTION: Melissa Bisset, Keizer, moved to adopt the proposed registration fees for the 2026 Annual Conference; seconded by Gloria Tucker, Port of Newport. Motion passed as follows:**

|                                     |             |
|-------------------------------------|-------------|
| Scott Stauffer, CMC, Milwaukie      | Yes         |
| Claudia Cisneros, CMC, McMinnville  | Yes         |
| Kim Herring, Dallas                 | Yes         |
| Melissa Bisset, MMC, Keizer         | Yes         |
| Kayla Duddy, CMC, Redmond           | Yes         |
| Lisa Scholl, MMC, St. Helens        | Yes         |
| Krystal Stevens, Willamina          | Not Present |
| Gloria Tucker, CMC, Port of Newport | Yes         |
| Allyson Pulido, Springfield         | Yes         |
| Winnie Shepard, CMC, Medford        | Not Present |

DRAFT

|                                |             |
|--------------------------------|-------------|
| Keli Pollock, Madras           | Yes         |
| Karen Howton, CMC, Island City | Not Present |

## **9. ADJOURNMENT**

President Scott Stauffer, Milwaukie, adjourned the meeting at 3:11 p.m.

Submitted By: Melissa Bisset, MMC, Keizer  
OAMR Secretary



# OAMR BOARD REPORT

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Meeting Date: March 30, 2026.  
Source of Item: Audit Committee

Contact: Yuriy Ukhach, CMC, Audit Committee Chair  
Contact Telephone Number: 503-368-5627  
Contact e-Mail: yukhach@nehalem.gov

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## ISSUE STATEMENT

The audit for FYE October 31, 2025, is submitted for Board review and approval.

## BACKGROUND

An audit includes examining, on a test basis, evidence supporting the amounts in the financial statements. The financial statements should present fairly the financial position of the Association's activities and the respective changes in financial position and cash flows.

The Audit Committee is comprised of members Yuriy Ukhach, CMC, City of Nehalem, Melissa Thompson, CMC, City of Rockaway Beach, Cathy Nelson, MMC, City of Harrisburg, Rhonda Bryan, City of Reedsport, Rachel Neuenschwander, City of Central Point, Christina Still, City of Gresham and Treasurer Kim Herring, City of Dallas.

## RELATED POLICIES/BUDGET CONSIDERATIONS

OAMR Bylaws: The audit is to be performed as soon as practical after the fiscal year end, with a report to be made to the Board at its Mid-Year meeting or soon after. After Board review, the report will be forwarded to the Newsletter Committee for inclusion in the next edition.

OAMR Finance Policy: Referred to during course of audit.

Budget Narratives, 2024-2025 Referred to during course of audit.

## DISCUSSION

The members of the committee audited the OAMR financial statements for the fiscal year ending October 31, 2025, on March 30, 2026, in a virtual meeting via Zoom. The committee reviewed: accounts payable, bank statements/reconciliations, journal entries, and the profit and loss / budget vs actual statement.

The Committee agreed to let the Treasurer finish cleaning up some accounts. The final reports were provided to the Committee via e-mail on June 23, 2026. The Committee reviewed the final reports, and everyone was satisfied with the job well done by the Treasurer.

Overall, in our opinion, the financial statements present fairly the financial position of the Association's activities, and the respective changes in financial position and cash flows. Please see the accompanying notes and recommendations:

### 1. Financial notes:

The financial reports for the 2024-2025 fiscal year reflect the Mid-Year Conference organized online and the in-person Annual Conference held at the Valley River Inn in Eugene.

The Mid-Year ALD & Academy was more successful than the year prior. OAMR continues to receive great support from sponsors and exhibitors. Expenses from the Annual Academy & Conference exceeded revenue this year. The following are the Revenue and Expenses as noted in the attached financial reports:

#### Revenue:

- Total for Academy/Education Session: \$25,230.00
- Total for Annual Conference: \$48,020.00

**Expenses:**

- Total for Annual ALD & Academy Expenses \$13,827.58
- Total for Annual Conference Expenses \$58,624.87
- Total for Mid-Year ALD & Academy Expenses \$16,220.28

OAMR raised \$10,626.83 for education scholarships through the hard work of the Special Projects & Fundraising Committee and the generosity of our members, sponsors, and other donors.

Over \$13,460 was awarded in education scholarships for the 2024-2025 fiscal year.

Total revenue for 2024-2025 was \$102,096.42 (cash carried forward from 2023-2024 was not included in this report) and total expenses were \$129,040.60.

OAMR will remain in a healthy financial position for the 2024-2025 fiscal year, with total assets of \$114,009.69.

End of fiscal year financial reports attached.

**OTHER**

The Audit Committee wishes to thank the Treasurer Kim Herring for her extra work and dedication. The books were well-managed, and all reports were provided. The Committee appreciates the willingness of all the volunteers to serve OAMR in this capacity.

**BOARD OPTIONS**

1. Approval of Audit Report for FYE October 31, 2025, as presented, and the Committee recommendations as presented; or
2. Approval of Audit Report for FYE October 31, 2025, and denying one or more of the Committee recommendations; or
3. Take no action.

**COMMITTEE RECOMMENDATION**

The Committee recommends Option 1 with the recommendation to increase awareness about providing receipts for credit card purchases by those authorized to use them.

**SUGGESTED MOTION**

"I move to approve the Audit Report for FYE October 31, 2025, as submitted."

**ATTACHMENTS**

- A. Profit & Loss Report (Statement of Activity by Tag Group), November 1, 2024 - October 31, 2025.
- B. Financials for Board: Budget vs Actuals, November 1, 2024 - October 31, 2025.
- C. Statement of Financial Position as of October 31, 2025

## ATTACHMENT A

### Oregon Association of Municipal Recordors (OAMR)

#### Statement of Activity By Tag Group

November 1, 2024-October 31, 2025

|                                                    | TOTAL               |
|----------------------------------------------------|---------------------|
| Revenue                                            |                     |
| Academy/Education Session                          |                     |
| Annual Academy                                     | 9,395.00            |
| Annual Athenian Dialogue                           | 2,035.00            |
| Mid-Year                                           | 10,570.00           |
| Mid-Year Athenian Dialogue                         | 3,230.00            |
| <b>Total for Academy/Education Session</b>         | <b>\$25,230.00</b>  |
| Annual Conference Revenue                          |                     |
| Exhibitors                                         | 1,500.00            |
| Registration                                       | 34,820.00           |
| Sponsors                                           | 11,700.00           |
| <b>Total for Annual Conference Revenue</b>         | <b>\$48,020.00</b>  |
| Cash Carried Forward                               | 0.00                |
| Education/Scholarships                             |                     |
| Auction                                            | 5,645.00            |
| Donations General                                  | 88.56               |
| Other Fundraising                                  | 3,143.27            |
| Raffle                                             | 1,750.00            |
| <b>Total for Education/Scholarships</b>            | <b>\$10,626.83</b>  |
| Interest Income                                    | -198.60             |
| Membership Dues                                    | 16,845.00           |
| Miscellaneous                                      | 68.19               |
| Sales - IIMC 2025 Ticket Sales                     | 1,465.00            |
| Unapplied Cash Payment Income                      | 40.00               |
| <b>Total for Revenue</b>                           | <b>\$102,096.42</b> |
| <b>Gross Profit</b>                                | <b>\$102,096.42</b> |
| Expenditures                                       |                     |
| Annual ALD & Academy Expenses                      |                     |
| Annual Academy AV Expenses                         | 1,539.00            |
| Annual Academy Food & Bev                          | 5,046.80            |
| Annual Academy Speaker Expnses                     | 5,859.39            |
| Annual ALD Food & Beverage                         | 1,023.00            |
| Annual ALD Speaker Expense                         | 359.39              |
| <b>Total for Annual ALD &amp; Academy Expenses</b> | <b>\$13,827.58</b>  |
| Annual Conference Expenses                         |                     |
| Audio-Visual for Annual Conf                       | 11,741.00           |
| Awards                                             | 461.22              |
| Banquet Expenses                                   | 183.97              |
| Conference Chair Expense                           | 193.46              |
| Conference Swag                                    | 944.17              |
| Food & Beverage                                    | 31,156.24           |
| Hospitality                                        | 2,335.88            |
| Meeting Setup                                      | 6,107.00            |



|                                                      | TOTAL               |
|------------------------------------------------------|---------------------|
| Miscellaneous Conference Exp                         | 10.42               |
| Print-Handbook                                       | 2,720.00            |
| Speaker Expenses - Annual Conf                       | 2,171.51            |
| Welcome Reception/Special Event                      | 800.00              |
| <b>Total for Annual Conference Expenses</b>          | <b>\$58,624.87</b>  |
| IIMC 2025 (deleted)                                  | 7,791.50            |
| Internet/Website                                     | 1,437.13            |
| Mid-Year ALD & Academy Expenses                      |                     |
| Mid-Year Academy Speaker Expns                       | 3,364.50            |
| Mid-Year ALD Speaker Expenses                        | 877.24              |
| Mid-Year Food & Beverage                             | 11,978.54           |
| <b>Total for Mid-Year ALD &amp; Academy Expenses</b> | <b>\$16,220.28</b>  |
| Miscellaneous Expenses                               |                     |
| Annual Filing Fees & Insurance                       | 619.88              |
| Credit Card Processing Fees                          | 3,872.83            |
| Other - Miscellaneous                                | 2,682.98            |
| Tax Accountant & QB Consultant                       | 1,300.00            |
| <b>Total for Miscellaneous Expenses</b>              | <b>\$8,475.49</b>   |
| Officer Supplies                                     |                     |
| Supplies-Stationary-Officers                         | 158.90              |
| <b>Total for Officer Supplies</b>                    | <b>\$158.90</b>     |
| Officers Expenses                                    |                     |
| Director Region IX                                   | 1,524.00            |
| President's Expenses                                 |                     |
| IIMC Conference-President                            | 2,076.37            |
| OAMR Representation-President                        | 237.79              |
| Region IX Conferences-President                      | 3,789.28            |
| <b>Total for President's Expenses</b>                | <b>\$6,103.44</b>   |
| Vice Pres-IIMC Conference                            | 1,417.11            |
| <b>Total for Officers Expenses</b>                   | <b>\$9,044.55</b>   |
| Scholarships                                         |                     |
| IIMC Certification Programs                          | 5,800.00            |
| OAMR Conference/Academy Session                      | 2,260.00            |
| OAMR Edu. Endowment Fund (IIMC Foun.)                | 2,000.00            |
| OAMR IIMC Scholarships                               | 3,400.30            |
| <b>Total for Scholarships</b>                        | <b>\$13,460.30</b>  |
| <b>Total for Expenditures</b>                        | <b>\$129,040.60</b> |
| <b>Net Operating Revenue</b>                         | <b>-\$26,944.18</b> |
| Other Revenue                                        |                     |
| Donations for Fundraising                            | 5,669.00            |
| <b>Total for Other Revenue</b>                       | <b>\$5,669.00</b>   |

|                                     | TOTAL               |
|-------------------------------------|---------------------|
| Other Expenditures                  |                     |
| Donations used in Fundraising       | 8,615.95            |
| <b>Total for Other Expenditures</b> | <b>\$8,615.95</b>   |
| <b>Net Other Revenue</b>            | <b>-\$2,946.95</b>  |
| <b>Net Revenue</b>                  | <b>-\$29,891.13</b> |

## ATTACHMENT B

### Oregon Association of Municipal Recordors (OAMR)

Budget vs. Actuals: Budget\_FY25\_P&L - FY25 P&L

November 2024 - October 2025

|                                                | TOTAL               |                     |                      |                 |
|------------------------------------------------|---------------------|---------------------|----------------------|-----------------|
|                                                | ACTUAL              | BUDGET              | OVER BUDGET          | % OF BUDGET     |
| <b>Revenue</b>                                 |                     |                     |                      |                 |
| Academy/Education Session                      |                     |                     |                      |                 |
| Annual Academy                                 | 9,395.00            | 13,650.00           | -4,255.00            | 68.83 %         |
| Annual Athenian Dialogue                       | 2,035.00            | 1,900.00            | 135.00               | 107.11 %        |
| Mid-Year                                       | 10,570.00           | 7,800.00            | 2,770.00             | 135.51 %        |
| Mid-Year Athenian Dialogue                     | 3,230.00            | 1,900.00            | 1,330.00             | 170.00 %        |
| <b>Total Academy/Education Session</b>         | <b>25,230.00</b>    | <b>25,250.00</b>    | <b>-20.00</b>        | <b>99.92 %</b>  |
| Annual Conference Revenue                      |                     |                     |                      |                 |
| Exhibitors                                     | 1,500.00            | 3,000.00            | -1,500.00            | 50.00 %         |
| Registration                                   | 34,820.00           | 30,800.00           | 4,020.00             | 113.05 %        |
| Sponsors                                       | 11,700.00           | 8,000.00            | 3,700.00             | 146.25 %        |
| <b>Total Annual Conference Revenue</b>         | <b>48,020.00</b>    | <b>41,800.00</b>    | <b>6,220.00</b>      | <b>114.88 %</b> |
| Cash Carried Forward                           | 0.00                | 60,846.04           | -60,846.04           | 0.00 %          |
| Education/Scholarships                         |                     |                     |                      |                 |
| Auction                                        | 5,645.00            | 5,000.00            | 645.00               | 112.90 %        |
| Donations General                              | 88.56               | 500.00              | -411.44              | 17.71 %         |
| Kathy Ishiara (Pink Walk) Education Fund       |                     | 0.00                | 0.00                 |                 |
| Other Fundraising                              | 3,143.27            | 500.00              | 2,643.27             | 628.65 %        |
| Raffle                                         | 1,750.00            | 1,000.00            | 750.00               | 175.00 %        |
| <b>Total Education/Scholarships</b>            | <b>10,626.83</b>    | <b>7,000.00</b>     | <b>3,626.83</b>      | <b>151.81 %</b> |
| Interest Income                                | -198.60             | 400.00              | -598.60              | -49.65 %        |
| Membership Dues                                | 16,845.00           | 18,000.00           | -1,155.00            | 93.58 %         |
| Miscellaneous                                  | 68.19               | 50.00               | 18.19                | 136.38 %        |
| Newsletter Advertising                         |                     | 200.00              | -200.00              |                 |
| Sales - IIMC 2025 Ticket Sales                 | 1,465.00            |                     | 1,465.00             |                 |
| Unapplied Cash Payment Income                  | 40.00               |                     | 40.00                |                 |
| <b>Total Revenue</b>                           | <b>\$102,096.42</b> | <b>\$153,546.04</b> | <b>\$ -51,449.62</b> | <b>66.49 %</b>  |
| <b>GROSS PROFIT</b>                            | <b>\$102,096.42</b> | <b>\$153,546.04</b> | <b>\$ -51,449.62</b> | <b>66.49 %</b>  |
| <b>Expenditures</b>                            |                     |                     |                      |                 |
| Annual ALD & Academy Expenses                  |                     |                     |                      |                 |
| Annual Academy AV Expenses                     | 1,539.00            | 2,000.00            | -461.00              | 76.95 %         |
| Annual Academy Food & Bev                      | 5,046.80            | 3,000.00            | 2,046.80             | 168.23 %        |
| Annual Academy Speaker Expnses                 | 5,859.39            | 8,500.00            | -2,640.61            | 68.93 %         |
| Annual ALD AV Expense                          |                     | 1,500.00            | -1,500.00            |                 |
| Annual ALD Food & Beverage                     | 1,023.00            |                     | 1,023.00             |                 |
| Annual ALD Speaker Expense                     | 359.39              | 2,000.00            | -1,640.61            | 17.97 %         |
| <b>Total Annual ALD &amp; Academy Expenses</b> | <b>13,827.58</b>    | <b>17,000.00</b>    | <b>-3,172.42</b>     | <b>81.34 %</b>  |
| Annual Conference Expenses                     |                     |                     |                      |                 |
| Audio-Visual for Annual Conf                   | 11,741.00           | 500.00              | 11,241.00            | 2,348.20 %      |
| Awards                                         | 461.22              | 250.00              | 211.22               | 184.49 %        |
| Banquet Expenses                               | 183.97              | 350.00              | -166.03              | 52.56 %         |
| Conference Chair Expense                       | 193.46              | 300.00              | -106.54              | 64.49 %         |



|                                                  | TOTAL            |                  |                  |                 |
|--------------------------------------------------|------------------|------------------|------------------|-----------------|
|                                                  | ACTUAL           | BUDGET           | OVER BUDGET      | % OF BUDGET     |
| Conference Swag                                  | 944.17           | 1,000.00         | -55.83           | 94.42 %         |
| Exhibitor Tables/Booths                          |                  | 500.00           | -500.00          |                 |
| Food & Beverage                                  | 31,156.24        | 15,500.00        | 15,656.24        | 201.01 %        |
| Future Conference Site Deposits                  |                  | 500.00           | -500.00          |                 |
| Hospitality                                      | 2,335.88         | 4,500.00         | -2,164.12        | 51.91 %         |
| Meeting Setup                                    | 6,107.00         | 2,000.00         | 4,107.00         | 305.35 %        |
| Miscellaneous Conference Exp                     | 10.42            | 300.00           | -289.58          | 3.47 %          |
| Postage-Conference                               |                  | 60.00            | -60.00           |                 |
| Print-Handbook                                   | 2,720.00         | 550.00           | 2,170.00         | 494.55 %        |
| Speaker Expenses - Annual Conf                   | 2,171.51         | 9,000.00         | -6,828.49        | 24.13 %         |
| Welcome Reception/Special Event                  | 600.00           | 700.00           | -100.00          | 85.71 %         |
| <b>Total Annual Conference Expenses</b>          | <b>58,624.87</b> | <b>36,010.00</b> | <b>22,614.87</b> | <b>162.80 %</b> |
| Contingency                                      |                  | 26,021.78        | -26,021.78       |                 |
| IIMC 2025 (deleted)                              | 7,791.50         |                  | 7,791.50         |                 |
| Internet/Website                                 | 1,437.13         | 2,650.00         | -1,212.87        | 54.23 %         |
| Membership Expenses                              |                  |                  |                  |                 |
| Supplies-Memberships                             |                  | 300.00           | -300.00          |                 |
| <b>Total Membership Expenses</b>                 |                  | <b>300.00</b>    | <b>-300.00</b>   |                 |
| Mid-Year ALD & Academy Expenses                  |                  |                  |                  |                 |
| Mid-Year Academy Speaker Expns                   | 3,364.50         | 2,500.00         | 864.50           | 134.58 %        |
| Mid-Year ALD Speaker Expenses                    | 877.24           | 2,500.00         | -1,622.76        | 35.09 %         |
| Mid-Year Food & Beverage                         | 11,978.54        | 4,700.00         | 7,278.54         | 254.86 %        |
| <b>Total Mid-Year ALD &amp; Academy Expenses</b> | <b>16,220.28</b> | <b>9,700.00</b>  | <b>6,520.28</b>  | <b>167.22 %</b> |
| Miscellaneous Expenses                           |                  |                  |                  |                 |
| Annual Filing Fees & Insurance                   | 619.68           | 500.00           | 119.68           | 123.94 %        |
| Credit Card Processing Fees                      | 3,872.83         | 2,500.00         | 1,372.83         | 154.91 %        |
| Other - Miscellaneous                            | 2,682.98         |                  | 2,682.98         |                 |
| Tax Accountant & QB Consultant                   | 1,300.00         | 1,200.00         | 100.00           | 108.33 %        |
| <b>Total Miscellaneous Expenses</b>              | <b>8,475.49</b>  | <b>4,200.00</b>  | <b>4,275.49</b>  | <b>201.80 %</b> |
| Newsletter                                       |                  |                  |                  |                 |
| Printing-Postage-Newsletters                     |                  | 100.00           | -100.00          |                 |
| <b>Total Newsletter</b>                          |                  | <b>100.00</b>    | <b>-100.00</b>   |                 |
| NW Clerks Institute Director                     |                  | 628.22           | -628.22          |                 |
| Officer Supplies                                 |                  |                  |                  |                 |
| Supplies-Stationary-Officers                     | 158.90           | 100.00           | 58.90            | 158.90 %        |
| <b>Total Officer Supplies</b>                    | <b>158.90</b>    | <b>100.00</b>    | <b>58.90</b>     | <b>158.90 %</b> |
| Officers Expenses                                |                  |                  |                  |                 |
| Director Region IX                               | 1,524.00         | 3,000.00         | -1,476.00        | 50.80 %         |
| President's Expenses                             |                  |                  |                  |                 |
| IIMC Conference-President                        | 2,076.37         | 3,000.00         | -923.63          | 69.21 %         |
| OAMR Representation-President                    | 237.79           | 700.00           | -462.21          | 33.97 %         |
| Region IX Conferences-President                  | 3,789.28         | 3,000.00         | 789.28           | 126.31 %        |

|                                       | TOTAL                |                     |                      |                  |
|---------------------------------------|----------------------|---------------------|----------------------|------------------|
|                                       | ACTUAL               | BUDGET              | OVER BUDGET          | % OF BUDGET      |
| <b>Total President's Expenses</b>     | <b>6,103.44</b>      | <b>6,700.00</b>     | <b>-596.56</b>       | <b>91.10 %</b>   |
| Vice Pres-IIMC Conference             | 1,417.11             | 3,000.00            | -1,582.89            | 47.24 %          |
| <b>Total Officers Expenses</b>        | <b>9,044.55</b>      | <b>12,700.00</b>    | <b>-3,655.45</b>     | <b>71.22 %</b>   |
| Scholarships                          |                      |                     |                      |                  |
| IIMC Certification Programs           | 5,800.00             | 6,250.00            | -450.00              | 92.80 %          |
| Mid-Year Academy Scholarship          |                      | 350.00              | -350.00              |                  |
| OAMR Conference/Academy Session       | 2,260.00             | 5,300.00            | -3,040.00            | 42.64 %          |
| OAMR Edu. Endowment Fund (IIMC Foun.) | 2,000.00             | 2,000.00            | 0.00                 | 100.00 %         |
| OAMR IIMC Scholarships                | 3,400.30             | 1,500.00            | 1,900.30             | 226.69 %         |
| President Awards Scholarship          |                      | 600.00              | -600.00              |                  |
| <b>Total Scholarships</b>             | <b>13,460.30</b>     | <b>16,000.00</b>    | <b>-2,539.70</b>     | <b>84.13 %</b>   |
| <b>Total Expenditures</b>             | <b>\$129,040.60</b>  | <b>\$125,410.00</b> | <b>\$3,630.60</b>    | <b>102.89 %</b>  |
| <b>NET OPERATING REVENUE</b>          | <b>\$ -26,944.18</b> | <b>\$28,136.04</b>  | <b>\$ -55,080.22</b> | <b>-95.76 %</b>  |
| Other Revenue                         |                      |                     |                      |                  |
| Donations for Fundraising             | 5,669.00             |                     | 5,669.00             |                  |
| <b>Total Other Revenue</b>            | <b>\$5,669.00</b>    | <b>\$0.00</b>       | <b>\$5,669.00</b>    | <b>0.00%</b>     |
| Other Expenditures                    |                      |                     |                      |                  |
| Donations used in Fundraising         | 8,615.95             |                     | 8,615.95             |                  |
| <b>Total Other Expenditures</b>       | <b>\$8,615.95</b>    | <b>\$0.00</b>       | <b>\$8,615.95</b>    | <b>0.00%</b>     |
| <b>NET OTHER REVENUE</b>              | <b>\$ -2,946.95</b>  | <b>\$0.00</b>       | <b>\$ -2,946.95</b>  | <b>0.00%</b>     |
| <b>NET REVENUE</b>                    | <b>\$ -29,891.13</b> | <b>\$28,136.04</b>  | <b>\$ -58,027.17</b> | <b>-106.24 %</b> |

## ATTACHMENT C

### Statement of Financial Position

As of Oct 31, 2025

|                                                     | TOTAL               |
|-----------------------------------------------------|---------------------|
| <b>Assets</b>                                       |                     |
| Current Assets                                      |                     |
| Bank Accounts                                       |                     |
| Columbia Checking                                   | 30,915.57           |
| Donations Auctioned or Raffled                      | 0.00                |
| LGIP                                                | 82,178.35           |
| PayPal                                              | 130.77              |
| U S Bank                                            | 0.00                |
| <b>Total for Bank Accounts</b>                      | <b>\$113,224.69</b> |
| Other Current Assets                                |                     |
| Undeposited Funds                                   | 785.00              |
| <b>Total for Other Current Assets</b>               | <b>\$785.00</b>     |
| <b>Total for Current Assets</b>                     | <b>\$114,009.69</b> |
| <b>Total for Assets</b>                             | <b>\$114,009.69</b> |
| <b>Liabilities and Equity</b>                       |                     |
| Liabilities                                         |                     |
| Current Liabilities                                 |                     |
| Credit Cards                                        |                     |
| Business Credit Card - 3482 - 2                     | 0.00                |
| Business Credit Card - 4320 - 2                     | 0.00                |
| Central Bill Account - 3454 - 2                     | \$0.00              |
| 0303 (deleted)                                      | 2,816.07            |
| Business Credit Card - 8852 (deleted)               | 1,524.20            |
| <b>Total for Central Bill Account - 3454 - 2</b>    | <b>\$4,340.27</b>   |
| Columbia Central Bill Account 6028                  | \$0.00              |
| Alex Umpqua 1033 (Closed)                           | 0.00                |
| Kayla Umpqua 3041 (Closed)                          | -4,340.27           |
| Scott Stauffer 1057                                 | 1,299.44            |
| <b>Total for Columbia Central Bill Account 6028</b> | <b>-\$3,040.83</b>  |
| <b>Total for Credit Cards</b>                       | <b>\$1,299.44</b>   |
| <b>Total for Current Liabilities</b>                | <b>\$1,299.44</b>   |
| <b>Total for Liabilities</b>                        | <b>\$1,299.44</b>   |
| Equity                                              |                     |
| Opening Balance Equity                              | 0.00                |
| Retained Earnings                                   | 142,601.38          |
| Net Revenue                                         | -29,891.13          |
| <b>Total for Equity</b>                             | <b>\$112,710.25</b> |
| <b>Total for Liabilities and Equity</b>             | <b>\$114,009.69</b> |

# Oregon Association of Municipal Recordors (OAMR)

## Statement of Financial Position

As of Oct 31, 2025

|                                                     | TOTAL               |
|-----------------------------------------------------|---------------------|
| <b>Assets</b>                                       |                     |
| Current Assets                                      |                     |
| Bank Accounts                                       |                     |
| Columbia Checking                                   | 30,915.57           |
| Donations Auctioned or Raffled                      | 0.00                |
| LGIP                                                | 82,178.35           |
| PayPal                                              | 130.77              |
| U S Bank                                            | 0.00                |
| <b>Total for Bank Accounts</b>                      | <b>\$113,224.69</b> |
| Other Current Assets                                |                     |
| Undeposited Funds                                   | 785.00              |
| <b>Total for Other Current Assets</b>               | <b>\$785.00</b>     |
| <b>Total for Current Assets</b>                     | <b>\$114,009.69</b> |
| <b>Total for Assets</b>                             | <b>\$114,009.69</b> |
| <b>Liabilities and Equity</b>                       |                     |
| Liabilities                                         |                     |
| Current Liabilities                                 |                     |
| Credit Cards                                        |                     |
| Business Credit Card - 3462 - 2                     | 0.00                |
| Business Credit Card - 4320 - 2                     | 0.00                |
| Central Bill Account - 3454 - 2                     | \$0.00              |
| 0303 (deleted)                                      | 2,816.07            |
| Business Credit Card - 8852 (deleted)               | 1,524.20            |
| <b>Total for Central Bill Account - 3454 - 2</b>    | <b>\$4,340.27</b>   |
| Columbia Central Bill Account 6028                  | \$0.00              |
| Alex Umpqua 1033 (Closed)                           | 0.00                |
| Kayla Umpqua 3041 (Closed)                          | -4,340.27           |
| Scott Stauffer 1057                                 | 1,299.44            |
| <b>Total for Columbia Central Bill Account 6028</b> | <b>-\$3,040.83</b>  |
| <b>Total for Credit Cards</b>                       | <b>\$1,299.44</b>   |
| <b>Total for Current Liabilities</b>                | <b>\$1,299.44</b>   |
| <b>Total for Liabilities</b>                        | <b>\$1,299.44</b>   |
| Equity                                              |                     |
| Opening Balance Equity                              | 0.00                |
| Retained Earnings                                   | 142,601.38          |
| Net Revenue                                         | -29,891.13          |
| <b>Total for Equity</b>                             | <b>\$112,710.25</b> |
| <b>Total for Liabilities and Equity</b>             | <b>\$114,009.69</b> |

# Oregon Association of Municipal Recordors (OAMR)

## Budget vs. Actuals: Budget\_FY25\_P&L - FY25 P&L

November 2024 - October 2025

|                                          | TOTAL        |              |               |             |
|------------------------------------------|--------------|--------------|---------------|-------------|
|                                          | ACTUAL       | BUDGET       | OVER BUDGET   | % OF BUDGET |
| <b>Revenue</b>                           |              |              |               |             |
| Academy/Education Session                |              |              |               |             |
| Annual Academy                           | 9,395.00     | 13,650.00    | -4,255.00     | 68.83 %     |
| Annual Athenian Dialogue                 | 2,035.00     | 1,900.00     | 135.00        | 107.11 %    |
| Mid-Year                                 | 10,570.00    | 7,800.00     | 2,770.00      | 135.51 %    |
| Mid-Year Athenian Dialogue               | 3,230.00     | 1,900.00     | 1,330.00      | 170.00 %    |
| Total Academy/Education Session          | 25,230.00    | 25,250.00    | -20.00        | 99.92 %     |
| Annual Conference Revenue                |              |              |               |             |
| Exhibitors                               | 1,500.00     | 3,000.00     | -1,500.00     | 50.00 %     |
| Registration                             | 34,820.00    | 30,800.00    | 4,020.00      | 113.05 %    |
| Sponsors                                 | 11,700.00    | 8,000.00     | 3,700.00      | 146.25 %    |
| Total Annual Conference Revenue          | 48,020.00    | 41,800.00    | 6,220.00      | 114.88 %    |
| Cash Carried Forward                     | 0.00         | 60,846.04    | -60,846.04    | 0.00 %      |
| Education/Scholarships                   |              |              |               |             |
| Auction                                  | 5,645.00     | 5,000.00     | 645.00        | 112.90 %    |
| Donations General                        | 88.56        | 500.00       | -411.44       | 17.71 %     |
| Kathy Ishiara (Pink Walk) Education Fund |              | 0.00         | 0.00          |             |
| Other Fundraising                        | 3,143.27     | 500.00       | 2,643.27      | 628.65 %    |
| Raffle                                   | 1,750.00     | 1,000.00     | 750.00        | 175.00 %    |
| Total Education/Scholarships             | 10,626.83    | 7,000.00     | 3,626.83      | 151.81 %    |
| Interest Income                          | -198.60      | 400.00       | -598.60       | -49.65 %    |
| Membership Dues                          | 16,845.00    | 18,000.00    | -1,155.00     | 93.58 %     |
| Miscellaneous                            | 68.19        | 50.00        | 18.19         | 136.38 %    |
| Newsletter Advertising                   |              | 200.00       | -200.00       |             |
| Sales - IIMC 2025 Ticket Sales           | 1,465.00     |              | 1,465.00      |             |
| Unapplied Cash Payment Income            | 40.00        |              | 40.00         |             |
| Total Revenue                            | \$102,096.42 | \$153,546.04 | \$ -51,449.62 | 66.49 %     |
| GROSS PROFIT                             | \$102,096.42 | \$153,546.04 | \$ -51,449.62 | 66.49 %     |
| <b>Expenditures</b>                      |              |              |               |             |
| Annual ALD & Academy Expenses            |              |              |               |             |
| Annual Academy AV Expenses               | 1,539.00     | 2,000.00     | -461.00       | 76.95 %     |
| Annual Academy Food & Bev                | 5,046.80     | 3,000.00     | 2,046.80      | 168.23 %    |
| Annual Academy Speaker Expnses           | 5,859.39     | 8,500.00     | -2,640.61     | 68.93 %     |
| Annual ALD AV Expense                    |              | 1,500.00     | -1,500.00     |             |
| Annual ALD Food & Beverage               | 1,023.00     |              | 1,023.00      |             |
| Annual ALD Speaker Expense               | 359.39       | 2,000.00     | -1,640.61     | 17.97 %     |
| Total Annual ALD & Academy Expenses      | 13,827.58    | 17,000.00    | -3,172.42     | 81.34 %     |
| Annual Conference Expenses               |              |              |               |             |
| Audio-Visual for Annual Conf             | 11,741.00    | 500.00       | 11,241.00     | 2,348.20 %  |
| Awards                                   | 461.22       | 250.00       | 211.22        | 184.49 %    |
| Banquet Expenses                         | 183.97       | 350.00       | -166.03       | 52.56 %     |
| Conference Chair Expense                 | 193.46       | 300.00       | -106.54       | 64.49 %     |

# Oregon Association of Municipal Recordors (OAMR)

## Budget vs. Actuals: Budget\_FY25\_P&L - FY25 P&L

November 2024 - October 2025

|                                       | TOTAL     |           |             |             |
|---------------------------------------|-----------|-----------|-------------|-------------|
|                                       | ACTUAL    | BUDGET    | OVER BUDGET | % OF BUDGET |
| Conference Swag                       | 944.17    | 1,000.00  | -55.83      | 94.42 %     |
| Exhibitor Tables/Booths               |           | 500.00    | -500.00     |             |
| Food & Beverage                       | 31,156.24 | 15,500.00 | 15,656.24   | 201.01 %    |
| Future Conference Site Deposits       |           | 500.00    | -500.00     |             |
| Hospitality                           | 2,335.88  | 4,500.00  | -2,164.12   | 51.91 %     |
| Meeting Setup                         | 6,107.00  | 2,000.00  | 4,107.00    | 305.35 %    |
| Miscellaneous Conference Exp          | 10.42     | 300.00    | -289.58     | 3.47 %      |
| Postage-Conference                    |           | 60.00     | -60.00      |             |
| Print-Handbook                        | 2,720.00  | 550.00    | 2,170.00    | 494.55 %    |
| Speaker Expenses - Annual Conf        | 2,171.51  | 9,000.00  | -6,828.49   | 24.13 %     |
| Welcome Reception/Special Event       | 600.00    | 700.00    | -100.00     | 85.71 %     |
| Total Annual Conference Expenses      | 58,624.87 | 36,010.00 | 22,614.87   | 162.80 %    |
| Contingency                           |           | 26,021.78 | -26,021.78  |             |
| IIMC 2025 (deleted)                   | 7,791.50  |           | 7,791.50    |             |
| Internet/Website                      | 1,437.13  | 2,650.00  | -1,212.87   | 54.23 %     |
| Membership Expenses                   |           |           |             |             |
| Supplies-Memberships                  |           | 300.00    | -300.00     |             |
| Total Membership Expenses             |           | 300.00    | -300.00     |             |
| Mid-Year ALD & Academy Expenses       |           |           |             |             |
| Mid-Year Academy Speaker Expns        | 3,364.50  | 2,500.00  | 864.50      | 134.58 %    |
| Mid-Year ALD Speaker Expenses         | 877.24    | 2,500.00  | -1,622.76   | 35.09 %     |
| Mid-Year Food & Beverage              | 11,978.54 | 4,700.00  | 7,278.54    | 254.86 %    |
| Total Mid-Year ALD & Academy Expenses | 16,220.28 | 9,700.00  | 6,520.28    | 167.22 %    |
| Miscellaneous Expenses                |           |           |             |             |
| Annual Filing Fees & Insurance        | 619.68    | 500.00    | 119.68      | 123.94 %    |
| Credit Card Processing Fees           | 3,872.83  | 2,500.00  | 1,372.83    | 154.91 %    |
| Other - Miscellaneous                 | 2,682.98  |           | 2,682.98    |             |
| Tax Accountant & QB Consultant        | 1,300.00  | 1,200.00  | 100.00      | 108.33 %    |
| Total Miscellaneous Expenses          | 8,475.49  | 4,200.00  | 4,275.49    | 201.80 %    |
| Newsletter                            |           |           |             |             |
| Printing-Postage-Newsletters          |           | 100.00    | -100.00     |             |
| Total Newsletter                      |           | 100.00    | -100.00     |             |
| NW Clerks Institute Director          |           | 628.22    | -628.22     |             |
| Officer Supplies                      |           |           |             |             |
| Supplies-Stationary-Officers          | 158.90    | 100.00    | 58.90       | 158.90 %    |
| Total Officer Supplies                | 158.90    | 100.00    | 58.90       | 158.90 %    |
| Officers Expenses                     |           |           |             |             |
| Director Region IX                    | 1,524.00  | 3,000.00  | -1,476.00   | 50.80 %     |
| President's Expenses                  |           |           |             |             |
| IIMC Conference-President             | 2,076.37  | 3,000.00  | -923.63     | 69.21 %     |
| OAMR Representation-President         | 237.79    | 700.00    | -462.21     | 33.97 %     |
| Region IX Conferences-President       | 3,789.28  | 3,000.00  | 789.28      | 126.31 %    |

# Oregon Association of Municipal Recordors (OAMR)

## Budget vs. Actuals: Budget\_FY25\_P&L - FY25 P&L

November 2024 - October 2025

|                                       | TOTAL         |              |               |             |
|---------------------------------------|---------------|--------------|---------------|-------------|
|                                       | ACTUAL        | BUDGET       | OVER BUDGET   | % OF BUDGET |
| Total President's Expenses            | 6,103.44      | 6,700.00     | -596.56       | 91.10 %     |
| Vice Pres-IIMC Conference             | 1,417.11      | 3,000.00     | -1,582.89     | 47.24 %     |
| Total Officers Expenses               | 9,044.55      | 12,700.00    | -3,655.45     | 71.22 %     |
| Scholarships                          |               |              |               |             |
| IIMC Certification Programs           | 5,800.00      | 6,250.00     | -450.00       | 92.80 %     |
| Mid-Year Academy Scholarship          |               | 350.00       | -350.00       |             |
| OAMR Conference/Academy Session       | 2,260.00      | 5,300.00     | -3,040.00     | 42.64 %     |
| OAMR Edu. Endowment Fund (IIMC Foun.) | 2,000.00      | 2,000.00     | 0.00          | 100.00 %    |
| OAMR IIMC Scholarships                | 3,400.30      | 1,500.00     | 1,900.30      | 226.69 %    |
| President Awards Scholarship          |               | 600.00       | -600.00       |             |
| Total Scholarships                    | 13,460.30     | 16,000.00    | -2,539.70     | 84.13 %     |
| Total Expenditures                    | \$129,040.60  | \$125,410.00 | \$3,630.60    | 102.89 %    |
| NET OPERATING REVENUE                 | \$ -26,944.18 | \$28,136.04  | \$ -55,080.22 | -95.76 %    |
| Other Revenue                         |               |              |               |             |
| Donations for Fundraising             | 5,669.00      |              | 5,669.00      |             |
| Total Other Revenue                   | \$5,669.00    | \$0.00       | \$5,669.00    | 0.00%       |
| Other Expenditures                    |               |              |               |             |
| Donations used in Fundraising         | 8,615.95      |              | 8,615.95      |             |
| Total Other Expenditures              | \$8,615.95    | \$0.00       | \$8,615.95    | 0.00%       |
| NET OTHER REVENUE                     | \$ -2,946.95  | \$0.00       | \$ -2,946.95  | 0.00%       |
| NET REVENUE                           | \$ -29,891.13 | \$28,136.04  | \$ -58,027.17 | -106.24 %   |



# Oregon Association of Municipal Recordors (OAMR)

## Check Detail Report

November 1, 2024-October 31, 2025

| TRANSACTION DATE  | TRANSACTION TYPE    | NUM         | NAME                                  | DESCRIPTION                                          | CLEARED    | AMOUNT    |
|-------------------|---------------------|-------------|---------------------------------------|------------------------------------------------------|------------|-----------|
| Columbia Checking |                     |             |                                       |                                                      |            |           |
| 03/31/2025        | Expense             | 1006        | MetaLogic Consulting Group            |                                                      | Reconciled | -450.00   |
| 03/31/2025        | Expense             | 1006        | MetaLogic Consulting Group            |                                                      |            | 450.00    |
| 03/31/2025        | Expense             | 1005        | Preethi Fernando                      | Cleared the bank as check #1007 on 4/8/2025.         | Reconciled | -2,364.50 |
| 03/31/2025        | Expense             | 1005        | Preethi Fernando                      |                                                      |            | 2,364.50  |
| 03/31/2025        | Expense             |             | Valley River Inn                      |                                                      | Reconciled | -         |
|                   |                     |             |                                       |                                                      |            | 12,310.78 |
| 03/31/2025        | Expense             |             | Valley River Inn                      |                                                      |            | 11,978.54 |
| 03/31/2025        | Expense             |             | Valley River Inn                      | AV portion of the bill                               |            | 332.24    |
| 05/05/2025        | Credit Card Payment |             |                                       |                                                      | Reconciled | -4,018.00 |
| 05/05/2025        | Credit Card Payment |             |                                       |                                                      | Reconciled | -4,018.00 |
| 05/23/2025        | Expense             |             | Columbia Bank                         |                                                      | Reconciled | -30.00    |
| 05/23/2025        | Expense             |             | Columbia Bank                         | Outgoing wire fee (Valley River Inn)                 |            | 30.00     |
| 05/23/2025        | Expense             |             | Columbia Bank                         |                                                      | Reconciled | -35.00    |
| 05/23/2025        | Expense             |             | Columbia Bank                         | Stop check fee (original check for Valley River Inn) |            | 35.00     |
| 05/23/2025        | Expense             | 1010        | Scott Stauffer                        |                                                      | Reconciled | -44.46    |
| 05/23/2025        | Expense             | 1010        | Scott Stauffer                        |                                                      |            | 44.46     |
| 05/28/2025        | Expense             | 1011        | City of Cornelius                     |                                                      | Reconciled | -1,400.30 |
| 05/28/2025        | Expense             | 1011        | City of Cornelius                     |                                                      |            | 1,400.30  |
| 05/28/2025        | Expense             | 1026        | City of Newberg                       |                                                      | Reconciled | -2,000.00 |
| 05/28/2025        | Expense             | 1026        | City of Newberg                       |                                                      |            | 2,000.00  |
| 06/11/2025        | Expense             | 20250611    | Columbia Bank                         |                                                      | Reconciled | -33.55    |
| 06/11/2025        | Expense             | 20250611    | Columbia Bank                         | Checks for bank account                              |            | 33.55     |
| 06/23/2025        | Credit Card Payment |             | Columbia Bank                         |                                                      | Reconciled | -3,714.40 |
| 06/23/2025        | Credit Card Payment |             | Columbia Bank                         |                                                      | Reconciled | -3,714.40 |
| 07/18/2025        | Credit Card Payment |             | Columbia Bank                         |                                                      | Reconciled | -1,316.71 |
| 07/18/2025        | Credit Card Payment |             | Columbia Bank                         |                                                      | Reconciled | -1,316.71 |
| 08/18/2025        | Expense             | 1027        | City of Yamhill                       |                                                      | Reconciled | -750.00   |
| 08/18/2025        | Expense             | 1027        | City of Yamhill                       |                                                      |            | 750.00    |
| 08/18/2025        | Expense             | 1028        | Krystal Stevens                       |                                                      | Reconciled | -1,400.00 |
| 08/18/2025        | Expense             | 1028        | Krystal Stevens                       |                                                      |            | 1,400.00  |
| 08/18/2025        | Expense             | 1029        | Hanna Bentley                         |                                                      | Reconciled | -750.00   |
| 08/18/2025        | Expense             | 1029        | Hanna Bentley                         |                                                      |            | 750.00    |
| 08/18/2025        | Expense             | 1025        | City Clerk's Associaton of California |                                                      | Reconciled | -1,524.00 |
| 08/18/2025        | Expense             | 1025        | City Clerk's Associaton of California |                                                      |            | 1,524.00  |
| 08/20/2025        | Expense             | 1030        | Kim Herring                           |                                                      | Reconciled | -1,400.00 |
| 08/20/2025        | Expense             | 1030        | Kim Herring                           |                                                      |            | 1,400.00  |
| 08/22/2025        | Credit Card Payment |             | Columbia Bank                         |                                                      | Reconciled | -58.90    |
| 08/22/2025        | Credit Card Payment |             | Columbia Bank                         |                                                      | Reconciled | -58.90    |
| 09/03/2025        | Expense             | 1032        | RAS Group, LLC                        |                                                      | Reconciled | -1,300.00 |
| 09/03/2025        | Expense             | 1032        | RAS Group, LLC                        |                                                      |            | 1,300.00  |
| 09/03/2025        | Expense             |             | StarChapter                           |                                                      | Reconciled | -19.95    |
| 09/03/2025        | Expense             |             | StarChapter                           |                                                      |            | 19.95     |
| 09/10/2025        | Expense             | 27673068773 | Yuriy Ukhach                          | 27673068773                                          | Reconciled | -95.00    |
| 09/10/2025        | Expense             | 27673068773 | Yuriy Ukhach                          | Refund                                               |            | 95.00     |
| 09/15/2025        | Expense             | 1035        | Pioneer Printing                      |                                                      | Reconciled | -121.00   |
| 09/15/2025        | Expense             | 1035        | Pioneer Printing                      |                                                      |            | 121.00    |

# Oregon Association of Municipal Recordors (OAMR)

## Check Detail Report

November 1, 2024-October 31, 2025

| TRANSACTION DATE | TRANSACTION TYPE    | NUM  | NAME                            | DESCRIPTION                                                                              | CLEARED    | AMOUNT    |
|------------------|---------------------|------|---------------------------------|------------------------------------------------------------------------------------------|------------|-----------|
| 09/22/2025       | Credit Card Payment |      | Columbia Bank                   |                                                                                          | Reconciled | -1,555.42 |
| 09/22/2025       | Credit Card Payment |      | Columbia Bank                   |                                                                                          | Reconciled | -1,555.42 |
| 09/23/2025       | Expense             | 1037 | City of Springfield             |                                                                                          | Reconciled | -750.00   |
| 09/23/2025       | Expense             | 1037 | City of Springfield             |                                                                                          |            | 750.00    |
| 09/23/2025       | Expense             |      | QuickBooks Payments             | System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily. | Reconciled | -3.75     |
| 09/23/2025       | Expense             |      | QuickBooks Payments             | System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily. |            | 3.75      |
| 09/24/2025       | Expense             | 1039 | Sam Gordin                      | UO a cappella national anthem choir                                                      | Reconciled | -50.00    |
| 09/24/2025       | Expense             | 1039 | Sam Gordin                      |                                                                                          |            | 50.00     |
| 09/24/2025       | Expense             |      | QuickBooks Payments             | System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily. | Reconciled | -24.04    |
| 09/24/2025       | Expense             |      | QuickBooks Payments             | System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily. |            | 24.04     |
| 09/24/2025       | Expense             | 1036 | Marco Promos                    |                                                                                          | Reconciled | -168.99   |
| 09/24/2025       | Expense             | 1036 | Marco Promos                    |                                                                                          |            | 168.99    |
| 09/25/2025       | Expense             |      | QuickBooks Payments             | System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily. | Reconciled | -37.91    |
| 09/25/2025       | Expense             |      | QuickBooks Payments             | System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily. |            | 37.91     |
| 09/25/2025       | Expense             | 1040 | Susan Reeves                    |                                                                                          | Reconciled | -23.97    |
| 09/25/2025       | Expense             | 1040 | Susan Reeves                    | Trader Joe's flowers for award recipients                                                |            | 23.97     |
| 09/26/2025       | Expense             |      | QuickBooks Payments             | System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily. | Reconciled | -133.43   |
| 09/26/2025       | Expense             |      | QuickBooks Payments             | System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily. |            | 133.43    |
| 09/30/2025       | Expense             | 1038 | IIMC Foundation                 |                                                                                          | Reconciled | -2,000.00 |
| 09/30/2025       | Expense             | 1038 | IIMC Foundation                 | 2025 Contribution                                                                        |            | 2,000.00  |
| 10/02/2025       | Expense             |      | StarChapter                     |                                                                                          | Reconciled | -49.90    |
| 10/02/2025       | Expense             |      | StarChapter                     |                                                                                          |            | 49.90     |
| 10/02/2025       | Check               | 1033 | Oregon Department of Justice    |                                                                                          | Reconciled | -164.00   |
| 10/02/2025       | Check               | 1033 | Oregon Department of Justice    | DOJ CT-12 Filing                                                                         |            | 164.00    |
| 10/06/2025       | Expense             | 1041 | Chris Astrella                  |                                                                                          | Reconciled | -2,005.98 |
| 10/06/2025       | Expense             | 1041 | Chris Astrella                  |                                                                                          |            | 2,005.98  |
| 10/14/2025       | Expense             | 1042 | Rabiner Resources               |                                                                                          | Reconciled | -5,500.00 |
| 10/14/2025       | Expense             | 1042 | Rabiner Resources               |                                                                                          |            | 5,500.00  |
| 10/14/2025       | Expense             | 1043 | Dan Forester                    |                                                                                          | Reconciled | -154.00   |
| 10/14/2025       | Expense             | 1043 | Dan Forester                    |                                                                                          |            | 154.00    |
| 10/22/2025       | Credit Card Payment |      | Columbia Bank                   |                                                                                          | Reconciled | -1,918.51 |
| 10/22/2025       | Credit Card Payment |      | Columbia Bank                   |                                                                                          | Reconciled | -1,918.51 |
| 10/24/2025       | Expense             |      | Valley River Inn                | Original ck#1044 voided / wire transfer sent                                             | Reconciled | -         |
|                  |                     |      |                                 |                                                                                          |            | 58,050.54 |
| 10/24/2025       | Expense             |      | Valley River Inn                | Conf Food & Bev                                                                          |            | 31,156.24 |
| 10/24/2025       | Expense             |      | Valley River Inn                | Conf A/V                                                                                 |            | 11,741.00 |
| 10/24/2025       | Expense             |      | Valley River Inn                | Academy Food & Bev                                                                       |            | 5,046.80  |
| 10/24/2025       | Expense             |      | Valley River Inn                | Academy A/V                                                                              |            | 1,539.00  |
| 10/24/2025       | Expense             |      | Valley River Inn                | ALD Food & Bev                                                                           |            | 1,023.00  |
| 10/24/2025       | Expense             |      | Valley River Inn                | Rabiner Lodging                                                                          |            | 359.39    |
| 10/24/2025       | Expense             |      | Valley River Inn                | Linnemeyer Lodging                                                                       |            | 359.39    |
| 10/24/2025       | Expense             |      | Valley River Inn                | Duddy Lodging                                                                            |            | 718.72    |
| 10/24/2025       | Expense             |      | Valley River Inn                | Academy & Conf Setup                                                                     |            | 6,107.00  |
| 10/24/2025       | Expense             | 1045 | City of Cornelius               |                                                                                          | Reconciled | -580.00   |
| 10/24/2025       | Expense             | 1045 | City of Cornelius               |                                                                                          |            | 580.00    |
| 10/24/2025       | Expense             | 1046 | City of Amity                   |                                                                                          | Reconciled | -580.00   |
| 10/24/2025       | Expense             | 1046 | City of Amity                   |                                                                                          |            | 580.00    |
| 10/24/2025       | Expense             | 1047 | Oregon Stationers - Copy Cabana | Voided                                                                                   | Reconciled | 0.00      |

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November 1, 2024-October 31, 2025

| TRANSACTION DATE | TRANSACTION TYPE    | NUM                | NAME                                           | DESCRIPTION        | CLEARED    | AMOUNT    |
|------------------|---------------------|--------------------|------------------------------------------------|--------------------|------------|-----------|
| 10/24/2025       | Expense             | 1047               | Oregon Stationers - Copy Cabana                |                    |            | 0.00      |
| 10/24/2025       | Expense             | 1048               | City of Beaverton                              | Voided             | Reconciled | 0.00      |
| 10/24/2025       | Expense             | 1048               | City of Beaverton                              |                    |            | 0.00      |
| 10/24/2025       | Check               | SVCCHRG            |                                                | Service Charge     | Reconciled | -30.00    |
| 10/24/2025       | Check               | SVCCHRG            |                                                |                    |            | 30.00     |
| U S Bank         |                     |                    |                                                |                    |            |           |
| 11/04/2024       | Expense             | 24305115955900Y00  | Fullsteam (StarChapter)                        |                    | Reconciled | -19.95    |
| 11/04/2024       | Expense             | 24305115955900Y00  | Fullsteam (StarChapter)                        |                    |            | 19.95     |
| 11/04/2024       | Credit Card Payment |                    |                                                |                    | Reconciled | -2,981.12 |
| 11/04/2024       | Credit Card Payment |                    |                                                |                    | Reconciled | -2,981.12 |
| 11/22/2024       | Expense             | 1359               | Scott Stauffer                                 |                    | Reconciled | -24.47    |
| 11/22/2024       | Expense             | 1359               | Scott Stauffer                                 |                    |            | 24.47     |
| 12/03/2024       | Expense             | 243340179145230Y00 | Fullsteam (StarChapter)                        |                    | Reconciled | -19.95    |
| 12/03/2024       | Expense             | 243340179145230Y00 | Fullsteam (StarChapter)                        |                    |            | 19.95     |
| 12/03/2024       | Credit Card Payment |                    |                                                |                    | Reconciled | -41.00    |
| 12/03/2024       | Credit Card Payment |                    |                                                |                    | Reconciled | -41.00    |
| 12/29/2024       | Expense             | 1361               | Hanna Bentley                                  |                    | Reconciled | -550.00   |
| 12/29/2024       | Expense             | 1361               | Hanna Bentley                                  |                    |            | 550.00    |
| 12/29/2024       | Expense             | 1362               | City of Yachats                                |                    | Reconciled | -175.00   |
| 12/29/2024       | Expense             | 1362               | City of Yachats                                |                    |            | 175.00    |
| 12/29/2024       | Expense             | 1363               | City of Yachats                                |                    | Reconciled | -375.00   |
| 12/29/2024       | Expense             | 1363               | City of Yachats                                |                    |            | 375.00    |
| 01/03/2025       | Expense             | 250030039208390N00 | Fullsteam (StarChapter)                        |                    | Reconciled | -19.95    |
| 01/03/2025       | Expense             | 250030039208390N00 | Fullsteam (StarChapter)                        |                    |            | 19.95     |
| 01/03/2025       | Credit Card Payment |                    | US Bank Card                                   | 243660213942620Y00 | Reconciled | -1,660.90 |
| 01/03/2025       | Credit Card Payment |                    | US Bank Card                                   | 243660213942620Y00 | Reconciled | -1,660.90 |
| 01/14/2025       | Check               | 1364               | Scott Stauffer                                 |                    | Reconciled | -17.68    |
| 01/14/2025       | Check               | 1364               | Scott Stauffer                                 |                    |            | 17.68     |
| 01/14/2025       | Expense             | 1365               | City of Harrisburg                             |                    | Reconciled | -750.00   |
| 01/14/2025       | Expense             | 1365               | City of Harrisburg                             |                    |            | 750.00    |
| 02/03/2025       | Credit Card Payment |                    |                                                |                    | Uncleared  | -1,181.25 |
| 02/03/2025       | Credit Card Payment |                    |                                                |                    | Reconciled | -1,181.25 |
| 02/04/2025       | Expense             |                    | StarChapter                                    |                    | Uncleared  | -19.95    |
| 02/04/2025       | Expense             |                    | StarChapter                                    |                    |            | 19.95     |
| 02/13/2025       | Expense             | 1366               | St. Louis Cardinals                            |                    | Uncleared  | -4,228.50 |
| 02/13/2025       | Expense             | 1366               | St. Louis Cardinals                            |                    |            | 4,228.50  |
| 02/14/2025       | Expense             | 1367               | Preethi Fernando                               |                    | Uncleared  | -1,000.00 |
| 02/14/2025       | Expense             | 1367               | Preethi Fernando                               |                    |            | 1,000.00  |
| 03/03/2025       | Credit Card Payment |                    |                                                |                    | Uncleared  | -1,747.65 |
| 03/03/2025       | Credit Card Payment |                    |                                                |                    | Reconciled | -1,747.65 |
| 03/04/2025       | Expense             | 15570402           | Fullsteam (StarChapter)                        |                    | Uncleared  | -19.95    |
| 03/04/2025       | Expense             | 15570402           | Fullsteam (StarChapter)                        |                    |            | 19.95     |
| 04/02/2025       | Expense             | 16071021           |                                                | 16071021           | Uncleared  | -19.95    |
| 04/02/2025       | Expense             | 16071021           |                                                | Monthly fee        |            | 19.95     |
| 04/03/2025       | Credit Card Payment |                    |                                                |                    | Uncleared  | -737.52   |
| 04/03/2025       | Credit Card Payment |                    |                                                |                    | Reconciled | -737.52   |
| 04/04/2025       | Expense             | 22126618782        | Snohomish County Public Utility District No. 1 |                    | Uncleared  | -75.00    |

# Oregon Association of Municipal Recordors (OAMR)

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| TRANSACTION<br>DATE | TRANSACTION<br>TYPE    | NUM                | NAME                                                 | DESCRIPTION        | CLEARED    | AMOUNT    |
|---------------------|------------------------|--------------------|------------------------------------------------------|--------------------|------------|-----------|
| 04/04/2025          | Expense                | 22126618782        | Snohomish County<br>Public Utility District No.<br>1 |                    |            | 75.00     |
| 05/02/2025          | Expense                | 16597550           | StarChapter                                          |                    | Uncleared  | -19.95    |
| 05/02/2025          | Expense                | 16597550           | StarChapter                                          |                    |            | 19.95     |
| 05/05/2025          | Credit Card<br>Payment |                    | US Bank Card                                         |                    | Uncleared  | -43.44    |
| 05/05/2025          | Credit Card<br>Payment |                    | US Bank Card                                         |                    | Reconciled | -43.44    |
| 05/13/2025          | Credit Card<br>Payment |                    | US Bank Card                                         |                    | Uncleared  | -1,284.65 |
| 05/13/2025          | Credit Card<br>Payment |                    | US Bank Card                                         |                    | Reconciled | -1,284.65 |
| 06/03/2025          | Expense                | 17162160           | Fullsteam (StarChapter)                              |                    | Uncleared  | -19.95    |
| 06/03/2025          | Expense                | 17162160           | Fullsteam (StarChapter)                              |                    |            | 19.95     |
| 07/01/2025          | Expense                | 17602443           | StarChapter                                          | 17682244           | Uncleared  | -19.95    |
| 07/01/2025          | Expense                | 17602443           | StarChapter                                          |                    |            | 19.95     |
| 07/03/2025          | Credit Card<br>Payment |                    |                                                      |                    | Uncleared  | -846.91   |
| 07/03/2025          | Credit Card<br>Payment |                    |                                                      |                    | Reconciled | -846.91   |
| 08/04/2025          | Credit Card<br>Payment |                    | US Bank Card                                         |                    | Uncleared  | -43.98    |
| 08/04/2025          | Credit Card<br>Payment |                    | US Bank Card                                         |                    | Reconciled | -43.98    |
| 08/04/2025          | Expense                | 252160096069070N00 | StarChapter                                          | 252160096069070N00 | Uncleared  | -19.95    |
| 08/04/2025          | Expense                | 252160096069070N00 | StarChapter                                          |                    |            | 19.95     |
| 08/13/2025          | Expense                | 252240120275980N00 | General Code                                         |                    | Uncleared  | -1,500.00 |
| 08/13/2025          | Expense                | 252240120275980N00 | General Code                                         |                    |            | -1,500.00 |
| 09/03/2025          | Expense                |                    | US Bank Card                                         |                    | Uncleared  | -364.53   |
| 09/03/2025          | Expense                |                    | US Bank Card                                         |                    | Reconciled | -364.53   |

# Oregon Association of Municipal Recordors (OAMR)

## Statement of Activity By Tag Group

November 1, 2024-October 31, 2025

|                                                    | TOTAL               |
|----------------------------------------------------|---------------------|
| Revenue                                            |                     |
| Academy/Education Session                          |                     |
| Annual Academy                                     | 9,395.00            |
| Annual Athenian Dialogue                           | 2,035.00            |
| Mid-Year                                           | 10,570.00           |
| Mid-Year Athenian Dialogue                         | 3,230.00            |
| <b>Total for Academy/Education Session</b>         | <b>\$25,230.00</b>  |
| Annual Conference Revenue                          |                     |
| Exhibitors                                         | 1,500.00            |
| Registration                                       | 34,820.00           |
| Sponsors                                           | 11,700.00           |
| <b>Total for Annual Conference Revenue</b>         | <b>\$48,020.00</b>  |
| Cash Carried Forward                               | 0.00                |
| Education/Scholarships                             |                     |
| Auction                                            | 5,645.00            |
| Donations General                                  | 88.56               |
| Other Fundraising                                  | 3,143.27            |
| Raffle                                             | 1,750.00            |
| <b>Total for Education/Scholarships</b>            | <b>\$10,626.83</b>  |
| Interest Income                                    | -198.60             |
| Membership Dues                                    | 16,845.00           |
| Miscellaneous                                      | 68.19               |
| Sales - IIMC 2025 Ticket Sales                     | 1,465.00            |
| Unapplied Cash Payment Income                      | 40.00               |
| <b>Total for Revenue</b>                           | <b>\$102,096.42</b> |
| <b>Gross Profit</b>                                | <b>\$102,096.42</b> |
| Expenditures                                       |                     |
| Annual ALD & Academy Expenses                      |                     |
| Annual Academy AV Expenses                         | 1,539.00            |
| Annual Academy Food & Bev                          | 5,046.80            |
| Annual Academy Speaker Expnses                     | 5,859.39            |
| Annual ALD Food & Beverage                         | 1,023.00            |
| Annual ALD Speaker Expense                         | 359.39              |
| <b>Total for Annual ALD &amp; Academy Expenses</b> | <b>\$13,827.58</b>  |
| Annual Conference Expenses                         |                     |
| Audio-Visual for Annual Conf                       | 11,741.00           |
| Awards                                             | 461.22              |
| Banquet Expenses                                   | 183.97              |
| Conference Chair Expense                           | 193.46              |
| Conference Swag                                    | 944.17              |
| Food & Beverage                                    | 31,156.24           |
| Hospitality                                        | 2,335.88            |
| Meeting Setup                                      | 6,107.00            |

# Oregon Association of Municipal Recordors (OAMR)

## Statement of Activity By Tag Group

November 1, 2024-October 31, 2025

|                                                      | TOTAL               |
|------------------------------------------------------|---------------------|
| Miscellaneous Conference Exp                         | 10.42               |
| Print-Handbook                                       | 2,720.00            |
| Speaker Expenses - Annual Conf                       | 2,171.51            |
| Welcome Reception/Special Event                      | 600.00              |
| <b>Total for Annual Conference Expenses</b>          | <b>\$58,624.87</b>  |
| IIMC 2025 (deleted)                                  | 7,791.50            |
| Internet/Website                                     | 1,437.13            |
| Mid-Year ALD & Academy Expenses                      |                     |
| Mid-Year Academy Speaker Expns                       | 3,364.50            |
| Mid-Year ALD Speaker Expenses                        | 877.24              |
| Mid-Year Food & Beverage                             | 11,978.54           |
| <b>Total for Mid-Year ALD &amp; Academy Expenses</b> | <b>\$16,220.28</b>  |
| Miscellaneous Expenses                               |                     |
| Annual Filing Fees & Insurance                       | 619.68              |
| Credit Card Processing Fees                          | 3,872.83            |
| Other - Miscellaneous                                | 2,682.98            |
| Tax Accountant & QB Consultant                       | 1,300.00            |
| <b>Total for Miscellaneous Expenses</b>              | <b>\$8,475.49</b>   |
| Officer Supplies                                     |                     |
| Supplies-Stationary-Officers                         | 158.90              |
| <b>Total for Officer Supplies</b>                    | <b>\$158.90</b>     |
| Officers Expenses                                    |                     |
| Director Region IX                                   | 1,524.00            |
| President's Expenses                                 |                     |
| IIMC Conference-President                            | 2,076.37            |
| OAMR Representation-President                        | 237.79              |
| Region IX Conferences-President                      | 3,789.28            |
| <b>Total for President's Expenses</b>                | <b>\$6,103.44</b>   |
| Vice Pres-IIMC Conference                            | 1,417.11            |
| <b>Total for Officers Expenses</b>                   | <b>\$9,044.55</b>   |
| Scholarships                                         |                     |
| IIMC Certification Programs                          | 5,800.00            |
| OAMR Conference/Academy Session                      | 2,260.00            |
| OAMR Edu. Endowment Fund (IIMC Foun.)                | 2,000.00            |
| OAMR IIMC Scholarships                               | 3,400.30            |
| <b>Total for Scholarships</b>                        | <b>\$13,460.30</b>  |
| <b>Total for Expenditures</b>                        | <b>\$129,040.60</b> |
| <b>Net Operating Revenue</b>                         | <b>-\$26,944.18</b> |
| Other Revenue                                        |                     |
| Donations for Fundraising                            | 5,669.00            |
| <b>Total for Other Revenue</b>                       | <b>\$5,669.00</b>   |

# Oregon Association of Municipal Recordors (OAMR)

## Statement of Activity By Tag Group

November 1, 2024-October 31, 2025

|                                     | TOTAL               |
|-------------------------------------|---------------------|
| Other Expenditures                  |                     |
| Donations used in Fundraising       | 8,615.95            |
| <b>Total for Other Expenditures</b> | <b>\$8,615.95</b>   |
| <b>Net Other Revenue</b>            | <b>-\$2,946.95</b>  |
| <b>Net Revenue</b>                  | <b>-\$29,891.13</b> |

# Oregon Association of Municipal Recordors (OAMR)

## Statement of Activity Detail

November 1, 2024-October 31, 2025

| TRANSACTION DATE          | TRANSACTION TYPE | NUM   | NAME               | LOCATION | CLASS FULL NAME | DESCRIPTION                     | ITEM SPLIT ACCOUNT  | AMOUNT | BALANCE  |
|---------------------------|------------------|-------|--------------------|----------|-----------------|---------------------------------|---------------------|--------|----------|
| Ordinary Income/Expenses  |                  |       |                    |          |                 |                                 |                     |        |          |
| Income                    |                  |       |                    |          |                 |                                 |                     |        |          |
| Academy/Education Session |                  |       |                    |          |                 |                                 |                     |        |          |
| Annual Academy            |                  |       |                    |          |                 |                                 |                     |        |          |
| 06/03/2025                | Invoice          | 03776 | Nanci Sandoval     |          |                 | Registration for Annual Academy | Accounts Receivable | 195.00 | 195.00   |
| 06/05/2025                | Invoice          | 03778 | Claudia Cisneros   |          |                 | Registration for Annual Academy | Accounts Receivable | 195.00 | 390.00   |
| 06/05/2025                | Invoice          | 03779 | Christie Teets     |          |                 | Registration for Annual Academy | Accounts Receivable | 183.44 | 573.44   |
| 06/05/2025                | Invoice          | 03779 | Christie Teets     |          |                 | Registration for Annual Academy | Accounts Receivable | 11.56  | 585.00   |
| 06/05/2025                | Invoice          | 03780 | Melissa Bisset     |          |                 | Registration for Annual Academy | Accounts Receivable | 195.00 | 780.00   |
| 06/05/2025                | Invoice          | 03783 | Crystal Robles     |          |                 | Registration for Annual Academy | Accounts Receivable | 195.00 | 975.00   |
| 06/05/2025                | Invoice          | 03784 | City of Eugene     |          |                 | Registration for Annual Academy | Accounts Receivable | 195.00 | 1,170.00 |
| 06/05/2025                | Invoice          | 03785 | Winnie Shepard     |          |                 | Registration for Annual Academy | Accounts Receivable | 195.00 | 1,365.00 |
| 06/05/2025                | Invoice          | 03786 | Kimmie Jackson     |          |                 | Registration for Annual Academy | Accounts Receivable | 195.00 | 1,560.00 |
| 06/05/2025                | Invoice          | 03787 | Nicole Morris      |          |                 | Registration for Annual Academy | Accounts Receivable | 195.00 | 1,755.00 |
| 06/05/2025                | Invoice          | 03788 | Scott Stauffer     |          |                 | Registration for Annual Academy | Accounts Receivable | 195.00 | 1,950.00 |
| 06/05/2025                | Invoice          | 03789 | Mindy Roberts      |          |                 | Registration for Annual Academy | Accounts Receivable | 195.00 | 2,145.00 |
| 06/06/2025                | Invoice          | 03790 | Lori Lesmeister    |          |                 | Registration for Annual Academy | Accounts Receivable | 195.00 | 2,340.00 |
| 06/06/2025                | Invoice          | 03791 | Christy Martinez   |          |                 | Registration for Annual Academy | Accounts Receivable | 195.00 | 2,535.00 |
| 06/13/2025                | Invoice          | 03766 | Kennedee Roberts   |          |                 | Registration for Annual Academy | Accounts Receivable | 195.00 | 2,730.00 |
| 06/17/2025                | Invoice          | 03765 | Angela Watson      |          |                 | Registration for Annual Academy | Accounts Receivable | 195.00 | 2,925.00 |
| 06/18/2025                | Invoice          | 03799 | Natasha Johnson    |          |                 | Registration for Annual Academy | Accounts Receivable | 195.00 | 3,120.00 |
| 06/18/2025                | Invoice          | 03800 | Alissa Kolodzinski |          |                 | Registration for Annual Academy | Accounts Receivable | 195.00 | 3,315.00 |
| 06/18/2025                | Invoice          | 03802 | Allyson Pulido     |          |                 | Registration for Annual Academy | Accounts Receivable | 195.00 | 3,510.00 |
| 06/24/2025                | Invoice          | 03807 | Lindsey White      |          |                 | Registration for Annual Academy | Accounts Receivable | 195.00 | 3,705.00 |
| 06/26/2025                | Invoice          | 03809 | City of Tillamook  |          |                 | Registration for Annual Academy | Accounts Receivable | 195.00 | 3,900.00 |
| 07/01/2025                | Invoice          | 03815 | City of Canby      |          |                 | Registration for Annual Academy | Accounts Receivable | 195.00 | 4,095.00 |
| 07/01/2025                | Invoice          | 03816 | City of Canby      |          |                 | Registration for Annual Academy | Accounts Receivable | 195.00 | 4,290.00 |
| 07/01/2025                | Invoice          | 03818 | Philomath, City of |          |                 | Registration for Annual Academy | Accounts Receivable | 195.00 | 4,485.00 |
| 07/01/2025                | Invoice          | 03819 | Rachael Bateman    |          |                 | Registration for Annual Academy | Accounts Receivable | 195.00 | 4,680.00 |



# Oregon Association of Municipal Recordors (OAMR)

## Statement of Activity Detail

November 1, 2024-October 31, 2025

| TRANSACTION DATE | TRANSACTION TYPE | NUM   | NAME                   | LOCATION | CLASS FULL NAME | DESCRIPTION                              | ITEM SPLIT ACCOUNT  | AMOUNT | BALANCE  |
|------------------|------------------|-------|------------------------|----------|-----------------|------------------------------------------|---------------------|--------|----------|
| 07/01/2025       | Invoice          | 03862 | Estacada, City of      |          |                 | Registration for Annual Academy          | Accounts Receivable | 195.00 | 4,875.00 |
| 07/02/2025       | Invoice          | 03820 | Sutherlin, City of     |          |                 | Registration for Annual Academy          | Accounts Receivable | 195.00 | 5,070.00 |
| 07/02/2025       | Invoice          | 03863 | Ronnie Smith           |          |                 | Registration for Annual Academy          | Accounts Receivable | 195.00 | 5,265.00 |
| 07/03/2025       | Invoice          | 03824 | Jennifer Zarazua       |          |                 | Registration for Annual Academy          | Accounts Receivable | 195.00 | 5,460.00 |
| 07/09/2025       | Invoice          | 03827 | Stacey Stockhoff       |          |                 | Registration for Annual Academy          | Accounts Receivable | 195.00 | 5,655.00 |
| 07/10/2025       | Invoice          | 03861 | Brookings              |          |                 | Registration for Annual Academy          | Accounts Receivable | 195.00 | 5,850.00 |
| 07/11/2025       | Invoice          | 03832 | City of Albany         |          |                 | Registration for Annual Academy          | Accounts Receivable | 195.00 | 6,045.00 |
| 07/16/2025       | Invoice          | 03833 | Kim Herring            |          |                 | Registration for Annual Academy          | Accounts Receivable | 195.00 | 6,240.00 |
| 07/18/2025       | Invoice          | 03834 | Julia Espinoza         |          |                 | Non-member registration - Annual Academy | Accounts Receivable | 200.00 | 6,440.00 |
| 07/18/2025       | Invoice          | 03835 | Nicole Madigan         |          |                 | Registration for Annual Academy          | Accounts Receivable | 195.00 | 6,635.00 |
| 07/23/2025       | Invoice          | 03840 | June Hinojosa          |          |                 | Registration for Annual Academy          | Accounts Receivable | 195.00 | 6,830.00 |
| 07/23/2025       | Invoice          | 03841 | Jakob Wiley            |          |                 | Registration for Annual Academy          | Accounts Receivable | 195.00 | 7,025.00 |
| 07/24/2025       | Invoice          | 03843 | City of Cottage Grove  |          |                 | Registration for Annual Academy          | Accounts Receivable | 195.00 | 7,220.00 |
| 07/25/2025       | Invoice          | 03844 | Sammy Egbert           |          |                 | Registration for Annual Academy          | Accounts Receivable | 195.00 | 7,415.00 |
| 07/25/2025       | Invoice          | 03845 | Amber Mathiesen        |          |                 | Registration for Annual Academy          | Accounts Receivable | 195.00 | 7,610.00 |
| 07/25/2025       | Invoice          | 03846 | Melissa Thompson       |          |                 | Registration for Annual Academy          | Accounts Receivable | 195.00 | 7,805.00 |
| 07/25/2025       | Invoice          | 03847 | Wenonah Blanchette     |          |                 | Registration for Annual Academy          | Accounts Receivable | 195.00 | 8,000.00 |
| 07/25/2025       | Invoice          | 03849 | Devree Leymaster       |          |                 | Registration for Annual Academy          | Accounts Receivable | 195.00 | 8,195.00 |
| 07/29/2025       | Invoice          | 03853 | City of Boardman       |          |                 | Registration for Annual Academy          | Accounts Receivable | 195.00 | 8,390.00 |
| 07/30/2025       | Invoice          | 03880 | Hanna Bentley          |          |                 | Registration for Annual Academy          | Accounts Receivable | 195.00 | 8,585.00 |
| 07/31/2025       | Invoice          | 03887 | Amy Nytes              |          |                 | Registration for Annual Academy          | Accounts Receivable | 195.00 | 8,780.00 |
| 07/31/2025       | Invoice          | 03888 | Joanna Bilbrey         |          |                 | Registration for Annual Academy          | Accounts Receivable | 195.00 | 8,975.00 |
| 08/06/2025       | Invoice          | 03895 | Independence, City of  |          |                 | Registration for Annual Academy          | Accounts Receivable | 195.00 | 9,170.00 |
| 08/11/2025       | Invoice          | 03902 | Sheena Dickerman       |          |                 | Registration for Annual Academy          | Accounts Receivable | 195.00 | 9,365.00 |
| 08/14/2025       | Invoice          | 03869 | Krystal Stevens        |          |                 | Registration for Annual Academy          | Accounts Receivable | 195.00 | 9,560.00 |
| 08/18/2025       | Invoice          | 03906 | City of Lincoln City-C |          |                 | Registration for Annual Academy          | Accounts Receivable | 195.00 | 9,755.00 |
| 08/21/2025       | Invoice          | 03875 | City of Elgin          |          |                 | Registration for Annual Academy          | Accounts Receivable | 195.00 | 9,950.00 |

# Oregon Association of Municipal Recordors (OAMR)

## Statement of Activity Detail November 1, 2024-October 31, 2025

| TRANSACTION DATE                | TRANSACTION TYPE | NUM   | NAME                   | LOCATION | CLASS FULL NAME | DESCRIPTION                                 | ITEM SPLIT ACCOUNT  | AMOUNT            | BALANCE   |
|---------------------------------|------------------|-------|------------------------|----------|-----------------|---------------------------------------------|---------------------|-------------------|-----------|
| 08/25/2025                      | Invoice          | 03912 | City of Lincoln City-C |          |                 | Registration for Annual Academy             | Accounts Receivable | 195.00            | 10,145.00 |
| 08/26/2025                      | Invoice          | 03913 | Sylvia Murphy          |          |                 | Registration for Annual Academy             | Accounts Receivable | 195.00            | 10,340.00 |
| 08/26/2025                      | Invoice          | 03914 | Martinne Ingram        |          |                 | Registration for Annual Academy             | Accounts Receivable | 195.00            | 10,535.00 |
| 08/27/2025                      | Invoice          | 04025 | Jamie Young            |          |                 | Registration for Annual Academy             | Accounts Receivable | 195.00            | 10,730.00 |
| 09/12/2025                      | Invoice          | 04100 | City of Yamhill        |          |                 | Registration for Annual Academy             | Accounts Receivable | 195.00            | 10,925.00 |
| 10/02/2025                      | Invoice          | 04109 | Lea Moyer              |          |                 | Registration for Annual Academy             | Accounts Receivable | 195.00            | 11,120.00 |
| 10/31/2025                      | Journal Entry    | 1041  |                        |          |                 | Adjustments needed per accountant           |                     | -1,725.00         | 9,395.00  |
| <b>Total for Annual Academy</b> |                  |       |                        |          |                 |                                             |                     | <b>\$9,395.00</b> |           |
| Annual Athenian Dialogue        |                  |       |                        |          |                 |                                             |                     |                   |           |
| 06/05/2025                      | Invoice          | 03778 | Claudia Cisneros       |          |                 | Annual Athenian Leadership Dialogue Session | Accounts Receivable | 95.00             | 95.00     |
| 06/05/2025                      | Invoice          | 03779 | Christie Teets         |          |                 | Annual Athenian Leadership Dialogue Session | Accounts Receivable | 89.37             | 184.37    |
| 06/05/2025                      | Invoice          | 03779 | Christie Teets         |          |                 | Annual Athenian Leadership Dialogue Session | Accounts Receivable | 5.63              | 190.00    |
| 06/05/2025                      | Invoice          | 03780 | Melissa Bisset         |          |                 | Annual Athenian Leadership Dialogue Session | Accounts Receivable | 95.00             | 285.00    |
| 06/05/2025                      | Invoice          | 03783 | Crystal Robles         |          |                 | Annual Athenian Leadership Dialogue Session | Accounts Receivable | 95.00             | 380.00    |
| 06/05/2025                      | Invoice          | 03786 | Kimmie Jackson         |          |                 | Annual Athenian Leadership Dialogue Session | Accounts Receivable | 95.00             | 475.00    |
| 06/05/2025                      | Invoice          | 03788 | Scott Stauffer         |          |                 | Annual Athenian Leadership Dialogue Session | Accounts Receivable | 95.00             | 570.00    |
| 06/05/2025                      | Invoice          | 03789 | Mindy Roberts          |          |                 | Annual Athenian Leadership Dialogue Session | Accounts Receivable | 95.00             | 665.00    |
| 06/09/2025                      | Invoice          | 03792 | Kara Kerpan            |          |                 | Annual Athenian Leadership Dialogue Session | Accounts Receivable | 95.00             | 760.00    |
| 06/18/2025                      | Invoice          | 03800 | Alissa Kolodzinski     |          |                 | Annual Athenian Leadership Dialogue Session | Accounts Receivable | 95.00             | 855.00    |
| 06/24/2025                      | Invoice          | 03807 | Lindsey White          |          |                 | Annual Athenian Leadership Dialogue Session | Accounts Receivable | 95.00             | 950.00    |
| 07/01/2025                      | Invoice          | 03818 | Philomath, City of     |          |                 | Annual Athenian Leadership Dialogue Session | Accounts Receivable | 95.00             | 1,045.00  |
| 07/02/2025                      | Invoice          | 03863 | Ronnie Smith           |          |                 | Annual Athenian Leadership Dialogue Session | Accounts Receivable | 95.00             | 1,140.00  |
| 07/03/2025                      | Invoice          | 03824 | Jennifer Zarazua       |          |                 | Annual Athenian Leadership Dialogue Session | Accounts Receivable | 95.00             | 1,235.00  |
| 07/10/2025                      | Invoice          | 03861 | Brookings              |          |                 | Annual Athenian Leadership Dialogue Session | Accounts Receivable | 95.00             | 1,330.00  |
| 07/21/2025                      | Invoice          | 03837 | Phyllis Bolman         |          |                 | Annual Athenian Leadership Dialogue Session | Accounts Receivable | 95.00             | 1,425.00  |
| 07/23/2025                      | Invoice          | 03841 | Jakob Wiley            |          |                 | Annual Athenian Leadership Dialogue Session | Accounts Receivable | 95.00             | 1,520.00  |
| 07/24/2025                      | Invoice          | 03843 | City of Cottage Grove  |          |                 | Annual Athenian Leadership Dialogue Session | Accounts Receivable | 95.00             | 1,615.00  |
| 07/29/2025                      | Invoice          | 03853 | City of Boardman       |          |                 | Annual Athenian Leadership Dialogue Session | Accounts Receivable | 95.00             | 1,710.00  |

# Oregon Association of Municipal Recordors (OAMR)

## Statement of Activity Detail November 1, 2024-October 31, 2025

| TRANSACTION DATE                          | TRANSACTION TYPE | NUM   | NAME               | LOCATION | CLASS FULL NAME | DESCRIPTION                                 | ITEM SPLIT ACCOUNT  | AMOUNT            | BALANCE  |
|-------------------------------------------|------------------|-------|--------------------|----------|-----------------|---------------------------------------------|---------------------|-------------------|----------|
| 07/31/2025                                | Invoice          | 03888 | Joanna Bilbrey     |          |                 | Annual Athenian Leadership Dialogue Session | Accounts Receivable | 95.00             | 1,805.00 |
| 08/01/2025                                | Invoice          | 03890 | City of Newberg    |          |                 | Annual Athenian Leadership Dialogue Session | Accounts Receivable | 95.00             | 1,900.00 |
| 08/11/2025                                | Invoice          | 03902 | Sheena Dickerman   |          |                 | Annual Athenian Leadership Dialogue Session | Accounts Receivable | 95.00             | 1,995.00 |
| 08/18/2025                                | Deposit          |       |                    |          |                 |                                             | U S Bank            | -95.00            | 1,900.00 |
| 08/20/2025                                | Invoice          | 03874 | Amanda Metcalfe    |          |                 | Annual Athenian Leadership Dialogue Session | Accounts Receivable | 95.00             | 1,995.00 |
| 09/04/2025                                | Invoice          | 04337 | Yuriy Ukhach       |          |                 | Annual Athenian Leadership Dialogue Session | Accounts Receivable | 95.00             | 2,090.00 |
| 09/12/2025                                | Invoice          | 03872 | Rhonda Bryan       |          |                 | Annual Athenian Leadership Dialogue Session | Accounts Receivable | 95.00             | 2,185.00 |
| 10/31/2025                                | Journal Entry    | 1041  |                    |          |                 | Adjustments needed per accountant           |                     | -150.00           | 2,035.00 |
| <b>Total for Annual Athenian Dialogue</b> |                  |       |                    |          |                 |                                             |                     | <b>\$2,035.00</b> |          |
| Mid-Year                                  |                  |       |                    |          |                 |                                             |                     |                   |          |
| 01/08/2025                                | Invoice          | 03454 | Scott Stauffer     |          |                 | Registration Mid-year                       | Accounts Receivable | 195.00            | 195.00   |
| 01/08/2025                                | Invoice          | 03455 | Kimberly Veliz     |          |                 | Registration Mid-year                       | Accounts Receivable | 195.00            | 390.00   |
| 01/10/2025                                | Invoice          | 03457 | Lori Ross          |          |                 | Registration Mid-year                       | Accounts Receivable | 195.00            | 585.00   |
| 01/10/2025                                | Invoice          | 03461 | Allyson Pulido     |          |                 | Registration Mid-year                       | Accounts Receivable | 195.00            | 780.00   |
| 01/10/2025                                | Invoice          | 03511 | Stephanie Borst    |          |                 | Registration Mid-year                       | Accounts Receivable | 195.00            | 975.00   |
| 01/14/2025                                | Invoice          | 03466 | Gloria Tucker      |          |                 | Registration Mid-year                       | Accounts Receivable | 195.00            | 1,170.00 |
| 01/14/2025                                | Invoice          | 03746 | Sheena Dickerman   |          |                 | Registration Mid-year                       | Accounts Receivable | 195.00            | 1,365.00 |
| 01/15/2025                                | Invoice          | 03469 | Melissa Bisset     |          |                 | Registration Mid-year                       | Accounts Receivable | 195.00            | 1,560.00 |
| 01/17/2025                                | Invoice          | 03513 | Julie Fisher       |          |                 | Registration Mid-year                       | Accounts Receivable | 195.00            | 1,755.00 |
| 01/17/2025                                | Invoice          | 03516 | Maya Benham        |          |                 | Registration Mid-year                       | Accounts Receivable | 195.00            | 1,950.00 |
| 01/17/2025                                | Invoice          | 03518 | City of Canby      |          |                 | Registration Mid-year                       | Accounts Receivable | 195.00            | 2,145.00 |
| 01/22/2025                                | Invoice          | 03472 | City of Madras     |          |                 | Registration Mid-year                       | Accounts Receivable | 195.00            | 2,340.00 |
| 01/22/2025                                | Invoice          | 03474 | City of Baker City |          |                 | Registration Mid-year                       | Accounts Receivable | 195.00            | 2,535.00 |
| 01/22/2025                                | Invoice          | 03475 | Lisa Scholl        |          |                 | Registration Mid-year                       | Accounts Receivable | 195.00            | 2,730.00 |
| 01/22/2025                                | Invoice          | 03477 | Phyllis Bolman     |          |                 | Registration Mid-year                       | Accounts Receivable | 195.00            | 2,925.00 |
| 01/22/2025                                | Invoice          | 03478 | Melissa Thompson   |          |                 | Registration Mid-year                       | Accounts Receivable | 195.00            | 3,120.00 |
| 01/22/2025                                | Invoice          | 03521 | Jamie Young        |          |                 | Registration Mid-year                       | Accounts Receivable | 195.00            | 3,315.00 |
| 01/27/2025                                | Invoice          | 03484 | Nicole Madigan     |          |                 | Registration Mid-year                       | Accounts Receivable | 195.00            | 3,510.00 |

# Oregon Association of Municipal Recordors (OAMR)

## Statement of Activity Detail November 1, 2024-October 31, 2025

| TRANSACTION DATE | TRANSACTION TYPE | NUM   | NAME                                | LOCATION | CLASS FULL NAME | DESCRIPTION           | ITEM SPLIT ACCOUNT  | AMOUNT | BALANCE  |
|------------------|------------------|-------|-------------------------------------|----------|-----------------|-----------------------|---------------------|--------|----------|
| 01/27/2025       | Invoice          | 03486 | Kara Kerpan                         |          |                 | Registration Mid-year | Accounts Receivable | 195.00 | 3,705.00 |
| 01/27/2025       | Invoice          | 03488 | City of Happy Valley                |          |                 | Registration Mid-year | Accounts Receivable | 195.00 | 3,900.00 |
| 01/27/2025       | Invoice          | 03491 | Kimmie Jackson                      |          |                 | Registration Mid-year | Accounts Receivable | 195.00 | 4,095.00 |
| 01/28/2025       | Invoice          | 03493 | Sue Ryan                            |          |                 | Registration Mid-year | Accounts Receivable | 195.00 | 4,290.00 |
| 01/30/2025       | Invoice          | 03497 | Rebecca Parrish                     |          |                 | Registration Mid-year | Accounts Receivable | 195.00 | 4,485.00 |
| 01/30/2025       | Invoice          | 03522 | City of Tillamook                   |          |                 | Registration Mid-year | Accounts Receivable | 195.00 | 4,680.00 |
| 01/30/2025       | Invoice          | 03615 | Rebecca Parrish                     |          |                 | Registration Mid-year | Accounts Receivable | 195.00 | 4,875.00 |
| 02/03/2025       | Invoice          | 03550 | City of Newberg                     |          |                 | Registration Mid-year | Accounts Receivable | 195.00 | 5,070.00 |
| 02/03/2025       | Invoice          | 03553 | City of Newberg                     |          |                 | Registration Mid-year | Accounts Receivable | 195.00 | 5,265.00 |
| 02/04/2025       | Invoice          | 03558 | Aimee Amerson                       |          |                 | Registration Mid-year | Accounts Receivable | 195.00 | 5,460.00 |
| 02/05/2025       | Invoice          | 03560 | Laural Casey                        |          |                 | Registration Mid-year | Accounts Receivable | 195.00 | 5,655.00 |
| 02/05/2025       | Invoice          | 03561 | Lisa Figueroa                       |          |                 | Registration Mid-year | Accounts Receivable | 195.00 | 5,850.00 |
| 02/06/2025       | Invoice          | 03568 | Christina Still                     |          |                 | Registration Mid-year | Accounts Receivable | 195.00 | 6,045.00 |
| 02/06/2025       | Invoice          | 03569 | City of Lake Oswego                 |          |                 | Registration Mid-year | Accounts Receivable | 195.00 | 6,240.00 |
| 02/07/2025       | Invoice          | 03571 | City of Boardman                    |          |                 | Registration Mid-year | Accounts Receivable | 195.00 | 6,435.00 |
| 02/11/2025       | Invoice          | 03577 | Erik Glover                         |          |                 | Registration Mid-year | Accounts Receivable | 195.00 | 6,630.00 |
| 02/12/2025       | Invoice          | 03579 | Sylvia Murphy                       |          |                 | Registration Mid-year | Accounts Receivable | 195.00 | 6,825.00 |
| 02/12/2025       | Invoice          | 03582 | Philomath, City of                  |          |                 | Registration Mid-year | Accounts Receivable | 195.00 | 7,020.00 |
| 02/19/2025       | Invoice          | 03585 | Yuriy Ukhach                        |          |                 | Registration Mid-year | Accounts Receivable | 195.00 | 7,215.00 |
| 02/20/2025       | Invoice          | 03735 | Estacada, City of                   |          |                 | Registration Mid-year | Accounts Receivable | 195.00 | 7,410.00 |
| 02/24/2025       | Invoice          | 03591 | City of Molalla                     |          |                 | Registration Mid-year | Accounts Receivable | 195.00 | 7,605.00 |
| 02/24/2025       | Invoice          | 03593 | Christie Teets                      |          |                 | Registration Mid-year | Accounts Receivable | 195.00 | 7,800.00 |
| 02/24/2025       | Invoice          | 03597 | Jackie Taylor                       |          |                 | Registration Mid-year | Accounts Receivable | 195.00 | 7,995.00 |
| 02/25/2025       | Invoice          | 03598 | Alissa Kolodzinski                  |          |                 | Registration Mid-year | Accounts Receivable | 195.00 | 8,190.00 |
| 02/25/2025       | Invoice          | 03600 | Chehalem Park & Recreation District |          |                 | Registration Mid-year | Accounts Receivable | 195.00 | 8,385.00 |
| 02/27/2025       | Invoice          | 03603 | Oregon City                         |          |                 | Registration Mid-year | Accounts Receivable | 195.00 | 8,580.00 |
| 02/27/2025       | Invoice          | 03608 | Mindy Roberts                       |          |                 | Registration Mid-year | Accounts Receivable | 195.00 | 8,775.00 |

# Oregon Association of Municipal Recordors (OAMR)

## Statement of Activity Detail November 1, 2024-October 31, 2025

| TRANSACTION DATE           | TRANSACTION TYPE | NUM   | NAME                  | LOCATION | CLASS FULL NAME | DESCRIPTION                                   | ITEM SPLIT ACCOUNT  | AMOUNT             | BALANCE   |
|----------------------------|------------------|-------|-----------------------|----------|-----------------|-----------------------------------------------|---------------------|--------------------|-----------|
| 02/27/2025                 | Invoice          | 03609 | City of Cottage Grove |          |                 | Registration Mid-year                         | Accounts Receivable | 195.00             | 8,970.00  |
| 02/27/2025                 | Invoice          | 03631 | Oregon City           |          |                 | Registration Mid-year                         | Accounts Receivable | 195.00             | 9,165.00  |
| 02/27/2025                 | Invoice          | 03638 | City of Cottage Grove |          |                 | Registration Mid-year                         | Accounts Receivable | 195.00             | 9,360.00  |
| 02/27/2025                 | Invoice          | 03737 | Estacada, City of     |          |                 | Registration Mid-year                         | Accounts Receivable | 195.00             | 9,555.00  |
| 02/28/2025                 | Invoice          | 03612 | City of West Linn     |          |                 | Registration Mid-year                         | Accounts Receivable | 195.00             | 9,750.00  |
| 02/28/2025                 | Invoice          | 03636 | Mindy Roberts         |          |                 | Registration Mid-year                         | Accounts Receivable | 195.00             | 9,945.00  |
| 02/28/2025                 | Invoice          | 03739 | Rhonda Bryan          |          |                 | Registration Mid-year                         | Accounts Receivable | 195.00             | 10,140.00 |
| 03/04/2025                 | Invoice          | 03523 | Krystal Stevens       |          |                 | Registration Mid-year                         | Accounts Receivable | 195.00             | 10,335.00 |
| 03/26/2025                 | Invoice          | 03743 | Scappoose             |          |                 | Registration Mid-year                         | Accounts Receivable | 195.00             | 10,530.00 |
| 07/14/2025                 | Invoice          | 03866 | Scappoose             |          |                 | Registration Mid-year                         | Accounts Receivable | 195.00             | 10,725.00 |
| 08/20/2025                 | Invoice          | 03909 | City of Maupin        |          |                 | Registration Mid-year                         | Accounts Receivable | 195.00             | 10,920.00 |
| 10/31/2025                 | Journal Entry    | 1041  |                       |          |                 | Adjustments needed per accountant             |                     | -350.00            | 10,570.00 |
| <b>Total for Mid-Year</b>  |                  |       |                       |          |                 |                                               |                     | <b>\$10,570.00</b> |           |
| Mid-Year Athenian Dialogue |                  |       |                       |          |                 |                                               |                     |                    |           |
| 01/08/2025                 | Invoice          | 03451 | Yuriy Ukhach          |          |                 | Mid-Year Athenian Leadership Dialogue Session | Accounts Receivable | 95.00              | 95.00     |
| 01/08/2025                 | Invoice          | 03454 | Scott Stauffer        |          |                 | Mid-Year Athenian Leadership Dialogue Session | Accounts Receivable | 95.00              | 190.00    |
| 01/08/2025                 | Invoice          | 03455 | Kimberly Veliz        |          |                 | Mid-Year Athenian Leadership Dialogue Session | Accounts Receivable | 190.00             | 380.00    |
| 01/10/2025                 | Invoice          | 03461 | Allyson Pulido        |          |                 | Mid-Year Athenian Leadership Dialogue Session | Accounts Receivable | 95.00              | 475.00    |
| 01/10/2025                 | Invoice          | 03511 | Stephanie Borst       |          |                 | Mid-Year Athenian Leadership Dialogue Session | Accounts Receivable | 95.00              | 570.00    |
| 01/14/2025                 | Invoice          | 03746 | Sheena Dickerman      |          |                 | Mid-Year Athenian Leadership Dialogue Session | Accounts Receivable | 95.00              | 665.00    |
| 01/22/2025                 | Invoice          | 03472 | City of Madras        |          |                 | Mid-Year Athenian Leadership Dialogue Session | Accounts Receivable | 95.00              | 760.00    |
| 01/22/2025                 | Invoice          | 03474 | City of Baker City    |          |                 | Mid-Year Athenian Leadership Dialogue Session | Accounts Receivable | 95.00              | 855.00    |
| 01/22/2025                 | Invoice          | 03477 | Phyllis Bolman        |          |                 | Mid-Year Athenian Leadership Dialogue Session | Accounts Receivable | 95.00              | 950.00    |
| 01/22/2025                 | Invoice          | 03478 | Melissa Thompson      |          |                 | Mid-Year Athenian Leadership Dialogue Session | Accounts Receivable | 95.00              | 1,045.00  |
| 01/22/2025                 | Invoice          | 03521 | Jamie Young           |          |                 | Mid-Year Athenian Leadership Dialogue Session | Accounts Receivable | 95.00              | 1,140.00  |
| 01/27/2025                 | Invoice          | 03484 | Nicole Madigan        |          |                 | Mid-Year Athenian Leadership Dialogue Session | Accounts Receivable | 95.00              | 1,235.00  |
| 01/27/2025                 | Invoice          | 03486 | Kara Kerpan           |          |                 | Mid-Year Athenian Leadership Dialogue Session | Accounts Receivable | 95.00              | 1,330.00  |
| 01/27/2025                 | Invoice          | 03488 | City of Happy Valley  |          |                 | Mid-Year Athenian Leadership Dialogue Session | Accounts Receivable | 95.00              | 1,425.00  |

# Oregon Association of Municipal Recordors (OAMR)

## Statement of Activity Detail November 1, 2024-October 31, 2025

| TRANSACTION DATE                                             | TRANSACTION TYPE | NUM   | NAME                                | LOCATION | CLASS FULL NAME | DESCRIPTION                                   | ITEM SPLIT ACCOUNT  | AMOUNT             | BALANCE  |
|--------------------------------------------------------------|------------------|-------|-------------------------------------|----------|-----------------|-----------------------------------------------|---------------------|--------------------|----------|
| 01/27/2025                                                   | Invoice          | 03491 | Kimmie Jackson                      |          |                 | Mid-Year Athenian Leadership Dialogue Session | Accounts Receivable | 95.00              | 1,520.00 |
| 01/28/2025                                                   | Invoice          | 03493 | Sue Ryan                            |          |                 | Mid-Year Athenian Leadership Dialogue Session | Accounts Receivable | 95.00              | 1,615.00 |
| 01/30/2025                                                   | Invoice          | 03497 | Rebecca Parrish                     |          |                 | Mid-Year Athenian Leadership Dialogue Session | Accounts Receivable | 95.00              | 1,710.00 |
| 01/30/2025                                                   | Invoice          | 03522 | City of Tillamook                   |          |                 | Mid-Year Athenian Leadership Dialogue Session | Accounts Receivable | 95.00              | 1,805.00 |
| 01/30/2025                                                   | Invoice          | 03615 | Rebecca Parrish                     |          |                 | Mid-Year Athenian Leadership Dialogue Session | Accounts Receivable | 95.00              | 1,900.00 |
| 02/03/2025                                                   | Invoice          | 03550 | City of Newberg                     |          |                 | Mid-Year Athenian Leadership Dialogue Session | Accounts Receivable | 95.00              | 1,995.00 |
| 02/03/2025                                                   | Invoice          | 03553 | City of Newberg                     |          |                 | Mid-Year Athenian Leadership Dialogue Session | Accounts Receivable | 95.00              | 2,090.00 |
| 02/04/2025                                                   | Invoice          | 03558 | Aimee Amerson                       |          |                 | Mid-Year Athenian Leadership Dialogue Session | Accounts Receivable | 95.00              | 2,185.00 |
| 02/05/2025                                                   | Invoice          | 03561 | Lisa Figueroa                       |          |                 | Mid-Year Athenian Leadership Dialogue Session | Accounts Receivable | 95.00              | 2,280.00 |
| 02/06/2025                                                   | Invoice          | 03569 | City of Lake Oswego                 |          |                 | Mid-Year Athenian Leadership Dialogue Session | Accounts Receivable | 95.00              | 2,375.00 |
| 02/07/2025                                                   | Invoice          | 03571 | City of Boardman                    |          |                 | Mid-Year Athenian Leadership Dialogue Session | Accounts Receivable | 95.00              | 2,470.00 |
| 02/12/2025                                                   | Invoice          | 03582 | Philomath, City of                  |          |                 | Mid-Year Athenian Leadership Dialogue Session | Accounts Receivable | 95.00              | 2,565.00 |
| 02/20/2025                                                   | Invoice          | 03735 | Estacada, City of                   |          |                 | Mid-Year Athenian Leadership Dialogue Session | Accounts Receivable | 95.00              | 2,660.00 |
| 02/25/2025                                                   | Invoice          | 03598 | Alissa Kolodzinski                  |          |                 | Mid-Year Athenian Leadership Dialogue Session | Accounts Receivable | 95.00              | 2,755.00 |
| 02/25/2025                                                   | Invoice          | 03600 | Chehalem Park & Recreation District |          |                 | Mid-Year Athenian Leadership Dialogue Session | Accounts Receivable | 95.00              | 2,850.00 |
| 02/27/2025                                                   | Invoice          | 03737 | Estacada, City of                   |          |                 | Mid-Year Athenian Leadership Dialogue Session | Accounts Receivable | 95.00              | 2,945.00 |
| 02/28/2025                                                   | Invoice          | 03612 | City of West Linn                   |          |                 | Mid-Year Athenian Leadership Dialogue Session | Accounts Receivable | 95.00              | 3,040.00 |
| 03/03/2025                                                   | Invoice          | 03637 | City of Cottage Grove               |          |                 | Mid-Year Athenian Leadership Dialogue Session | Accounts Receivable | 95.00              | 3,135.00 |
| 03/04/2025                                                   | Invoice          | 03523 | Krystal Stevens                     |          |                 | Mid-Year Athenian Leadership Dialogue Session | Accounts Receivable | 95.00              | 3,230.00 |
| <b>Total for Mid-Year Athenian Dialogue</b>                  |                  |       |                                     |          |                 |                                               |                     | <b>\$3,230.00</b>  |          |
| <b>Total for Academy/Education Session with sub-accounts</b> |                  |       |                                     |          |                 |                                               |                     | <b>\$25,230.00</b> |          |
| Annual Conference Revenue Exhibitors                         |                  |       |                                     |          |                 |                                               |                     |                    |          |
| 05/02/2025                                                   | Invoice          | 03686 | Cities Digital                      |          |                 | Exhibitor payment for conference              | Accounts Receivable | 500.00             | 500.00   |
| 06/04/2025                                                   | Invoice          | 03777 | HeyGov                              |          |                 | Exhibitor payment for conference              | Accounts Receivable | 500.00             | 1,000.00 |
| 06/19/2025                                                   | Invoice          | 03803 | Chaves Consulting                   |          |                 | Exhibitor payment for conference              | Accounts Receivable | 500.00             | 1,500.00 |
| 07/10/2025                                                   | Invoice          | 03831 | American Legal Publishing           |          |                 | Exhibitor payment for conference              | Accounts Receivable | 500.00             | 2,000.00 |
| 10/31/2025                                                   | Journal Entry    | 1041  |                                     |          |                 | Adjustments needed per accountant             |                     | -500.00            | 1,500.00 |
| <b>Total for Exhibitors</b>                                  |                  |       |                                     |          |                 |                                               |                     | <b>\$1,500.00</b>  |          |



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## Statement of Activity Detail November 1, 2024-October 31, 2025

| TRANSACTION DATE | TRANSACTION TYPE | NUM   | NAME               | LOCATION | CLASS FULL NAME | DESCRIPTION                                 | ITEM SPLIT ACCOUNT  | AMOUNT | BALANCE   |
|------------------|------------------|-------|--------------------|----------|-----------------|---------------------------------------------|---------------------|--------|-----------|
| Registration     |                  |       |                    |          |                 |                                             |                     |        |           |
| 06/03/2025       | Invoice          | 03776 | Nanci Sandoval     |          |                 | Annual Conference Registration              | Accounts Receivable | 385.00 | 385.00    |
| 06/05/2025       | Invoice          | 03778 | Claudia Cisneros   |          |                 | Annual Conference Registration              | Accounts Receivable | 385.00 | 770.00    |
| 06/05/2025       | Invoice          | 03779 | Christie Teets     |          |                 | Annual Conference Registration              | Accounts Receivable | 22.81  | 792.81    |
| 06/05/2025       | Invoice          | 03779 | Christie Teets     |          |                 | Annual Conference Registration              | Accounts Receivable | 362.19 | 1,155.00  |
| 06/05/2025       | Invoice          | 03780 | Melissa Bisset     |          |                 | Annual Conference Registration              | Accounts Receivable | 385.00 | 1,540.00  |
| 06/05/2025       | Invoice          | 03782 | City of Eugene     |          |                 | Annual Conference Registration              | Accounts Receivable | 385.00 | 1,925.00  |
| 06/05/2025       | Invoice          | 03783 | Crystal Robles     |          |                 | Annual Conference Registration              | Accounts Receivable | 385.00 | 2,310.00  |
| 06/05/2025       | Invoice          | 03784 | City of Eugene     |          |                 | Annual Conference Registration              | Accounts Receivable | 385.00 | 2,695.00  |
| 06/05/2025       | Invoice          | 03785 | Winnie Shepard     |          |                 | Annual Conference Registration              | Accounts Receivable | 385.00 | 3,080.00  |
| 06/05/2025       | Invoice          | 03786 | Kimmie Jackson     |          |                 | Annual Conference Registration              | Accounts Receivable | 385.00 | 3,465.00  |
| 06/05/2025       | Invoice          | 03787 | Nicole Morris      |          |                 | Annual Conference Registration              | Accounts Receivable | 385.00 | 3,850.00  |
| 06/05/2025       | Invoice          | 03789 | Mindy Roberts      |          |                 | Annual Conference Registration              | Accounts Receivable | 385.00 | 4,235.00  |
| 06/06/2025       | Invoice          | 03790 | Lori Lesmeister    |          |                 | Annual Conference Registration              | Accounts Receivable | 385.00 | 4,620.00  |
| 06/06/2025       | Invoice          | 03791 | Christy Martinez   |          |                 | Annual Conference Registration              | Accounts Receivable | 385.00 | 5,005.00  |
| 06/09/2025       | Invoice          | 03792 | Kara Kerpan        |          |                 | Annual Conference Registration              | Accounts Receivable | 385.00 | 5,390.00  |
| 06/09/2025       | Invoice          | 03793 | Cathy Nelson       |          |                 | Annual Conference Registration              | Accounts Receivable | 385.00 | 5,775.00  |
| 06/10/2025       | Invoice          | 03794 | Zaik, Jaime        |          |                 | Annual Conference Registration              | Accounts Receivable | 385.00 | 6,160.00  |
| 06/12/2025       | Invoice          | 03796 | Misty Inman        |          |                 | Non-member registration - Annual Conference | Accounts Receivable | 400.00 | 6,560.00  |
| 06/13/2025       | Invoice          | 03766 | Kennedee Roberts   |          |                 | Annual Conference Registration              | Accounts Receivable | 385.00 | 6,945.00  |
| 06/17/2025       | Invoice          | 03765 | Angela Watson      |          |                 | Annual Conference Registration              | Accounts Receivable | 385.00 | 7,330.00  |
| 06/18/2025       | Invoice          | 03799 | Natasha Johnson    |          |                 | Annual Conference Registration              | Accounts Receivable | 385.00 | 7,715.00  |
| 06/18/2025       | Invoice          | 03800 | Alissa Kolodzinski |          |                 | Annual Conference Registration              | Accounts Receivable | 385.00 | 8,100.00  |
| 06/18/2025       | Invoice          | 03801 | Wendy Lynn         |          |                 | Annual Conference Registration              | Accounts Receivable | 385.00 | 8,485.00  |
| 06/18/2025       | Invoice          | 03802 | Allyson Pulido     |          |                 | Annual Conference Registration              | Accounts Receivable | 385.00 | 8,870.00  |
| 06/19/2025       | Invoice          | 03804 | Kara Kerpan        |          |                 | Annual Conference Registration              | Accounts Receivable | 385.00 | 9,255.00  |
| 06/23/2025       | Invoice          | 03805 | Lori Ross          |          |                 | Annual Conference Registration              | Accounts Receivable | 385.00 | 9,640.00  |
| 06/24/2025       | Invoice          | 03806 | City of Athena     |          |                 | Annual Conference Registration              | Accounts Receivable | 385.00 | 10,025.00 |
| 06/24/2025       | Invoice          | 03807 | Lindsey White      |          |                 | Annual Conference Registration              | Accounts Receivable | 385.00 | 10,410.00 |

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## Statement of Activity Detail

November 1, 2024-October 31, 2025

| TRANSACTION DATE | TRANSACTION TYPE | NUM   | NAME               | LOCATION | CLASS FULL NAME | DESCRIPTION                                  | ITEM SPLIT ACCOUNT  | AMOUNT | BALANCE   |
|------------------|------------------|-------|--------------------|----------|-----------------|----------------------------------------------|---------------------|--------|-----------|
| 06/26/2025       | Invoice          | 03809 | City of Tillamook  |          |                 | Annual Conference Registration               | Accounts Receivable | 385.00 | 10,795.00 |
| 07/01/2025       | Invoice          | 03815 | City of Canby      |          |                 | Annual Conference Registration               | Accounts Receivable | 385.00 | 11,180.00 |
| 07/01/2025       | Invoice          | 03816 | City of Canby      |          |                 | Annual Conference Registration               | Accounts Receivable | 385.00 | 11,565.00 |
| 07/01/2025       | Invoice          | 03817 | City of Newberg    |          |                 | Annual Conference Registration               | Accounts Receivable | 385.00 | 11,950.00 |
| 07/01/2025       | Invoice          | 03818 | Philomath, City of |          |                 | Annual Conference Registration               | Accounts Receivable | 385.00 | 12,335.00 |
| 07/01/2025       | Invoice          | 03819 | Rachael Bateman    |          |                 | Annual Conference Registration               | Accounts Receivable | 385.00 | 12,720.00 |
| 07/01/2025       | Invoice          | 03862 | Estacada, City of  |          |                 | Annual Conference Registration               | Accounts Receivable | 385.00 | 13,105.00 |
| 07/02/2025       | Invoice          | 03820 | Sutherlin, City of |          |                 | Annual Conference Registration               | Accounts Receivable | 385.00 | 13,490.00 |
| 07/02/2025       | Invoice          | 03822 | City Of Veneta     |          |                 | Annual Conference Registration               | Accounts Receivable | 385.00 | 13,875.00 |
| 07/02/2025       | Invoice          | 03863 | Ronnie Smith       |          |                 | Annual Conference Registration               | Accounts Receivable | 385.00 | 14,260.00 |
| 07/03/2025       | Invoice          | 03824 | Jennifer Zarazua   |          |                 | Annual Conference Registration               | Accounts Receivable | 385.00 | 14,645.00 |
| 07/07/2025       | Invoice          | 03825 | City of Detroit    |          |                 | Annual Conference Registration               | Accounts Receivable | 385.00 | 15,030.00 |
| 07/07/2025       | Invoice          | 03826 | Kim Jordan         |          |                 | Annual Conference Registration               | Accounts Receivable | 385.00 | 15,415.00 |
| 07/09/2025       | Invoice          | 03827 | Stacey Stockhoff   |          |                 | Annual Conference Registration               | Accounts Receivable | 385.00 | 15,800.00 |
| 07/09/2025       | Invoice          | 03828 | Tori Barnett       |          |                 | Annual Conference Registration               | Accounts Receivable | 385.00 | 16,185.00 |
| 07/09/2025       | Invoice          | 03829 | Julie Fisher       |          |                 | Annual Conference Registration               | Accounts Receivable | 385.00 | 16,570.00 |
| 07/09/2025       | Invoice          | 03830 | Stacie Cook        |          |                 | Annual Conference Registration               | Accounts Receivable | 385.00 | 16,955.00 |
| 07/10/2025       | Invoice          | 03861 | Brookings          |          |                 | Annual Conference Registration               | Accounts Receivable | 385.00 | 17,340.00 |
| 07/10/2025       | Invoice          | 03864 | City of Jefferson  |          |                 | Annual Conference Registration               | Accounts Receivable | 385.00 | 17,725.00 |
| 07/11/2025       | Invoice          | 03832 | City of Albany     |          |                 | Annual Conference Registration               | Accounts Receivable | 385.00 | 18,110.00 |
| 07/14/2025       | Invoice          | 03866 | Scappoose          |          |                 | Annual Conference Registration               | Accounts Receivable | 385.00 | 18,495.00 |
| 07/16/2025       | Invoice          | 03833 | Kim Herring        |          |                 | Annual Conference Registration               | Accounts Receivable | 385.00 | 18,880.00 |
| 07/17/2025       | Invoice          | 03867 | Estacada, City of  |          |                 | Annual Conference Registration               | Accounts Receivable | 385.00 | 19,265.00 |
| 07/18/2025       | Invoice          | 03834 | Julia Espinoza     |          |                 | Non-member registration - Annual Conference  | Accounts Receivable | 400.00 | 19,665.00 |
| 07/18/2025       | Invoice          | 03835 | Nicole Madigan     |          |                 | Annual Conference Registration               | Accounts Receivable | 385.00 | 20,050.00 |
| 07/21/2025       | Invoice          | 03837 | Phyllis Bolman     |          |                 | Annual Conference Registration               | Accounts Receivable | 385.00 | 20,435.00 |
| 07/21/2025       | Invoice          | 03858 | Phyllis Bolman     |          |                 | Meal not included in conference registration | Accounts Receivable | 50.00  | 20,485.00 |
| 07/22/2025       | Invoice          | 03839 | City of Bend       |          |                 | Annual Conference Registration               | Accounts Receivable | 385.00 | 20,870.00 |



# Oregon Association of Municipal Recordors (OAMR)

## Statement of Activity Detail November 1, 2024-October 31, 2025

| TRANSACTION DATE | TRANSACTION TYPE | NUM   | NAME                  | LOCATION | CLASS FULL NAME | DESCRIPTION                                  | ITEM SPLIT ACCOUNT  | AMOUNT  | BALANCE   |
|------------------|------------------|-------|-----------------------|----------|-----------------|----------------------------------------------|---------------------|---------|-----------|
| 07/23/2025       | Invoice          | 03840 | June Hinojosa         |          |                 | Annual Conference Registration               | Accounts Receivable | 385.00  | 21,255.00 |
| 07/23/2025       | Invoice          | 03841 | Jakob Wiley           |          |                 | Annual Conference Registration               | Accounts Receivable | 385.00  | 21,640.00 |
| 07/24/2025       | Deposit          |       |                       |          |                 |                                              | U S Bank            | -385.00 | 21,255.00 |
| 07/24/2025       | Invoice          | 03843 | City of Cottage Grove |          |                 | Annual Conference Registration               | Accounts Receivable | 385.00  | 21,640.00 |
| 07/25/2025       | Invoice          | 03844 | Sammy Egbert          |          |                 | Annual Conference Registration               | Accounts Receivable | 385.00  | 22,025.00 |
| 07/25/2025       | Invoice          | 03845 | Amber Mathiesen       |          |                 | Annual Conference Registration               | Accounts Receivable | 385.00  | 22,410.00 |
| 07/25/2025       | Invoice          | 03846 | Melissa Thompson      |          |                 | Annual Conference Registration               | Accounts Receivable | 385.00  | 22,795.00 |
| 07/25/2025       | Invoice          | 03847 | Wenonah Blanchette    |          |                 | Annual Conference Registration               | Accounts Receivable | 385.00  | 23,180.00 |
| 07/25/2025       | Invoice          | 03849 | Devree Leymaster      |          |                 | Annual Conference Registration               | Accounts Receivable | 385.00  | 23,565.00 |
| 07/28/2025       | Invoice          | 03851 | City of Tigard        |          |                 | Annual Conference Registration               | Accounts Receivable | 385.00  | 23,950.00 |
| 07/29/2025       | Invoice          | 03853 | City of Boardman      |          |                 | Annual Conference Registration               | Accounts Receivable | 385.00  | 24,335.00 |
| 07/29/2025       | Invoice          | 03854 | Marc Donohue          |          |                 | Meal not included in conference registration | Accounts Receivable | 50.00   | 24,385.00 |
| 07/29/2025       | Invoice          | 03855 | Ashton Arocho         |          |                 | Meal not included in conference registration | Accounts Receivable | 50.00   | 24,435.00 |
| 07/30/2025       | Invoice          | 03879 | Karen Frerk           |          |                 | Annual Conference Registration               | Accounts Receivable | 385.00  | 24,820.00 |
| 07/30/2025       | Invoice          | 03880 | Hanna Bentley         |          |                 | Annual Conference Registration               | Accounts Receivable | 385.00  | 25,205.00 |
| 07/30/2025       | Invoice          | 03885 | Tami Bannick          |          |                 | Annual Conference Registration               | Accounts Receivable | 385.00  | 25,590.00 |
| 07/31/2025       | Invoice          | 03882 | Alexander Lexa        |          |                 | Meal not included in conference registration | Accounts Receivable | 50.00   | 25,640.00 |
| 07/31/2025       | Invoice          | 03883 | City of Madras        |          |                 | Annual Conference Registration               | Accounts Receivable | 385.00  | 26,025.00 |
| 07/31/2025       | Invoice          | 03884 | Alex Downing          |          |                 | Annual Conference Registration               | Accounts Receivable | 385.00  | 26,410.00 |
| 07/31/2025       | Invoice          | 03886 | Carol Krager          |          |                 | Annual Conference Registration               | Accounts Receivable | 385.00  | 26,795.00 |
| 07/31/2025       | Invoice          | 03887 | Amy Nytes             |          |                 | Annual Conference Registration               | Accounts Receivable | 385.00  | 27,180.00 |
| 07/31/2025       | Invoice          | 03888 | Joanna Bilbrey        |          |                 | Annual Conference Registration               | Accounts Receivable | 385.00  | 27,565.00 |
| 08/01/2025       | Invoice          | 03890 | City of Newberg       |          |                 | Annual Conference Registration               | Accounts Receivable | 385.00  | 27,950.00 |
| 08/06/2025       | Invoice          | 03895 | Independence, City of |          |                 | Annual Conference Registration               | Accounts Receivable | 385.00  | 28,335.00 |
| 08/07/2025       | Invoice          | 03897 | City of Creswell      |          |                 | Annual Conference Registration               | Accounts Receivable | 385.00  | 28,720.00 |
| 08/08/2025       | Invoice          | 03896 | Tere Andrews          |          |                 | Annual Conference Registration               | Accounts Receivable | 385.00  | 29,105.00 |
| 08/11/2025       | Invoice          | 03901 | City of Dundee        |          |                 | Annual Conference Registration               | Accounts Receivable | 385.00  | 29,490.00 |
| 08/11/2025       | Invoice          | 03902 | Sheena Dickerman      |          |                 | Annual Conference Registration               | Accounts Receivable | 385.00  | 29,875.00 |
| 08/12/2025       | Invoice          | 03898 | Christina Still       |          |                 | Annual Conference Registration               | Accounts Receivable | 385.00  | 30,260.00 |

# Oregon Association of Municipal Recordors (OAMR)

## Statement of Activity Detail November 1, 2024-October 31, 2025

| TRANSACTION DATE | TRANSACTION TYPE | NUM   | NAME                   | LOCATION | CLASS FULL NAME | DESCRIPTION                                    | ITEM SPLIT ACCOUNT  | AMOUNT    | BALANCE   |
|------------------|------------------|-------|------------------------|----------|-----------------|------------------------------------------------|---------------------|-----------|-----------|
| 08/12/2025       | Invoice          | 03899 | City of Baker City     |          |                 | Annual Conference Registration                 | Accounts Receivable | 385.00    | 30,645.00 |
| 08/12/2025       | Invoice          | 03900 | City of Newport        |          |                 | Non-member registration - Annual Conference    | Accounts Receivable | 400.00    | 31,045.00 |
| 08/14/2025       | Invoice          | 03868 | Kitty Vodrup           |          |                 | Annual Conference Registration                 | Accounts Receivable | 385.00    | 31,430.00 |
| 08/14/2025       | Invoice          | 03868 | Kitty Vodrup           |          |                 | Conference Registration - one day - Non-Member | Accounts Receivable | 400.00    | 31,830.00 |
| 08/14/2025       | Invoice          | 03869 | Krystal Stevens        |          |                 | Annual Conference Registration                 | Accounts Receivable | 385.00    | 32,215.00 |
| 08/17/2025       | Invoice          | 03904 | City of Beaverton      |          |                 | Non-member registration - Annual Conference    | Accounts Receivable | 400.00    | 32,615.00 |
| 08/17/2025       | Invoice          | 03907 | Sue Ryan               |          |                 | Annual Conference Registration                 | Accounts Receivable | 385.00    | 33,000.00 |
| 08/18/2025       | Invoice          | 03905 | City of Beaverton      |          |                 | Non-member registration - Annual Conference    | Accounts Receivable | 400.00    | 33,400.00 |
| 08/18/2025       | Invoice          | 03906 | City of Lincoln City-C |          |                 | Annual Conference Registration                 | Accounts Receivable | 385.00    | 33,785.00 |
| 08/20/2025       | Invoice          | 03874 | Amanda Metcalfe        |          |                 | Annual Conference Registration                 | Accounts Receivable | 385.00    | 34,170.00 |
| 08/20/2025       | Invoice          | 03909 | City of Maupin         |          |                 | Annual Conference Registration                 | Accounts Receivable | 385.00    | 34,555.00 |
| 08/25/2025       | Invoice          | 03912 | City of Lincoln City-C |          |                 | Annual Conference Registration                 | Accounts Receivable | 385.00    | 34,940.00 |
| 08/26/2025       | Invoice          | 03913 | Sylvia Murphy          |          |                 | Annual Conference Registration                 | Accounts Receivable | 385.00    | 35,325.00 |
| 08/26/2025       | Invoice          | 03914 | Martinne Ingram        |          |                 | Annual Conference Registration                 | Accounts Receivable | 385.00    | 35,710.00 |
| 08/27/2025       | Invoice          | 04025 | Jamie Young            |          |                 | Annual Conference Registration                 | Accounts Receivable | 385.00    | 36,095.00 |
| 09/04/2025       | Invoice          | 04336 | City of Woodburn       |          |                 | Annual Conference Registration                 | Accounts Receivable | 385.00    | 36,480.00 |
| 09/04/2025       | Invoice          | 04337 | Yuriy Ukhach           |          |                 | Annual Conference Registration                 | Accounts Receivable | 385.00    | 36,865.00 |
| 09/09/2025       | Invoice          | 04098 | Erik Glover            |          |                 | Annual Conference Registration                 | Accounts Receivable | 385.00    | 37,250.00 |
| 09/12/2025       | Invoice          | 03872 | Rhonda Bryan           |          |                 | Annual Conference Registration                 | Accounts Receivable | 385.00    | 37,635.00 |
| 09/12/2025       | Invoice          | 04100 | City of Yamhill        |          |                 | Annual Conference Registration                 | Accounts Receivable | 385.00    | 38,020.00 |
| 09/17/2025       | Invoice          | 04103 | Amy Sowa               |          |                 | Meal not included in conference registration   | Accounts Receivable | 50.00     | 38,070.00 |
| 09/18/2025       | Invoice          | 04101 | City of Hood River     |          |                 | Annual Conference Registration                 | Accounts Receivable | 385.00    | 38,455.00 |
| 09/19/2025       | Invoice          | 03870 | NetFile, Inc.          |          |                 | Meal not included in conference registration   | Accounts Receivable | 600.00    | 39,055.00 |
| 09/19/2025       | Invoice          | 03871 | NetFile, Inc.          |          |                 | Meal not included in conference registration   | Accounts Receivable | 120.00    | 39,175.00 |
| 09/24/2025       | Sales Receipt    | 03921 | City of Forest Grove2  |          |                 | Meal not included in conference registration   | Undeposited Funds   | 50.00     | 39,225.00 |
| 09/26/2025       | Invoice          | 04104 | City of Maupin         |          |                 | Meal not included in conference registration   | Accounts Receivable | 50.00     | 39,275.00 |
| 10/02/2025       | Invoice          | 04109 | Lea Moyer              |          |                 | Annual Conference Registration                 | Accounts Receivable | 385.00    | 39,660.00 |
| 10/17/2025       | Invoice          | 04108 | Hilary Dumitrescu      |          |                 | Annual Conference Registration                 | Accounts Receivable | 385.00    | 40,045.00 |
| 10/31/2025       | Journal Entry    | 1041  |                        |          |                 | Adjustments needed per accountant              |                     | -5,225.00 | 34,820.00 |

# Oregon Association of Municipal Recordors (OAMR)

## Statement of Activity Detail

November 1, 2024-October 31, 2025

| TRANSACTION DATE                                             | TRANSACTION TYPE | NUM                | NAME                    | LOCATION | CLASS FULL NAME | DESCRIPTION                       | ITEM SPLIT ACCOUNT  | AMOUNT             | BALANCE    |
|--------------------------------------------------------------|------------------|--------------------|-------------------------|----------|-----------------|-----------------------------------|---------------------|--------------------|------------|
| <b>Total for Registration</b>                                |                  |                    |                         |          |                 |                                   |                     | <b>\$34,820.00</b> |            |
| Sponsors                                                     |                  |                    |                         |          |                 |                                   |                     |                    |            |
| 02/12/2025                                                   | Invoice          | 03583              | Net Assets              |          |                 | Sponsorship-Conference            | Accounts Receivable | 2,000.00           | 2,000.00   |
| 02/24/2025                                                   | Invoice          | 03595              | Modus Technology        |          |                 | Sponsorship-Conference            | Accounts Receivable | 500.00             | 2,500.00   |
| 02/27/2025                                                   | Invoice          | 03629              | Bonnie Hutchinson       |          |                 | Sponsorship-Conference            | Accounts Receivable | 1,500.00           | 4,000.00   |
| 03/06/2025                                                   | Invoice          | 03644              | Smash                   |          |                 | Sponsorship-Conference            | Accounts Receivable | 1,000.00           | 5,000.00   |
| 03/18/2025                                                   | Invoice          | 03741              | Nine Peaks Solutions    |          |                 | Sponsorship-Conference            | Accounts Receivable | 3,000.00           | 8,000.00   |
| 06/10/2025                                                   | Invoice          | 03795              | General Code            |          |                 | Sponsorship-Conference            | Accounts Receivable | 1,500.00           | 9,500.00   |
| 07/03/2025                                                   | Invoice          | 03823              | League of Oregon Cities |          |                 | Sponsorship-Conference            | Accounts Receivable | 1,000.00           | 10,500.00  |
| 07/11/2025                                                   | Invoice          | 03764              | NetFile, Inc.           |          |                 | Sponsorship-Conference            | Accounts Receivable | 1,200.00           | 11,700.00  |
| 08/03/2025                                                   | Invoice          | 03893              | JCG Technologies        |          |                 | Sponsorship-Conference            | Accounts Receivable | 1,000.00           | 12,700.00  |
| 08/13/2025                                                   | Expense          | 252240120275980N00 | General Code            |          |                 |                                   | U S Bank            | -1,500.00          | 11,200.00  |
| 08/18/2025                                                   | Invoice          | 03903              | CIS                     |          |                 | Sponsorship-Conference            | Accounts Receivable | 1,000.00           | 12,200.00  |
| 08/22/2025                                                   | Invoice          | 03910              | Wordly                  |          |                 | Sponsorship-Conference            | Accounts Receivable | 1,000.00           | 13,200.00  |
| 08/26/2025                                                   | Invoice          | 03915              | JCG Technologies        |          |                 | Sponsorship-Conference            | Accounts Receivable | 1,000.00           | 14,200.00  |
| 09/04/2025                                                   | Expense          |                    | JCG Technologies        |          |                 | Refund duplicate payment          | Undeposited Funds   | -1,000.00          | 13,200.00  |
| 10/31/2025                                                   | Journal Entry    | 1041               |                         |          |                 | Adjustments needed per accountant |                     | -1,500.00          | 11,700.00  |
| <b>Total for Sponsors</b>                                    |                  |                    |                         |          |                 |                                   |                     | <b>\$11,700.00</b> |            |
| <b>Total for Annual Conference Revenue with sub-accounts</b> |                  |                    |                         |          |                 |                                   |                     | <b>\$48,020.00</b> |            |
| Cash Carried Forward                                         |                  |                    |                         |          |                 |                                   |                     |                    |            |
| 10/31/2025                                                   | Journal Entry    | 1028               |                         |          |                 |                                   |                     | 137,124.14         | 137,124.14 |
| 10/31/2025                                                   | Journal Entry    | 1040               |                         |          |                 | Adjustments needed per accountant |                     | -137,124.14        | 0.00       |
| <b>Total for Cash Carried Forward</b>                        |                  |                    |                         |          |                 |                                   |                     | <b>\$0.00</b>      |            |
| Education/Scholarships                                       |                  |                    |                         |          |                 |                                   |                     |                    |            |
| Auction                                                      |                  |                    |                         |          |                 |                                   |                     |                    |            |
| 01/13/2025                                                   | Invoice          | 03433              | City of La Pine         |          |                 | Silent Auction                    | Accounts Receivable | 20.00              | 20.00      |
| 09/24/2025                                                   | Sales Receipt    | 03951              |                         |          |                 | Silent Auction                    | Undeposited Funds   | 100.00             | 120.00     |
| 09/24/2025                                                   | Sales Receipt    | 03952              |                         |          |                 | Silent Auction                    | Undeposited Funds   | 106.00             | 226.00     |
| 09/24/2025                                                   | Sales Receipt    | 03953              |                         |          |                 | Silent Auction                    | Undeposited Funds   | 30.00              | 256.00     |
| 09/24/2025                                                   | Sales Receipt    | 03954              |                         |          |                 | Silent Auction                    | Undeposited Funds   | 30.00              | 286.00     |
| 09/24/2025                                                   | Sales Receipt    | 03955              |                         |          |                 | Silent Auction                    | Undeposited Funds   | 61.00              | 347.00     |
| 09/24/2025                                                   | Sales Receipt    | 03956              |                         |          |                 | Silent Auction                    | Undeposited Funds   | 55.00              | 402.00     |
| 09/24/2025                                                   | Sales Receipt    | 03957              | City of Tigard          |          |                 | Silent Auction                    | Undeposited Funds   | 41.00              | 443.00     |
| 09/25/2025                                                   | Sales Receipt    | 03958              | Susan Reeves            |          |                 | Silent Auction                    | Undeposited Funds   | 35.00              | 478.00     |
| 09/25/2025                                                   | Sales Receipt    | 03959              | Rhonda Bryan            |          |                 | Silent Auction                    | Undeposited Funds   | 150.00             | 628.00     |
| 09/25/2025                                                   | Sales Receipt    | 03960              | Hanna Bentley           |          |                 | Silent Auction                    | Undeposited Funds   | 65.00              | 693.00     |

# Oregon Association of Municipal Recordors (OAMR)

## Statement of Activity Detail November 1, 2024-October 31, 2025

| TRANSACTION DATE         | TRANSACTION TYPE | NUM   | NAME               | LOCATION | CLASS FULL NAME | DESCRIPTION                                                   | ITEM SPLIT ACCOUNT  | AMOUNT            | BALANCE  |
|--------------------------|------------------|-------|--------------------|----------|-----------------|---------------------------------------------------------------|---------------------|-------------------|----------|
| 09/25/2025               | Sales Receipt    | 03962 | Allyson Pulido     |          |                 | Silent Auction                                                | Undeposited Funds   | 50.00             | 743.00   |
| 09/25/2025               | Sales Receipt    | 03968 |                    |          |                 | Silent Auction                                                | Undeposited Funds   | 145.00            | 888.00   |
| 09/25/2025               | Sales Receipt    | 03972 |                    |          |                 | Silent Auction                                                | Undeposited Funds   | 27.00             | 915.00   |
| 09/25/2025               | Sales Receipt    | 03975 |                    |          |                 | Silent Auction                                                | Undeposited Funds   | 50.00             | 965.00   |
| 09/25/2025               | Sales Receipt    | 03979 |                    |          |                 | Silent Auction                                                | Undeposited Funds   | 57.00             | 1,022.00 |
| 09/25/2025               | Sales Receipt    | 03986 |                    |          |                 | Silent Auction                                                | Undeposited Funds   | 40.00             | 1,062.00 |
| 09/25/2025               | Sales Receipt    | 03987 |                    |          |                 | Silent Auction                                                | Undeposited Funds   | 140.00            | 1,202.00 |
| 09/25/2025               | Sales Receipt    | 03988 | Susan Reeves       |          |                 | Silent Auction                                                | Undeposited Funds   | 30.00             | 1,232.00 |
| 09/25/2025               | Sales Receipt    | 03989 |                    |          |                 | Silent Auction                                                | Undeposited Funds   | 55.00             | 1,287.00 |
| 09/25/2025               | Sales Receipt    | 03990 | City of Eugene     |          |                 | Silent Auction                                                | Undeposited Funds   | 98.00             | 1,385.00 |
| 09/25/2025               | Sales Receipt    | 03991 |                    |          |                 | Silent Auction                                                | Undeposited Funds   | 110.00            | 1,495.00 |
| 09/25/2025               | Sales Receipt    | 03992 |                    |          |                 | Silent Auction                                                | Undeposited Funds   | 75.00             | 1,570.00 |
| 09/25/2025               | Sales Receipt    | 03993 | Lori Ross          |          |                 | Silent Auction                                                | Undeposited Funds   | 120.00            | 1,690.00 |
| 09/25/2025               | Sales Receipt    | 03995 | Philomath, City of |          |                 | Silent Auction                                                | Undeposited Funds   | 90.00             | 1,780.00 |
| 09/25/2025               | Sales Receipt    | 03996 |                    |          |                 | Silent Auction                                                | Undeposited Funds   | 20.00             | 1,800.00 |
| 09/25/2025               | Sales Receipt    | 03997 | Megan Langan       |          |                 | Silent Auction                                                | Undeposited Funds   | 40.00             | 1,840.00 |
| 09/25/2025               | Sales Receipt    | 03998 |                    |          |                 | Silent Auction                                                | Undeposited Funds   | 30.00             | 1,870.00 |
| 09/25/2025               | Sales Receipt    | 03999 |                    |          |                 | Silent Auction                                                | Undeposited Funds   | 25.00             | 1,895.00 |
| 09/25/2025               | Sales Receipt    | 04000 |                    |          |                 | Silent Auction                                                | Undeposited Funds   | 40.00             | 1,935.00 |
| 09/25/2025               | Sales Receipt    | 04001 |                    |          |                 | Live Auction for fundraising at an OAMR Conference paddle #33 | Undeposited Funds   | 500.00            | 2,435.00 |
| 09/25/2025               | Sales Receipt    | 04002 |                    |          |                 | Silent Auction                                                | Undeposited Funds   | 28.00             | 2,463.00 |
| 09/25/2025               | Sales Receipt    | 04003 |                    |          |                 | Silent Auction                                                | Undeposited Funds   | 120.00            | 2,583.00 |
| 09/25/2025               | Sales Receipt    | 04004 |                    |          |                 | Silent Auction                                                | Undeposited Funds   | 85.00             | 2,668.00 |
| 09/25/2025               | Sales Receipt    | 04005 |                    |          |                 | Silent Auction                                                | Undeposited Funds   | 35.00             | 2,703.00 |
| 09/25/2025               | Sales Receipt    | 04006 | Lisa Scholl        |          |                 | Silent Auction                                                | Undeposited Funds   | 85.00             | 2,788.00 |
| 09/25/2025               | Sales Receipt    | 04007 | Christie Teets     |          |                 | Live Auction for fundraising at an OAMR Conference            | Undeposited Funds   | 400.00            | 3,188.00 |
| 09/25/2025               | Sales Receipt    | 04008 | Jamie Young        |          |                 | Live Auction for fundraising at an OAMR Conference            | Undeposited Funds   | 750.00            | 3,938.00 |
| 09/25/2025               | Sales Receipt    | 04009 |                    |          |                 | Silent Auction                                                | Undeposited Funds   | 30.00             | 3,968.00 |
| 09/25/2025               | Sales Receipt    | 04010 |                    |          |                 | Live Auction for fundraising at an OAMR Conference paddle 46  | Undeposited Funds   | 600.00            | 4,568.00 |
| 09/25/2025               | Sales Receipt    | 04011 |                    |          |                 | Live Auction for fundraising at an OAMR Conference paddle 43  | Undeposited Funds   | 250.00            | 4,818.00 |
| 09/25/2025               | Sales Receipt    | 04016 |                    |          |                 | Silent Auction                                                | Undeposited Funds   | 67.00             | 4,885.00 |
| 09/25/2025               | Sales Receipt    | 04017 |                    |          |                 | Silent Auction                                                | Undeposited Funds   | 85.00             | 4,970.00 |
| 09/25/2025               | Sales Receipt    | 04018 | City of Tillamook  |          |                 | Silent Auction                                                | Undeposited Funds   | 55.00             | 5,025.00 |
| 09/25/2025               | Sales Receipt    | 04019 |                    |          |                 | Live Auction for fundraising at an OAMR Conference paddle 50  | Undeposited Funds   | 300.00            | 5,325.00 |
| 09/25/2025               | Sales Receipt    | 04022 |                    |          |                 | Silent Auction                                                | Undeposited Funds   | 20.00             | 5,345.00 |
| 09/25/2025               | Sales Receipt    | 04023 |                    |          |                 | Live Auction for fundraising at an OAMR Conference            | Undeposited Funds   | 250.00            | 5,595.00 |
| 09/25/2025               | Sales Receipt    | 04023 |                    |          |                 | Silent Auction                                                | Undeposited Funds   | 50.00             | 5,645.00 |
| <b>Total for Auction</b> |                  |       |                    |          |                 |                                                               |                     | <b>\$5,645.00</b> |          |
| Donations General        |                  |       |                    |          |                 |                                                               |                     |                   |          |
| 01/21/2025               | Invoice          | 03727 | Fred Meyer/Kroger  |          |                 | Donation of funds to be used for scholarships                 | Accounts Receivable | 25.33             | 25.33    |
| 04/23/2025               | Invoice          | 03859 | Fred Meyer/Kroger  |          |                 | Donation of funds to be used for scholarships                 | Accounts Receivable | 31.79             | 57.12    |
| 08/14/2025               | Invoice          | 03857 | Fred Meyer/Kroger  |          |                 | Donation of funds to be used for scholarships                 | Accounts Receivable | 31.44             | 88.56    |

# Oregon Association of Municipal Recordors (OAMR)

## Statement of Activity Detail

November 1, 2024-October 31, 2025

| TRANSACTION DATE                   | TRANSACTION TYPE | NUM   | NAME             | LOCATION | CLASS FULL NAME | DESCRIPTION                                             | ITEM SPLIT ACCOUNT  | AMOUNT         | BALANCE  |
|------------------------------------|------------------|-------|------------------|----------|-----------------|---------------------------------------------------------|---------------------|----------------|----------|
| <b>Total for Donations General</b> |                  |       |                  |          |                 |                                                         |                     | <b>\$88.56</b> |          |
| Other Fundraising                  |                  |       |                  |          |                 |                                                         |                     |                |          |
| 11/30/2024                         | Invoice          | 04317 | Bonfire          |          |                 |                                                         | Accounts Receivable | 27.67          | 27.67    |
| 01/02/2025                         | Invoice          | 03437 | Amanda Metcalfe  |          |                 | Bead Sales for a Special Fundraising Event              | Accounts Receivable | 20.00          | 47.67    |
| 02/04/2025                         | Invoice          | 03554 | Peri             |          |                 | Bead Sales for a Special Fundraising Event              | Accounts Receivable | 12.00          | 59.67    |
| 02/05/2025                         | Invoice          | 03567 | Laural Casey     |          |                 | Bead Sales for a Special Fundraising Event              | Accounts Receivable | 12.00          | 71.67    |
| 03/13/2025                         | Sales Receipt    | 03524 | Lisa Figueroa    |          |                 | Bead Sales for a Special Fundraising Event              | Undeposited Funds   | 20.00          | 91.67    |
| 03/13/2025                         | Sales Receipt    | 03525 | Scott Stauffer   |          |                 | Bead Sales for a Special Fundraising Event              | Undeposited Funds   | 20.00          | 111.67   |
| 03/13/2025                         | Sales Receipt    | 03526 | Jackie Taylor    |          |                 | Tumbler                                                 | Undeposited Funds   | 30.00          | 141.67   |
| 03/13/2025                         | Sales Receipt    | 03527 | Rhonda Brown     |          |                 | Bead Sales for a Special Fundraising Event              | Undeposited Funds   | 30.00          | 171.67   |
| 03/13/2025                         | Sales Receipt    | 03528 | Phyllis Bolman   |          |                 | Bead Sales for a Special Fundraising Event              | Undeposited Funds   | 40.00          | 211.67   |
| 03/13/2025                         | Sales Receipt    | 03529 |                  |          |                 | Bead Sales for a Special Fundraising Event              | Undeposited Funds   | 50.00          | 261.67   |
| 03/13/2025                         | Sales Receipt    | 03530 | Kayla Duddy      |          |                 | Bead Sales for a Special Fundraising Event              | Undeposited Funds   | 20.00          | 281.67   |
| 03/13/2025                         | Sales Receipt    | 03531 | Allyson Pulido   |          |                 | Bead Sales for a Special Fundraising Event              | Undeposited Funds   | 20.00          | 301.67   |
| 03/13/2025                         | Sales Receipt    | 03532 | Kara Kerpan      |          |                 | Bead Sales for a Special Fundraising Event              | Undeposited Funds   | 20.00          | 321.67   |
| 03/13/2025                         | Sales Receipt    | 03533 | Phyllis Bolman   |          |                 | Bead Sales for a Special Fundraising Event              | Undeposited Funds   | 40.00          | 361.67   |
| 03/13/2025                         | Sales Receipt    | 03534 | Lisa Figueroa    |          |                 | Bead Sales for a Special Fundraising Event              | Undeposited Funds   | 70.00          | 431.67   |
| 03/13/2025                         | Sales Receipt    | 03535 | Crystal Robles   |          |                 | Bead Sales for a Special Fundraising Event              | Undeposited Funds   | 30.00          | 461.67   |
| 03/13/2025                         | Sales Receipt    | 03536 | Megan Langan     |          |                 | Bead Sales for a Special Fundraising Event              | Undeposited Funds   | 20.00          | 481.67   |
| 03/13/2025                         | Sales Receipt    | 03537 | Melissa Thompson |          |                 | Bead Sales for a Special Fundraising Event              | Undeposited Funds   | 20.00          | 501.67   |
| 03/13/2025                         | Sales Receipt    | 03538 | Sheena Dickerman |          |                 | Bead Sales for a Special Fundraising Event              | Undeposited Funds   | 20.00          | 521.67   |
| 06/23/2025                         | Sales Receipt    | 03810 |                  |          |                 | Misc charge                                             | Undeposited Funds   | 791.60         | 1,313.27 |
| 09/23/2025                         | Sales Receipt    | 03918 | Amanda Mickles   |          |                 | Bead Sales for a Special Fundraising Event              | Undeposited Funds   | 10.00          | 1,323.27 |
| 09/23/2025                         | Sales Receipt    | 03919 | Sheena Dickerman |          |                 | Bead Sales for a Special Fundraising Event              | Undeposited Funds   | 40.00          | 1,363.27 |
| 09/23/2025                         | Sales Receipt    | 03920 | Renea Oravetz    |          |                 | Paddle Raise at Conference for Donation to Scholarships | Undeposited Funds   | 100.00         | 1,463.27 |
| 09/24/2025                         | Sales Receipt    | 03922 |                  |          |                 | 50/50 Card Cut Fundraiser for Scholarships              | Undeposited Funds   | 20.00          | 1,483.27 |
| 09/24/2025                         | Sales Receipt    | 03922 |                  |          |                 | Bead Sales for a Special Fundraising Event              | Undeposited Funds   | 20.00          | 1,503.27 |
| 09/24/2025                         | Sales Receipt    | 03922 |                  |          |                 | Bead Sales for a Special Fundraising Event              | Undeposited Funds   | 20.00          | 1,523.27 |
| 09/24/2025                         | Sales Receipt    | 03924 |                  |          |                 | Bead Sales for a Special Fundraising Event              | Undeposited Funds   | 20.00          | 1,543.27 |
| 09/24/2025                         | Sales Receipt    | 03924 |                  |          |                 | 50/50 Card Cut Fundraiser for Scholarships              | Undeposited Funds   | 5.00           | 1,548.27 |
| 09/24/2025                         | Sales Receipt    | 03925 |                  |          |                 | 50/50 Card Cut Fundraiser for Scholarships              | Undeposited Funds   | 20.00          | 1,568.27 |
| 09/24/2025                         | Sales Receipt    | 03926 |                  |          |                 | 50/50 Card Cut Fundraiser for Scholarships              | Undeposited Funds   | 40.00          | 1,608.27 |
| 09/24/2025                         | Sales Receipt    | 03927 |                  |          |                 | 50/50 Card Cut Fundraiser for Scholarships              | Undeposited Funds   | 20.00          | 1,628.27 |
| 09/24/2025                         | Sales Receipt    | 03929 |                  |          |                 | 50/50 Card Cut Fundraiser for Scholarships              | Undeposited Funds   | 50.00          | 1,678.27 |
| 09/24/2025                         | Sales Receipt    | 03931 |                  |          |                 | Bead Sales for a Special Fundraising Event              | Undeposited Funds   | 20.00          | 1,698.27 |
| 09/24/2025                         | Sales Receipt    | 03931 |                  |          |                 | Bead Sales for a Special Fundraising Event              | Undeposited Funds   | 20.00          | 1,718.27 |
| 09/24/2025                         | Sales Receipt    | 03932 | City of Newberg  |          |                 | Bead Sales for a Special Fundraising Event              | Undeposited Funds   | 20.00          | 1,738.27 |
| 09/24/2025                         | Sales Receipt    | 03932 | City of Newberg  |          |                 | Bead Sales for a Special Fundraising Event              | Undeposited Funds   | 5.00           | 1,743.27 |
| 09/24/2025                         | Sales Receipt    | 03933 |                  |          |                 | 50/50 Card Cut Fundraiser for Scholarships              | Undeposited Funds   | 20.00          | 1,763.27 |
| 09/24/2025                         | Sales Receipt    | 03934 | Lori Ross        |          |                 | wine pull                                               | Undeposited Funds   | 20.00          | 1,783.27 |
| 09/24/2025                         | Sales Receipt    | 03934 | Lori Ross        |          |                 | 50/50 Card Cut Fundraiser for Scholarships              | Undeposited Funds   | 20.00          | 1,803.27 |
| 09/24/2025                         | Sales Receipt    | 03935 |                  |          |                 | 50/50 Card Cut Fundraiser for Scholarships              | Undeposited Funds   | 20.00          | 1,823.27 |
| 09/24/2025                         | Sales Receipt    | 03935 |                  |          |                 | Wine Pull                                               | Undeposited Funds   | 20.00          | 1,843.27 |
| 09/24/2025                         | Sales Receipt    | 03935 |                  |          |                 | Bead Sales for a Special Fundraising Event              | Undeposited Funds   | 20.00          | 1,863.27 |

# Oregon Association of Municipal Recordors (OAMR)

## Statement of Activity Detail November 1, 2024-October 31, 2025

| TRANSACTION DATE | TRANSACTION TYPE | NUM   | NAME              | LOCATION | CLASS FULL NAME | DESCRIPTION                                             | ITEM SPLIT ACCOUNT  | AMOUNT | BALANCE  |
|------------------|------------------|-------|-------------------|----------|-----------------|---------------------------------------------------------|---------------------|--------|----------|
| 09/24/2025       | Sales Receipt    | 03936 | Alex wilson       |          |                 | Wine Pull                                               | Undeposited Funds   | 20.00  | 1,883.27 |
| 09/24/2025       | Sales Receipt    | 03938 |                   |          |                 | Wine Pull                                               | Undeposited Funds   | 20.00  | 1,903.27 |
| 09/24/2025       | Sales Receipt    | 03941 | Taryn Brown       |          |                 | Wine Pull                                               | Undeposited Funds   | 20.00  | 1,923.27 |
| 09/24/2025       | Sales Receipt    | 03943 |                   |          |                 | Bead Sales for a Special Fundraising Event              | Undeposited Funds   | 40.00  | 1,963.27 |
| 09/24/2025       | Sales Receipt    | 03944 | Allyson Pulido    |          |                 | Bead Sales for a Special Fundraising Event              | Undeposited Funds   | 20.00  | 1,983.27 |
| 09/24/2025       | Sales Receipt    | 03945 |                   |          |                 | 50/50 Card Cut Fundraiser for Scholarships              | Undeposited Funds   | 20.00  | 2,003.27 |
| 09/24/2025       | Sales Receipt    | 03948 |                   |          |                 | 50/50 Card Cut Fundraiser for Scholarships              | Undeposited Funds   | 20.00  | 2,023.27 |
| 09/24/2025       | Sales Receipt    | 03949 |                   |          |                 | Bead Sales for a Special Fundraising Event              | Undeposited Funds   | 20.00  | 2,043.27 |
| 09/24/2025       | Sales Receipt    | 03950 |                   |          |                 | Bead Sales for a Special Fundraising Event              | Undeposited Funds   | 20.00  | 2,063.27 |
| 09/25/2025       | Sales Receipt    | 03963 |                   |          |                 | 50/50 Card Cut Fundraiser for Scholarships              | Undeposited Funds   | 40.00  | 2,103.27 |
| 09/25/2025       | Sales Receipt    | 03964 |                   |          |                 | Wine Pull                                               | Undeposited Funds   | 20.00  | 2,123.27 |
| 09/25/2025       | Sales Receipt    | 03965 |                   |          |                 | 50/50 Card Cut Fundraiser for Scholarships              | Undeposited Funds   | 20.00  | 2,143.27 |
| 09/25/2025       | Sales Receipt    | 03966 |                   |          |                 | 50/50 Card Cut Fundraiser for Scholarships              | Undeposited Funds   | 20.00  | 2,163.27 |
| 09/25/2025       | Sales Receipt    | 03967 |                   |          |                 | 50/50 Card Cut Fundraiser for Scholarships              | Undeposited Funds   | 20.00  | 2,183.27 |
| 09/25/2025       | Sales Receipt    | 03969 |                   |          |                 | 50/50 Card Cut Fundraiser for Scholarships              | Undeposited Funds   | 20.00  | 2,203.27 |
| 09/25/2025       | Sales Receipt    | 03970 |                   |          |                 | 50/50 Card Cut Fundraiser for Scholarships              | Undeposited Funds   | 40.00  | 2,243.27 |
| 09/25/2025       | Sales Receipt    | 03971 |                   |          |                 | 50/50 Card Cut Fundraiser for Scholarships              | Undeposited Funds   | 20.00  | 2,263.27 |
| 09/25/2025       | Sales Receipt    | 03973 |                   |          |                 | 50/50 Card Cut Fundraiser for Scholarships              | Undeposited Funds   | 20.00  | 2,283.27 |
| 09/25/2025       | Sales Receipt    | 03974 |                   |          |                 | 50/50 Card Cut Fundraiser for Scholarships              | Undeposited Funds   | 40.00  | 2,323.27 |
| 09/25/2025       | Sales Receipt    | 03975 |                   |          |                 | 50/50 Card Cut Fundraiser for Scholarships              | Undeposited Funds   | 20.00  | 2,343.27 |
| 09/25/2025       | Sales Receipt    | 03975 |                   |          |                 | Bead Sales for a Special Fundraising Event              | Undeposited Funds   | 20.00  | 2,363.27 |
| 09/25/2025       | Sales Receipt    | 03976 | City of Albany    |          |                 | Wine Pull                                               | Undeposited Funds   | 20.00  | 2,383.27 |
| 09/25/2025       | Sales Receipt    | 03978 | Lori Ross         |          |                 | Wine Pull                                               | Undeposited Funds   | 20.00  | 2,403.27 |
| 09/25/2025       | Sales Receipt    | 03980 |                   |          |                 | Wine Pull                                               | Undeposited Funds   | 20.00  | 2,423.27 |
| 09/25/2025       | Sales Receipt    | 03981 |                   |          |                 | Bead Sales for a Special Fundraising Event              | Undeposited Funds   | 20.00  | 2,443.27 |
| 09/25/2025       | Sales Receipt    | 03982 |                   |          |                 | Bead Sales for a Special Fundraising Event              | Undeposited Funds   | 20.00  | 2,463.27 |
| 09/25/2025       | Sales Receipt    | 03983 |                   |          |                 | Bead Sales for a Special Fundraising Event              | Undeposited Funds   | 20.00  | 2,483.27 |
| 09/25/2025       | Sales Receipt    | 03984 |                   |          |                 | Wine Pull                                               | Undeposited Funds   | 20.00  | 2,503.27 |
| 09/25/2025       | Sales Receipt    | 03985 | Amy Sowa          |          |                 | Paddle Raise at Conference for Donation to Scholarships | Undeposited Funds   | 100.00 | 2,603.27 |
| 09/25/2025       | Sales Receipt    | 03994 |                   |          |                 | Wine Pull                                               | Undeposited Funds   | 40.00  | 2,643.27 |
| 09/25/2025       | Sales Receipt    | 04009 |                   |          |                 | Paddle Raise at Conference for Donation to Scholarships | Undeposited Funds   | 50.00  | 2,693.27 |
| 09/25/2025       | Sales Receipt    | 04012 |                   |          |                 | Paddle Raise at Conference for Donation to Scholarships | Undeposited Funds   | 50.00  | 2,743.27 |
| 09/25/2025       | Sales Receipt    | 04013 |                   |          |                 | Paddle Raise at Conference for Donation to Scholarships | Undeposited Funds   | 50.00  | 2,793.27 |
| 09/25/2025       | Sales Receipt    | 04014 |                   |          |                 | Paddle Raise at Conference for Donation to Scholarships | Undeposited Funds   | 50.00  | 2,843.27 |
| 09/25/2025       | Sales Receipt    | 04015 | Heidi Napolitino  |          |                 | Paddle Raise at Conference for Donation to Scholarships | Undeposited Funds   | 100.00 | 2,943.27 |
| 09/25/2025       | Sales Receipt    | 04018 | City of Tillamook |          |                 | Bead Sales for a Special Fundraising Event              | Undeposited Funds   | 20.00  | 2,963.27 |
| 09/25/2025       | Sales Receipt    | 04020 |                   |          |                 | Paddle Raise at Conference for Donation to Scholarships | Undeposited Funds   | 100.00 | 3,063.27 |
| 09/25/2025       | Sales Receipt    | 04021 |                   |          |                 | Paddle Raise at Conference for Donation to Scholarships | Undeposited Funds   | 25.00  | 3,088.27 |
| 09/25/2025       | Sales Receipt    | 04022 |                   |          |                 | Paddle Raise at Conference for Donation to Scholarships | Undeposited Funds   | 30.00  | 3,118.27 |
| 10/02/2025       | Invoice          | 04110 | City of Maupin    |          |                 | Bead Sales for a Special Fundraising Event              | Accounts Receivable | 25.00  | 3,143.27 |



# Oregon Association of Municipal Recordors (OAMR)

## Statement of Activity Detail

November 1, 2024-October 31, 2025

| TRANSACTION DATE                   | TRANSACTION TYPE | NUM   | NAME                  | LOCATION | CLASS FULL NAME | DESCRIPTION          | ITEM SPLIT ACCOUNT  | AMOUNT            | BALANCE |
|------------------------------------|------------------|-------|-----------------------|----------|-----------------|----------------------|---------------------|-------------------|---------|
| <b>Total for Other Fundraising</b> |                  |       |                       |          |                 |                      |                     | <b>\$3,143.27</b> |         |
| Raffle                             |                  |       |                       |          |                 |                      |                     |                   |         |
| 03/14/2025                         | Invoice          | 03740 | Anonymous             |          |                 | Raffle Tickets-Misc. | Accounts Receivable | 165.00            | 165.00  |
| 05/05/2025                         | Invoice          | 03687 | Lisa Figueroa         |          |                 | Raffle Tickets-Misc. | Accounts Receivable | 10.00             | 175.00  |
| 05/05/2025                         | Invoice          | 03688 | Scott Stauffer        |          |                 | Raffle Tickets-Misc. | Accounts Receivable | 40.00             | 215.00  |
| 05/05/2025                         | Invoice          | 03689 | City of Happy Valley  |          |                 | Raffle Tickets-Misc. | Accounts Receivable | 20.00             | 235.00  |
| 05/05/2025                         | Invoice          | 03690 | Rhonda Bryan          |          |                 | Raffle Tickets-Misc. | Accounts Receivable | 30.00             | 265.00  |
| 05/06/2025                         | Invoice          | 03691 | Megan Langan          |          |                 | Raffle Tickets-Misc. | Accounts Receivable | 20.00             | 285.00  |
| 05/06/2025                         | Invoice          | 03692 | Nanci Sandoval        |          |                 | Raffle Tickets-Misc. | Accounts Receivable | 100.00            | 385.00  |
| 05/06/2025                         | Invoice          | 03693 | Stephanie Patterson   |          |                 | Raffle Tickets-Misc. | Accounts Receivable | 50.00             | 435.00  |
| 05/06/2025                         | Invoice          | 03695 | Peggy Hawker          |          |                 | Raffle Tickets-Misc. | Accounts Receivable | 100.00            | 535.00  |
| 05/06/2025                         | Invoice          | 03696 | Rachel Neuenschwander |          |                 | Raffle Tickets-Misc. | Accounts Receivable | 50.00             | 585.00  |
| 05/07/2025                         | Invoice          | 03702 | Cathy Nelson          |          |                 | Raffle Tickets-Misc. | Accounts Receivable | 20.00             | 605.00  |
| 05/07/2025                         | Invoice          | 03704 | Stacey Stockhoff      |          |                 | Raffle Tickets-Misc. | Accounts Receivable | 50.00             | 655.00  |
| 05/07/2025                         | Invoice          | 03745 | City of Newberg       |          |                 | Raffle Tickets-Misc. | Accounts Receivable | 20.00             | 675.00  |
| 05/15/2025                         | Invoice          | 03706 | Teri Bacus            |          |                 | Raffle Tickets-Misc. | Accounts Receivable | 50.00             | 725.00  |
| 05/15/2025                         | Invoice          | 03707 | City of Eugene        |          |                 | Raffle Tickets-Misc. | Accounts Receivable | 20.00             | 745.00  |
| 05/15/2025                         | Invoice          | 03708 | Sylvia Murphy         |          |                 | Raffle Tickets-Misc. | Accounts Receivable | 30.00             | 775.00  |
| 05/15/2025                         | Invoice          | 03709 | Kathy Payne           |          |                 | Raffle Tickets-Misc. | Accounts Receivable | 20.00             | 795.00  |
| 05/16/2025                         | Invoice          | 03712 | Heather Pierson       |          |                 | Raffle Tickets-Misc. | Accounts Receivable | 20.00             | 815.00  |
| 05/20/2025                         | Invoice          | 03714 | Amber Ames            |          |                 | Raffle Tickets-Misc. | Accounts Receivable | 10.00             | 825.00  |
| 05/29/2025                         | Invoice          | 03771 | Susan Reeves          |          |                 | Raffle Tickets-Misc. | Accounts Receivable | 20.00             | 845.00  |
| 05/29/2025                         | Invoice          | 03774 | Wendy Lynn            |          |                 | Raffle Tickets-Misc. | Accounts Receivable | 10.00             | 855.00  |
| 05/29/2025                         | Invoice          | 03775 | Christie Teets        |          |                 | Raffle Tickets-Misc. | Accounts Receivable | 40.00             | 895.00  |
| 05/29/2025                         | Invoice          | 03812 | Sheena Dickerman      |          |                 | Raffle Tickets-Misc. | Accounts Receivable | 20.00             | 915.00  |
| 05/29/2025                         | Invoice          | 03813 | Renea Oravetz         |          |                 | Raffle Tickets-Misc. | Accounts Receivable | 20.00             | 935.00  |
| 05/29/2025                         | Invoice          | 03814 | Lori Ross             |          |                 | Raffle Tickets-Misc. | Accounts Receivable | 20.00             | 955.00  |
| 05/30/2025                         | Invoice          | 03767 | Kim Jordan            |          |                 | Raffle Tickets-Misc. | Accounts Receivable | 30.00             | 985.00  |

# Oregon Association of Municipal Recordors (OAMR)

## Statement of Activity Detail

November 1, 2024-October 31, 2025

| TRANSACTION DATE                                          | TRANSACTION TYPE | NUM   | NAME                                | LOCATION | CLASS FULL NAME | DESCRIPTION               | ITEM SPLIT ACCOUNT  | AMOUNT             | BALANCE  |
|-----------------------------------------------------------|------------------|-------|-------------------------------------|----------|-----------------|---------------------------|---------------------|--------------------|----------|
| 05/30/2025                                                | Invoice          | 03768 | Susan Reeves                        |          |                 | Raffle Tickets-Misc.      | Accounts Receivable | 20.00              | 1,005.00 |
| 05/30/2025                                                | Invoice          | 03770 | Kim Jordan                          |          |                 | Raffle Tickets-Misc.      | Accounts Receivable | 30.00              | 1,035.00 |
| 05/30/2025                                                | Invoice          | 03772 | City of Eugene                      |          |                 | Raffle Tickets-Misc.      | Accounts Receivable | 20.00              | 1,055.00 |
| 05/30/2025                                                | Invoice          | 03773 | Melissa Thompson                    |          |                 | Raffle Tickets-Misc.      | Accounts Receivable | 20.00              | 1,075.00 |
| 05/30/2025                                                | Invoice          | 03775 | Christie Teets                      |          |                 | Raffle Tickets-Misc.      | Accounts Receivable | 10.00              | 1,085.00 |
| 07/31/2025                                                | Invoice          | 03889 | Scott Stauffer                      |          |                 | Raffle Tickets-Misc.      | Accounts Receivable | 20.00              | 1,105.00 |
| 08/03/2025                                                | Invoice          | 03891 | Chehalem Park & Recreation District |          |                 | Raffle Tickets-Misc.      | Accounts Receivable | 10.00              | 1,115.00 |
| 08/04/2025                                                | Invoice          | 03892 | Melissa Bisset                      |          |                 | Raffle Tickets-Misc.      | Accounts Receivable | 30.00              | 1,145.00 |
| 09/24/2025                                                | Sales Receipt    | 03922 |                                     |          |                 | Conference Raffle Tickets | Undeposited Funds   | 20.00              | 1,165.00 |
| 09/24/2025                                                | Sales Receipt    | 03923 | City of Happy Valley                |          |                 | Conference Raffle Tickets | Undeposited Funds   | 20.00              | 1,185.00 |
| 09/24/2025                                                | Sales Receipt    | 03925 |                                     |          |                 | Basket Raffle Tickets     | Undeposited Funds   | 10.00              | 1,195.00 |
| 09/24/2025                                                | Sales Receipt    | 03926 |                                     |          |                 | Basket Raffle Tickets     | Undeposited Funds   | 10.00              | 1,205.00 |
| 09/24/2025                                                | Sales Receipt    | 03927 |                                     |          |                 | Basket Raffle Tickets     | Undeposited Funds   | 20.00              | 1,225.00 |
| 09/24/2025                                                | Sales Receipt    | 03928 | City of Cottage Grove               |          |                 | Basket Raffle Tickets     | Undeposited Funds   | 40.00              | 1,265.00 |
| 09/24/2025                                                | Sales Receipt    | 03929 |                                     |          |                 | Conference Raffle Tickets | Undeposited Funds   | 50.00              | 1,315.00 |
| 09/24/2025                                                | Sales Receipt    | 03930 |                                     |          |                 | Basket Raffle Tickets     | Undeposited Funds   | 20.00              | 1,335.00 |
| 09/24/2025                                                | Sales Receipt    | 03931 |                                     |          |                 | Basket Raffle Tickets     | Undeposited Funds   | 10.00              | 1,345.00 |
| 09/24/2025                                                | Sales Receipt    | 03932 | City of Newberg                     |          |                 | Basket Raffle Tickets     | Undeposited Funds   | 15.00              | 1,360.00 |
| 09/24/2025                                                | Sales Receipt    | 03933 |                                     |          |                 | Basket Raffle Tickets     | Undeposited Funds   | 20.00              | 1,380.00 |
| 09/24/2025                                                | Sales Receipt    | 03934 | Lori Ross                           |          |                 | Basket Raffle Tickets     | Undeposited Funds   | 20.00              | 1,400.00 |
| 09/24/2025                                                | Sales Receipt    | 03935 |                                     |          |                 | Basket Raffle Tickets     | Undeposited Funds   | 10.00              | 1,410.00 |
| 09/24/2025                                                | Sales Receipt    | 03937 |                                     |          |                 | Basket Raffle Tickets     | Undeposited Funds   | 20.00              | 1,430.00 |
| 09/24/2025                                                | Sales Receipt    | 03939 |                                     |          |                 | Basket Raffle Tickets     | Undeposited Funds   | 20.00              | 1,450.00 |
| 09/24/2025                                                | Sales Receipt    | 03940 |                                     |          |                 | Conference Raffle Tickets | Undeposited Funds   | 20.00              | 1,470.00 |
| 09/24/2025                                                | Sales Receipt    | 03942 | Jennifer Zarazua                    |          |                 | Basket Raffle Tickets     | Undeposited Funds   | 5.00               | 1,475.00 |
| 09/24/2025                                                | Sales Receipt    | 03944 | Allyson Pulido                      |          |                 | Basket Raffle Tickets     | Undeposited Funds   | 20.00              | 1,495.00 |
| 09/24/2025                                                | Sales Receipt    | 03945 |                                     |          |                 | Conference Raffle Tickets | Undeposited Funds   | 25.00              | 1,520.00 |
| 09/24/2025                                                | Sales Receipt    | 03946 |                                     |          |                 | Conference Raffle Tickets | Undeposited Funds   | 10.00              | 1,530.00 |
| 09/24/2025                                                | Sales Receipt    | 03947 | Joanna Bilbrey                      |          |                 | Basket Raffle Tickets     | Undeposited Funds   | 10.00              | 1,540.00 |
| 09/24/2025                                                | Sales Receipt    | 03948 |                                     |          |                 | Conference Raffle Tickets | Undeposited Funds   | 20.00              | 1,560.00 |
| 09/25/2025                                                | Sales Receipt    | 03961 |                                     |          |                 | Basket Raffle Tickets     | Undeposited Funds   | 50.00              | 1,610.00 |
| 09/25/2025                                                | Sales Receipt    | 03966 |                                     |          |                 | Conference Raffle Tickets | Undeposited Funds   | 30.00              | 1,640.00 |
| 09/25/2025                                                | Sales Receipt    | 03967 |                                     |          |                 | Basket Raffle Tickets     | Undeposited Funds   | 20.00              | 1,660.00 |
| 09/25/2025                                                | Sales Receipt    | 03969 |                                     |          |                 | Basket Raffle Tickets     | Undeposited Funds   | 20.00              | 1,680.00 |
| 09/25/2025                                                | Sales Receipt    | 03971 |                                     |          |                 | Basket Raffle Tickets     | Undeposited Funds   | 20.00              | 1,700.00 |
| 09/25/2025                                                | Sales Receipt    | 03975 |                                     |          |                 | Basket Raffle Tickets     | Undeposited Funds   | 20.00              | 1,720.00 |
| 09/25/2025                                                | Sales Receipt    | 03977 | Megan Langan                        |          |                 | Basket Raffle Tickets     | Undeposited Funds   | 10.00              | 1,730.00 |
| 09/25/2025                                                | Sales Receipt    | 03984 |                                     |          |                 | Basket Raffle Tickets     | Undeposited Funds   | 20.00              | 1,750.00 |
| <b>Total for Raffle</b>                                   |                  |       |                                     |          |                 |                           |                     | <b>\$1,750.00</b>  |          |
| <b>Total for Education/Scholarships with sub-accounts</b> |                  |       |                                     |          |                 |                           |                     | <b>\$10,626.83</b> |          |



# Oregon Association of Municipal Recordors (OAMR)

## Statement of Activity Detail November 1, 2024-October 31, 2025

| TRANSACTION DATE          | TRANSACTION TYPE | NUM      | NAME                  | LOCATION | CLASS FULL NAME | DESCRIPTION                                  | ITEM SPLIT ACCOUNT  | AMOUNT    | BALANCE  |
|---------------------------|------------------|----------|-----------------------|----------|-----------------|----------------------------------------------|---------------------|-----------|----------|
| Interest Income           |                  |          |                       |          |                 |                                              |                     |           |          |
| 11/29/2024                | Deposit          | INTEREST |                       |          |                 |                                              | U S Bank            | 0.16      | 0.16     |
| 11/29/2024                | Deposit          |          |                       |          |                 |                                              | LGIP                | 320.82    | 320.98   |
| 12/31/2024                | Deposit          | INTEREST |                       |          |                 |                                              | U S Bank            | 0.17      | 321.15   |
| 12/31/2024                | Deposit          |          |                       |          |                 |                                              | LGIP                | 323.48    | 644.63   |
| 01/31/2025                | Deposit          | INTEREST |                       |          |                 |                                              | U S Bank            | 0.19      | 644.82   |
| 01/31/2025                | Deposit          |          |                       |          |                 |                                              | LGIP                | 317.90    | 962.72   |
| 02/28/2025                | Deposit          |          |                       |          |                 |                                              | LGIP                | 286.19    | 1,248.91 |
| 03/31/2025                | Deposit          |          |                       |          |                 |                                              | LGIP                | 313.64    | 1,562.55 |
| 04/30/2025                | Deposit          |          |                       |          |                 |                                              | LGIP                | 302.46    | 1,865.01 |
| 05/30/2025                | Deposit          | INTEREST |                       |          |                 |                                              | LGIP                | 313.72    | 2,178.73 |
| 06/30/2025                | Deposit          | INTEREST |                       |          |                 |                                              | LGIP                | 304.75    | 2,483.48 |
| 07/31/2025                | Deposit          | INTEREST |                       |          |                 |                                              | LGIP                | 316.14    | 2,799.62 |
| 08/29/2025                | Deposit          | INTEREST |                       |          |                 |                                              | LGIP                | 317.37    | 3,116.99 |
| 09/30/2025                | Deposit          | INTEREST |                       |          |                 |                                              | LGIP                | 308.29    | 3,425.28 |
| 10/31/2025                | Deposit          | INTEREST |                       |          |                 |                                              | LGIP                | 317.80    | 3,743.08 |
| 10/31/2025                | Journal Entry    | 1041     |                       |          |                 | Adjustments needed per accountant            |                     | -3,941.68 | -198.60  |
| Total for Interest Income |                  |          |                       |          |                 |                                              |                     | -\$198.60 |          |
| Membership Dues           |                  |          |                       |          |                 |                                              |                     |           |          |
| 11/04/2024                | Invoice          | 03368    | City of Dundee        |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 80.00     | 80.00    |
| 11/05/2024                | Invoice          | 03369    | Philomath, City of    |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 80.00     | 160.00   |
| 11/08/2024                | Invoice          | 03370    | City of Bend          |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 80.00     | 240.00   |
| 11/15/2024                | Invoice          | 03373    | Deanna Schafer        |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 80.00     | 320.00   |
| 11/19/2024                | Invoice          | 03371    | Sutherlin, City of    |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 80.00     | 400.00   |
| 11/19/2024                | Invoice          | 03372    | City of Antelope      |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 80.00     | 480.00   |
| 12/03/2024                | Invoice          | 03374    | Independence, City of |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 80.00     | 560.00   |
| 12/04/2024                | Invoice          | 03375    | City of Clatskanie    |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 80.00     | 640.00   |
| 12/17/2024                | Invoice          | 03376    | Dawn M Wilson         |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00     | 730.00   |
| 12/17/2024                | Invoice          | 03377    | City of Toledo        |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00     | 820.00   |
| 12/17/2024                | Invoice          | 03378    | Aimee Amerson         |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00     | 910.00   |
| 12/17/2024                | Invoice          | 03379    | Grace Jelks           |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00     | 1,000.00 |
| 12/17/2024                | Invoice          | 03380    | City of Haines        |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00     | 1,090.00 |
| 12/17/2024                | Invoice          | 03381    | Sheena Dickerman      |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00     | 1,180.00 |
| 12/17/2024                | Invoice          | 03382    | Independence, City of |          |                 | Retired Clerk Annual Dues                    | Accounts Receivable | 55.00     | 1,235.00 |
| 12/18/2024                | Invoice          | 03388    | City of Detroit       |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00     | 1,325.00 |

# Oregon Association of Municipal Recordors (OAMR)

## Statement of Activity Detail November 1, 2024-October 31, 2025

| TRANSACTION DATE | TRANSACTION TYPE | NUM   | NAME               | LOCATION | CLASS FULL NAME | DESCRIPTION                                  | ITEM SPLIT ACCOUNT  | AMOUNT | BALANCE  |
|------------------|------------------|-------|--------------------|----------|-----------------|----------------------------------------------|---------------------|--------|----------|
| 12/18/2024       | Invoice          | 03391 | City of St. Helens |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 1,415.00 |
| 12/18/2024       | Invoice          | 03392 | Donna Biggerstaff  |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 1,505.00 |
| 12/18/2024       | Invoice          | 03393 | Nicole Morris      |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 1,595.00 |
| 12/18/2024       | Invoice          | 03395 | Kerry Prosser      |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 1,685.00 |
| 12/18/2024       | Invoice          | 03397 | Kelly Morse        |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 1,775.00 |
| 12/18/2024       | Invoice          | 03398 | Kayla Duddy        |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 1,865.00 |
| 12/18/2024       | Invoice          | 03399 | Patricia Pinkerton |          |                 | Annual Membership - Associate                | Accounts Receivable | 65.00  | 1,930.00 |
| 12/18/2024       | Invoice          | 03400 | Scott Stauffer     |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 2,020.00 |
| 12/18/2024       | Invoice          | 03401 | Tori Barnett       |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 2,110.00 |
| 12/18/2024       | Invoice          | 03402 | Claudia Cisneros   |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 2,200.00 |
| 12/19/2024       | Invoice          | 03383 | Angie Lanter       |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 2,290.00 |
| 12/19/2024       | Invoice          | 03384 | City of Gold Beach |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 2,380.00 |
| 12/19/2024       | Invoice          | 03385 | City of Medford    |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 2,470.00 |
| 12/19/2024       | Invoice          | 03386 | City of Sandy      |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 2,560.00 |
| 12/19/2024       | Invoice          | 03404 | Scappoose          |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 2,650.00 |
| 12/19/2024       | Invoice          | 03405 | Kimberly Veliz     |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 2,740.00 |
| 12/19/2024       | Invoice          | 03406 | Nanci Sandoval     |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 2,830.00 |
| 12/19/2024       | Invoice          | 03408 | Maycie Jaehnig     |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 2,920.00 |
| 12/19/2024       | Invoice          | 03409 | City of Nehalem    |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 3,010.00 |
| 12/19/2024       | Invoice          | 03410 | Teri Bacus         |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 3,100.00 |
| 12/19/2024       | Invoice          | 03411 | Samantha Dragt     |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 3,190.00 |
| 12/19/2024       | Invoice          | 03412 | Kim Jordan         |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 3,280.00 |
| 12/19/2024       | Invoice          | 03413 | Jennifer Gray      |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 3,370.00 |
| 12/19/2024       | Invoice          | 03414 | Micki Valentine    |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 3,460.00 |
| 12/20/2024       | Invoice          | 03390 | Amy Nytes          |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 3,550.00 |
| 12/20/2024       | Invoice          | 03403 | Nicole Madigan     |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 3,640.00 |
| 12/20/2024       | Invoice          | 03415 | City of Sisters    |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 3,730.00 |
| 12/20/2024       | Invoice          | 03416 | Kim Herring        |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 3,820.00 |

# Oregon Association of Municipal Recordors (OAMR)

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| TRANSACTION DATE | TRANSACTION TYPE | NUM   | NAME                      | LOCATION | CLASS FULL NAME | DESCRIPTION                                  | ITEM SPLIT ACCOUNT  | AMOUNT | BALANCE  |
|------------------|------------------|-------|---------------------------|----------|-----------------|----------------------------------------------|---------------------|--------|----------|
| 12/20/2024       | Invoice          | 03417 | City of Grants Pass       |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 3,910.00 |
| 12/23/2024       | Invoice          | 03418 | City Of Aurora, OR        |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 4,000.00 |
| 12/23/2024       | Invoice          | 03419 | City of Bend              |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 4,090.00 |
| 12/23/2024       | Invoice          | 03422 | Sarah Skroch              |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 4,180.00 |
| 12/23/2024       | Invoice          | 03423 | Tami Kowing               |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 4,270.00 |
| 12/23/2024       | Invoice          | 03424 | Ryan L. Nolan             |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 4,360.00 |
| 12/23/2024       | Invoice          | 03432 | Katie Scott               |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 4,450.00 |
| 12/24/2024       | Invoice          | 03425 | City of Rogue River       |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 4,540.00 |
| 12/24/2024       | Invoice          | 03426 | Lori Lesmeister           |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 4,630.00 |
| 12/26/2024       | Invoice          | 03389 | Krystal Stevens           |          |                 | Annual Membership - Associate                | Accounts Receivable | 65.00  | 4,695.00 |
| 12/26/2024       | Invoice          | 03420 | Brookings                 |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 4,785.00 |
| 12/26/2024       | Invoice          | 03431 | City of Dayton            |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 4,875.00 |
| 12/27/2024       | Invoice          | 03396 | City of Woodburn          |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 4,965.00 |
| 12/30/2024       | Invoice          | 03428 | City of Forest Grove2     |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 5,055.00 |
| 12/30/2024       | Invoice          | 03429 | City of Hillsboro         |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 5,145.00 |
| 12/30/2024       | Invoice          | 03430 | City of the Dalles-2      |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 5,235.00 |
| 12/30/2024       | Invoice          | 03508 | Alex McHaddad             |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 5,325.00 |
| 12/30/2024       | Invoice          | 03509 | Stacey Stockhoff          |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 5,415.00 |
| 12/30/2024       | Invoice          | 03510 | Melissa Bisset            |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 5,505.00 |
| 12/31/2024       | Invoice          | 03438 | Melissa Thompson          |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 5,595.00 |
| 01/02/2025       | Invoice          | 03439 | Phyllis Bolman            |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 5,685.00 |
| 01/02/2025       | Invoice          | 03440 | City of Central Point - c |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 5,775.00 |
| 01/02/2025       | Invoice          | 03441 | City of Beaverton         |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 5,865.00 |
| 01/02/2025       | Invoice          | 03442 | Sue Ryan                  |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 5,955.00 |
| 01/02/2025       | Invoice          | 03443 | Lisa Scholl               |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 6,045.00 |
| 01/02/2025       | Invoice          | 03444 | Katie Corgan              |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 6,135.00 |
| 01/02/2025       | Invoice          | 03445 | Allyson Pulido            |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 6,225.00 |
| 01/02/2025       | Invoice          | 03446 | Alex Downing              |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 6,315.00 |

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| TRANSACTION DATE | TRANSACTION TYPE | NUM   | NAME                   | LOCATION | CLASS FULL NAME | DESCRIPTION                                  | ITEM SPLIT ACCOUNT  | AMOUNT | BALANCE  |
|------------------|------------------|-------|------------------------|----------|-----------------|----------------------------------------------|---------------------|--------|----------|
| 01/07/2025       | Invoice          | 03447 | June Hinojosa          |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 6,405.00 |
| 01/07/2025       | Invoice          | 03448 | Keelan McClymont       |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 6,495.00 |
| 01/08/2025       | Invoice          | 03449 | Ronnie Smith           |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 6,585.00 |
| 01/08/2025       | Invoice          | 03450 | City of Hood River     |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 6,675.00 |
| 01/08/2025       | Invoice          | 03452 | Vickie Nogle           |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 6,765.00 |
| 01/08/2025       | Invoice          | 03453 | City of Waldport       |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 6,855.00 |
| 01/09/2025       | Invoice          | 03427 | City of Rogue River    |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 6,945.00 |
| 01/10/2025       | Invoice          | 03456 | Lori Ross              |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 7,035.00 |
| 01/10/2025       | Invoice          | 03458 | Dawne Shaw             |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 7,125.00 |
| 01/10/2025       | Invoice          | 03459 | Traci Archer           |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 7,215.00 |
| 01/10/2025       | Invoice          | 03460 | Stephanie Borst        |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 7,305.00 |
| 01/10/2025       | Invoice          | 03462 | Christina Still        |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 7,395.00 |
| 01/10/2025       | Invoice          | 03464 | Kimmie Jackson         |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 7,485.00 |
| 01/10/2025       | Invoice          | 03465 | Gloria Tucker          |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 7,575.00 |
| 01/10/2025       | Invoice          | 03733 | City of Jefferson      |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 180.00 | 7,755.00 |
| 01/13/2025       | Invoice          | 03434 | Stephanie Patterson    |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 7,845.00 |
| 01/14/2025       | Invoice          | 03467 | City of Eugene         |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 7,935.00 |
| 01/15/2025       | Invoice          | 03468 | Jennifer Zarazua       |          |                 | Annual Membership - Associate                | Accounts Receivable | 65.00  | 8,000.00 |
| 01/16/2025       | Invoice          | 03470 | City of Lincoln City-C |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 8,090.00 |
| 01/17/2025       | Invoice          | 03512 | Julie Fisher           |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 8,180.00 |
| 01/17/2025       | Invoice          | 03514 | Amber Mathiesen        |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 8,270.00 |
| 01/17/2025       | Invoice          | 03515 | Maya Benham            |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 8,360.00 |
| 01/17/2025       | Invoice          | 03517 | City of Canby          |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 8,450.00 |
| 01/17/2025       | Invoice          | 03519 | Kari Linder            |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 8,540.00 |
| 01/17/2025       | Invoice          | 03728 | City of Salem          |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 8,630.00 |
| 01/21/2025       | Invoice          | 03436 | Kennedee Roberts       |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 8,720.00 |
| 01/21/2025       | Invoice          | 03520 | Wenonah Blanchette     |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 8,810.00 |
| 01/21/2025       | Invoice          | 03729 | Hanna Bentley          |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 8,900.00 |

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| TRANSACTION DATE | TRANSACTION TYPE | NUM   | NAME                 | LOCATION | CLASS FULL NAME | DESCRIPTION                                  | ITEM SPLIT ACCOUNT  | AMOUNT | BALANCE   |
|------------------|------------------|-------|----------------------|----------|-----------------|----------------------------------------------|---------------------|--------|-----------|
| 01/22/2025       | Invoice          | 03471 | City of Madras       |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 8,990.00  |
| 01/22/2025       | Invoice          | 03473 | City of Baker City   |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 9,080.00  |
| 01/22/2025       | Invoice          | 03476 | Penny Jenkins        |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 9,170.00  |
| 01/22/2025       | Invoice          | 03479 | Karen Howton         |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 9,260.00  |
| 01/22/2025       | Invoice          | 03480 | Sheila Jasperson     |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 9,350.00  |
| 01/24/2025       | Invoice          | 03481 | Alissa Kolodzinski   |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 9,440.00  |
| 01/24/2025       | Invoice          | 03482 | Marina Hovious       |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 9,530.00  |
| 01/24/2025       | Invoice          | 03730 | Carolyn Shields      |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 9,620.00  |
| 01/27/2025       | Invoice          | 03483 | Amanda Metcalfe      |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 9,710.00  |
| 01/27/2025       | Invoice          | 03485 | Kara Kerpan          |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 9,800.00  |
| 01/27/2025       | Invoice          | 03487 | City of Happy Valley |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 9,890.00  |
| 01/27/2025       | Invoice          | 03489 | Donna Neumann        |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 9,980.00  |
| 01/27/2025       | Invoice          | 03490 | City of Sandy        |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 10,070.00 |
| 01/27/2025       | Invoice          | 03492 | Tami Bannick         |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 10,160.00 |
| 01/29/2025       | Invoice          | 03494 | City of Tillamook    |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 10,250.00 |
| 01/29/2025       | Invoice          | 03495 | City of Creswell     |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 10,340.00 |
| 01/29/2025       | Invoice          | 03496 | Rebecca Parrish      |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 10,430.00 |
| 01/30/2025       | Invoice          | 03613 | City of Creswell     |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 10,520.00 |
| 01/30/2025       | Invoice          | 03614 | Rebecca Parrish      |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 10,610.00 |
| 01/30/2025       | Invoice          | 03732 | Estacada, City of    |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 180.00 | 10,790.00 |
| 01/31/2025       | Invoice          | 03624 | Jamie Heinz          |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 10,880.00 |
| 01/31/2025       | Invoice          | 03731 | Tere Andrews         |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 10,970.00 |
| 02/03/2025       | Invoice          | 03549 | City of Newberg      |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 11,060.00 |
| 02/03/2025       | Invoice          | 03552 | City of Newberg      |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 11,150.00 |
| 02/04/2025       | Invoice          | 03555 | Cindy Hughes         |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 11,240.00 |
| 02/04/2025       | Invoice          | 03559 | Laural Casey         |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 11,330.00 |
| 02/05/2025       | Invoice          | 03563 | Tere Andrews         |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 11,420.00 |
| 02/05/2025       | Invoice          | 03564 | City of Hermiston    |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 11,510.00 |

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| TRANSACTION DATE | TRANSACTION TYPE | NUM   | NAME                                | LOCATION | CLASS FULL NAME | DESCRIPTION                                  | ITEM SPLIT ACCOUNT  | AMOUNT | BALANCE   |
|------------------|------------------|-------|-------------------------------------|----------|-----------------|----------------------------------------------|---------------------|--------|-----------|
| 02/06/2025       | Invoice          | 03734 | Claudia Cisneros                    |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 11,600.00 |
| 02/07/2025       | Invoice          | 03570 | City of Boardman                    |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 11,690.00 |
| 02/07/2025       | Invoice          | 03573 | Leanne Steadman                     |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 11,780.00 |
| 02/10/2025       | Invoice          | 03576 | Stacie Cook                         |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 11,870.00 |
| 02/12/2025       | Invoice          | 03578 | Sylvia Murphy                       |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 11,960.00 |
| 02/12/2025       | Invoice          | 03584 | Cathy Nelson                        |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 12,050.00 |
| 02/20/2025       | Invoice          | 03588 | City of Newport                     |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 12,140.00 |
| 02/20/2025       | Invoice          | 03736 | City of Salem                       |          |                 | Retired Clerk Annual Dues                    | Accounts Receivable | 55.00  | 12,195.00 |
| 02/24/2025       | Invoice          | 03590 | City of Molalla                     |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 12,285.00 |
| 02/24/2025       | Invoice          | 03592 | Christie Teets                      |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 12,375.00 |
| 02/24/2025       | Invoice          | 03594 | Alex Coffey                         |          |                 | Annual Membership - Corporate                | Accounts Receivable | 65.00  | 12,440.00 |
| 02/24/2025       | Invoice          | 03596 | Jackie Taylor                       |          |                 | Annual Membership - Associate                | Accounts Receivable | 65.00  | 12,505.00 |
| 02/25/2025       | Invoice          | 03599 | Chehalem Park & Recreation District |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 12,595.00 |
| 02/27/2025       | Invoice          | 03602 | Oregon City                         |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 12,685.00 |
| 02/27/2025       | Invoice          | 03605 | Omega Rodela Garces                 |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 12,775.00 |
| 02/27/2025       | Invoice          | 03606 | Yvonne Hamilton                     |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 12,865.00 |
| 02/27/2025       | Invoice          | 03607 | Mindy Roberts                       |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 12,955.00 |
| 02/27/2025       | Invoice          | 03630 | Oregon City                         |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 13,045.00 |
| 02/27/2025       | Invoice          | 03633 | Yvonne Hamilton                     |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 13,135.00 |
| 02/27/2025       | Invoice          | 03634 | Yvonne Hamilton                     |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 13,225.00 |
| 02/27/2025       | Invoice          | 03635 | Mindy Roberts                       |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 13,315.00 |
| 02/28/2025       | Invoice          | 03611 | Oregon City                         |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 13,405.00 |
| 03/03/2025       | Invoice          | 03639 | City of Cottage Grove               |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 13,495.00 |
| 03/03/2025       | Invoice          | 03640 | Kathy Mollusky                      |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 13,585.00 |
| 03/05/2025       | Invoice          | 03643 | City of West Linn                   |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 13,675.00 |
| 03/05/2025       | Invoice          | 03744 | Molly McGuire                       |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 13,765.00 |
| 03/06/2025       | Invoice          | 03738 | City of Salem                       |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 13,855.00 |
| 03/25/2025       | Invoice          | 03663 | Sam Kaufmann                        |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 13,945.00 |



# Oregon Association of Municipal Recordors (OAMR)

## Statement of Activity Detail

November 1, 2024-October 31, 2025

| TRANSACTION DATE | TRANSACTION TYPE | NUM   | NAME              | LOCATION | CLASS FULL NAME | DESCRIPTION                                  | ITEM SPLIT ACCOUNT  | AMOUNT | BALANCE   |
|------------------|------------------|-------|-------------------|----------|-----------------|----------------------------------------------|---------------------|--------|-----------|
| 03/26/2025       | Invoice          | 03664 | Rachael Bateman   |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 14,035.00 |
| 03/26/2025       | Invoice          | 03742 | Angela Watson     |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 14,125.00 |
| 03/31/2025       | Invoice          | 03668 | Dawn Russ         |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 14,215.00 |
| 03/31/2025       | Invoice          | 03669 | Jamie Young       |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 14,305.00 |
| 04/03/2025       | Invoice          | 03670 | Erik Glover       |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 14,395.00 |
| 04/07/2025       | Invoice          | 03673 | Lindsey White     |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 14,485.00 |
| 04/07/2025       | Invoice          | 03675 | City of Phoenix   |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 14,575.00 |
| 04/11/2025       | Invoice          | 03678 | City of Mosier    |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 14,665.00 |
| 04/24/2025       | Invoice          | 03683 | City of Athena    |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 14,755.00 |
| 05/07/2025       | Invoice          | 03701 | City of Portland  |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 14,845.00 |
| 05/19/2025       | Invoice          | 03860 | City of Aumsville |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 14,935.00 |
| 06/05/2025       | Invoice          | 03781 | City of Eugene    |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 15,025.00 |
| 06/12/2025       | Invoice          | 03797 | Wendy Lynn        |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 15,115.00 |
| 06/18/2025       | Invoice          | 03798 | Natasha Johnson   |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 15,205.00 |
| 06/23/2025       | Invoice          | 03811 | Linda Hansen      |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 15,295.00 |
| 06/25/2025       | Invoice          | 03808 | Teresa Forman     |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 15,385.00 |
| 07/02/2025       | Invoice          | 03821 | City Of Veneta    |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 15,475.00 |
| 07/08/2025       | Invoice          | 03856 | City of Gold Hill |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 15,565.00 |
| 07/21/2025       | Invoice          | 03836 | Julie Hedden      |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 15,655.00 |
| 07/21/2025       | Invoice          | 03838 | Sammy Egbert      |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 15,745.00 |
| 07/25/2025       | Invoice          | 03848 | Devree Leymaster  |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 15,835.00 |
| 07/28/2025       | Invoice          | 03842 | City of Newberg   |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 15,925.00 |
| 07/28/2025       | Invoice          | 03850 | City of Tigard    |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 16,015.00 |
| 07/29/2025       | Invoice          | 03852 | Carol Krager      |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 16,105.00 |
| 07/30/2025       | Invoice          | 03878 | Karen Frerk       |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 16,195.00 |
| 07/31/2025       | Invoice          | 03881 | Lea Moyer         |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 16,285.00 |
| 08/04/2025       | Invoice          | 03894 | city of Arlington |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 16,375.00 |
| 08/14/2025       | Invoice          | 03877 | Hilary Dumitrescu |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00  | 16,465.00 |

# Oregon Association of Municipal Recordors (OAMR)

## Statement of Activity Detail November 1, 2024-October 31, 2025

| TRANSACTION DATE                 | TRANSACTION TYPE | NUM   | NAME                  | LOCATION | CLASS FULL NAME | DESCRIPTION                                  | ITEM SPLIT ACCOUNT  | AMOUNT             | BALANCE   |
|----------------------------------|------------------|-------|-----------------------|----------|-----------------|----------------------------------------------|---------------------|--------------------|-----------|
| 08/20/2025                       | Invoice          | 03908 | City of Maupin        |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00              | 16,555.00 |
| 08/24/2025                       | Invoice          | 03911 | City of Garibaldi     |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00              | 16,645.00 |
| 08/25/2025                       | Invoice          | 04026 | City of Garibaldi     |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00              | 16,735.00 |
| 08/26/2025                       | Invoice          | 03916 | City of Yamhill       |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00              | 16,825.00 |
| 09/12/2025                       | Invoice          | 03872 | Rhonda Bryan          |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00              | 16,915.00 |
| 09/18/2025                       | Invoice          | 04102 | City of Clatskanie    |          |                 | Full or additional full member dues (annual) | Accounts Receivable | 90.00              | 17,005.00 |
| 10/31/2025                       | Journal Entry    | 1041  |                       |          |                 | Adjustments needed per accountant            |                     | -160.00            | 16,845.00 |
| <b>Total for Membership Dues</b> |                  |       |                       |          |                 |                                              |                     | <b>\$16,845.00</b> |           |
| Miscellaneous                    |                  |       |                       |          |                 |                                              |                     |                    |           |
| 08/22/2025                       | Invoice          | 03873 | Our Change Foundation |          |                 | Misc. charge                                 | Accounts Receivable | 43.14              | 43.14     |
| 09/09/2025                       | Invoice          | 04107 | Our Change Foundation |          |                 | Misc. charge                                 | Accounts Receivable | 25.05              | 68.19     |
| <b>Total for Miscellaneous</b>   |                  |       |                       |          |                 |                                              |                     | <b>\$68.19</b>     |           |
| Sales - IIMC 2025 Ticket Sales   |                  |       |                       |          |                 |                                              |                     |                    |           |
| 01/30/2025                       | Invoice          | 03498 | Kimberly Lane         |          |                 |                                              | Accounts Receivable | 75.00              | 75.00     |
| 01/31/2025                       | Invoice          | 03499 | City of Ontario       |          |                 |                                              | Accounts Receivable | 75.00              | 150.00    |
| 01/31/2025                       | Invoice          | 03500 | Stacie Cook           |          |                 |                                              | Accounts Receivable | 75.00              | 225.00    |
| 01/31/2025                       | Invoice          | 03501 | Ashton Arocho         |          |                 |                                              | Accounts Receivable | 150.00             | 375.00    |
| 01/31/2025                       | Invoice          | 03502 | Candice Alvarez       |          |                 |                                              | Accounts Receivable | 75.00              | 450.00    |
| 01/31/2025                       | Invoice          | 03503 | Marc Donohue          |          |                 |                                              | Accounts Receivable | 150.00             | 600.00    |
| 01/31/2025                       | Invoice          | 03504 | Nanci Sandoval        |          |                 |                                              | Accounts Receivable | 75.00              | 675.00    |
| 01/31/2025                       | Invoice          | 03505 | Nicole Morris         |          |                 |                                              | Accounts Receivable | 75.00              | 750.00    |
| 01/31/2025                       | Invoice          | 03506 | Jamie Heinz           |          |                 |                                              | Accounts Receivable | 75.00              | 825.00    |
| 01/31/2025                       | Invoice          | 03507 | Kayla Duddy           |          |                 |                                              | Accounts Receivable | 75.00              | 900.00    |
| 01/31/2025                       | Invoice          | 03616 | Kimberly Lane         |          |                 |                                              | Accounts Receivable | 75.00              | 975.00    |
| 01/31/2025                       | Invoice          | 03617 | Tori Barnett          |          |                 |                                              | Accounts Receivable | 75.00              | 1,050.00  |
| 01/31/2025                       | Invoice          | 03618 | Stacie Cook           |          |                 |                                              | Accounts Receivable | 75.00              | 1,125.00  |
| 01/31/2025                       | Invoice          | 03619 | Ashton Arocho         |          |                 |                                              | Accounts Receivable | 150.00             | 1,275.00  |
| 01/31/2025                       | Invoice          | 03620 | Candice Alvarez       |          |                 |                                              | Accounts Receivable | 75.00              | 1,350.00  |
| 01/31/2025                       | Invoice          | 03621 | Marc Donohue          |          |                 |                                              | Accounts Receivable | 150.00             | 1,500.00  |



# Oregon Association of Municipal Recordors (OAMR)

## Statement of Activity Detail November 1, 2024-October 31, 2025

| TRANSACTION DATE | TRANSACTION TYPE | NUM   | NAME                                           | LOCATION | CLASS FULL NAME | DESCRIPTION | ITEM SPLIT ACCOUNT  | AMOUNT | BALANCE  |
|------------------|------------------|-------|------------------------------------------------|----------|-----------------|-------------|---------------------|--------|----------|
| 01/31/2025       | Invoice          | 03622 | Nanci Sandoval                                 |          |                 |             | Accounts Receivable | 75.00  | 1,575.00 |
| 01/31/2025       | Invoice          | 03623 | Nicole Morris                                  |          |                 |             | Accounts Receivable | 75.00  | 1,650.00 |
| 02/03/2025       | Invoice          | 03543 | Kayla Duddy                                    |          |                 |             | Accounts Receivable | 75.00  | 1,725.00 |
| 02/03/2025       | Invoice          | 03544 | Tracy Davis                                    |          |                 |             | Accounts Receivable | 75.00  | 1,800.00 |
| 02/03/2025       | Invoice          | 03545 | Sharlene Tipton                                |          |                 |             | Accounts Receivable | 150.00 | 1,950.00 |
| 02/03/2025       | Invoice          | 03547 | Jamie Young                                    |          |                 |             | Accounts Receivable | 75.00  | 2,025.00 |
| 02/03/2025       | Invoice          | 03548 | Stephanie Haug                                 |          |                 |             | Accounts Receivable | 75.00  | 2,100.00 |
| 02/03/2025       | Invoice          | 03551 | Snohomish County Public Utility District No. 1 |          |                 |             | Accounts Receivable | 225.00 | 2,325.00 |
| 02/04/2025       | Invoice          | 03554 | Peri                                           |          |                 |             | Accounts Receivable | 75.00  | 2,400.00 |
| 02/04/2025       | Invoice          | 03556 | Joann Tilton                                   |          |                 |             | Accounts Receivable | 150.00 | 2,550.00 |
| 02/04/2025       | Invoice          | 03557 | Indian Wells                                   |          |                 |             | Accounts Receivable | 75.00  | 2,625.00 |
| 02/05/2025       | Invoice          | 03562 | Alice Attwood                                  |          |                 |             | Accounts Receivable | 75.00  | 2,700.00 |
| 02/05/2025       | Invoice          | 03565 | Orange County Transportation Authority         |          |                 |             | Accounts Receivable | 75.00  | 2,775.00 |
| 02/05/2025       | Invoice          | 03566 | Lisa Neissl                                    |          |                 |             | Accounts Receivable | 75.00  | 2,850.00 |
| 02/07/2025       | Invoice          | 03541 | Alex McHaddad                                  |          |                 |             | Accounts Receivable | 100.00 | 2,950.00 |
| 02/07/2025       | Invoice          | 03572 | Marciela Hernandez                             |          |                 |             | Accounts Receivable | 150.00 | 3,100.00 |
| 02/10/2025       | Invoice          | 03574 | City of Indio                                  |          |                 |             | Accounts Receivable | 75.00  | 3,175.00 |
| 02/10/2025       | Invoice          | 03575 | Johni Blankenship                              |          |                 |             | Accounts Receivable | 75.00  | 3,250.00 |
| 02/12/2025       | Invoice          | 03580 | April Trickey                                  |          |                 |             | Accounts Receivable | 75.00  | 3,325.00 |
| 02/19/2025       | Invoice          | 03586 | Laural Casey                                   |          |                 |             | Accounts Receivable | 150.00 | 3,475.00 |
| 02/19/2025       | Invoice          | 03587 | Kacie Paxton                                   |          |                 |             | Accounts Receivable | 150.00 | 3,625.00 |
| 02/24/2025       | Invoice          | 03589 | City of Maple Valley                           |          |                 |             | Accounts Receivable | 75.00  | 3,700.00 |
| 02/24/2025       | Invoice          | 03625 | City of Maple Valley                           |          |                 |             | Accounts Receivable | 75.00  | 3,775.00 |
| 02/27/2025       | Invoice          | 03604 | Rebeka Barr                                    |          |                 |             | Accounts Receivable | 75.00  | 3,850.00 |
| 02/27/2025       | Invoice          | 03632 | Rebeka Barr                                    |          |                 |             | Accounts Receivable | 75.00  | 3,925.00 |
| 03/04/2025       | Invoice          | 03641 | Kathy Mollusky                                 |          |                 |             | Accounts Receivable | 75.00  | 4,000.00 |
| 03/04/2025       | Invoice          | 03642 | Shawn Campbell                                 |          |                 |             | Accounts Receivable | 75.00  | 4,075.00 |
| 03/06/2025       | Invoice          | 03645 | Heidi Napolitano                               |          |                 |             | Accounts Receivable | 75.00  | 4,150.00 |

# Oregon Association of Municipal Recordors (OAMR)

## Statement of Activity Detail

November 1, 2024-October 31, 2025

| TRANSACTION DATE | TRANSACTION TYPE | NUM   | NAME                     | LOCATION | CLASS FULL NAME | DESCRIPTION | ITEM SPLIT ACCOUNT  | AMOUNT | BALANCE  |
|------------------|------------------|-------|--------------------------|----------|-----------------|-------------|---------------------|--------|----------|
| 03/06/2025       | Invoice          | 03646 | City of Kodiak           |          |                 |             | Accounts Receivable | 75.00  | 4,225.00 |
| 03/11/2025       | Invoice          | 03647 | Dawn Abrahamson          |          |                 |             | Accounts Receivable | 75.00  | 4,300.00 |
| 03/11/2025       | Invoice          | 03648 | Jamie Newman             |          |                 |             | Accounts Receivable | 75.00  | 4,375.00 |
| 03/11/2025       | Invoice          | 03649 | City of Fairbanks        |          |                 |             | Accounts Receivable | 75.00  | 4,450.00 |
| 03/13/2025       | Invoice          | 03650 | City of Rancho Cucamonga |          |                 |             | Accounts Receivable | 75.00  | 4,525.00 |
| 03/13/2025       | Invoice          | 03651 | City of Walnut Creek     |          |                 |             | Accounts Receivable | 75.00  | 4,600.00 |
| 03/13/2025       | Invoice          | 03652 | City of Renton           |          |                 |             | Accounts Receivable | 75.00  | 4,675.00 |
| 03/13/2025       | Invoice          | 03653 | Megan Wiegelman          |          |                 |             | Accounts Receivable | 75.00  | 4,750.00 |
| 03/13/2025       | Invoice          | 03654 | Stephanie Smith          |          |                 |             | Accounts Receivable | 150.00 | 4,900.00 |
| 03/13/2025       | Invoice          | 03655 | Randeep Johl             |          |                 |             | Accounts Receivable | 75.00  | 4,975.00 |
| 03/13/2025       | Invoice          | 03656 | Ventura Port District    |          |                 |             | Accounts Receivable | 150.00 | 5,125.00 |
| 03/13/2025       | Invoice          | 03657 | Denise Anderson-Warren   |          |                 |             | Accounts Receivable | 150.00 | 5,275.00 |
| 03/14/2025       | Invoice          | 03658 | City of Fairbanks        |          |                 |             | Accounts Receivable | 150.00 | 5,425.00 |
| 03/14/2025       | Invoice          | 03659 | City of Riverside        |          |                 |             | Accounts Receivable | 75.00  | 5,500.00 |
| 03/17/2025       | Invoice          | 03660 | Sylvia Bermudez          |          |                 |             | Accounts Receivable | 150.00 | 5,650.00 |
| 03/20/2025       | Invoice          | 03661 | Elizabeth Adkisson       |          |                 |             | Accounts Receivable | 75.00  | 5,725.00 |
| 03/20/2025       | Invoice          | 03662 | City of Santa Monica     |          |                 |             | Accounts Receivable | 75.00  | 5,800.00 |
| 03/27/2025       | Invoice          | 03665 | City of Rancho Cucamonga |          |                 |             | Accounts Receivable | 75.00  | 5,875.00 |
| 03/28/2025       | Invoice          | 03666 | Crystal Zieske           |          |                 |             | Accounts Receivable | 150.00 | 6,025.00 |
| 03/31/2025       | Invoice          | 03667 | Dawn Abrahamson          |          |                 |             | Accounts Receivable | 75.00  | 6,100.00 |
| 04/01/2025       | Invoice          | 03671 | Sarah Gorman             |          |                 |             | Accounts Receivable | 75.00  | 6,175.00 |
| 04/01/2025       | Invoice          | 03672 | City of Belmont          |          |                 |             | Accounts Receivable | 75.00  | 6,250.00 |
| 04/03/2025       | Invoice          | 03674 | City Of Milpitas         |          |                 |             | Accounts Receivable | 75.00  | 6,325.00 |
| 04/08/2025       | Invoice          | 03676 | City of Lacey            |          |                 |             | Accounts Receivable | 75.00  | 6,400.00 |
| 04/08/2025       | Invoice          | 03677 | Lucie Cazares            |          |                 |             | Accounts Receivable | 75.00  | 6,475.00 |
| 04/14/2025       | Invoice          | 03679 | City of Concord          |          |                 |             | Accounts Receivable | 225.00 | 6,700.00 |
| 04/21/2025       | Invoice          | 03680 | Sheri Pierce             |          |                 |             | Accounts Receivable | 75.00  | 6,775.00 |

# Oregon Association of Municipal Recordors (OAMR)

## Statement of Activity Detail November 1, 2024-October 31, 2025

| TRANSACTION DATE                                | TRANSACTION TYPE | NUM         | NAME              | LOCATION | CLASS FULL NAME | DESCRIPTION                        | ITEM SPLIT ACCOUNT        | AMOUNT              | BALANCE  |
|-------------------------------------------------|------------------|-------------|-------------------|----------|-----------------|------------------------------------|---------------------------|---------------------|----------|
| 04/22/2025                                      | Invoice          | 03681       | Korinne Henry     |          |                 |                                    | Accounts Receivable       | 150.00              | 6,925.00 |
| 04/22/2025                                      | Invoice          | 03682       | City of Ventura   |          |                 |                                    | Accounts Receivable       | 225.00              | 7,150.00 |
| 04/22/2025                                      | Invoice          | 03684       | City of Newberg   |          |                 |                                    | Accounts Receivable       | 75.00               | 7,225.00 |
| 04/22/2025                                      | Invoice          | 03685       | Kathryn Young     |          |                 |                                    | Accounts Receivable       | 75.00               | 7,300.00 |
| 05/06/2025                                      | Invoice          | 03697       | City of Inglewood |          |                 |                                    | Accounts Receivable       | 90.00               | 7,390.00 |
| 05/06/2025                                      | Invoice          | 03698       | Kathleen Conley   |          |                 |                                    | Accounts Receivable       | 90.00               | 7,480.00 |
| 05/07/2025                                      | Invoice          | 03699       | Keren Brunner     |          |                 |                                    | Accounts Receivable       | 90.00               | 7,570.00 |
| 05/07/2025                                      | Invoice          | 03699       | Keren Brunner     |          |                 |                                    | Accounts Receivable       | 30.00               | 7,600.00 |
| 05/07/2025                                      | Invoice          | 03700       | Shawna Freels     |          |                 |                                    | Accounts Receivable       | 180.00              | 7,780.00 |
| 05/07/2025                                      | Invoice          | 03703       | NetFile, Inc.     |          |                 |                                    | Accounts Receivable       | 270.00              | 8,050.00 |
| 05/12/2025                                      | Invoice          | 03705       | Derrick Ball      |          |                 |                                    | Accounts Receivable       | 75.00               | 8,125.00 |
| 05/15/2025                                      | Invoice          | 03710       | Crystal Harvilla  |          |                 |                                    | Accounts Receivable       | 90.00               | 8,215.00 |
| 05/15/2025                                      | Invoice          | 03711       | Michelle Saner    |          |                 |                                    | Accounts Receivable       | 90.00               | 8,305.00 |
| 05/19/2025                                      | Invoice          | 03713       | Rachel Patterson  |          |                 |                                    | Accounts Receivable       | 90.00               | 8,395.00 |
| 10/31/2025                                      | Journal Entry    | 1042        |                   |          |                 | Adjustments needed per accountant  |                           | -6,930.00           | 1,465.00 |
| <b>Total for Sales - IIMC 2025 Ticket Sales</b> |                  |             |                   |          |                 |                                    |                           | <b>\$1,465.00</b>   |          |
| Unapplied Cash Payment Income                   |                  |             |                   |          |                 |                                    |                           |                     |          |
| 05/30/2025                                      | Payment          |             | Christie Teets    |          |                 |                                    | Undeposited Funds         | 40.00               | 40.00    |
| 06/05/2025                                      | Invoice          | 03779       | Christie Teets    |          |                 |                                    |                           | -40.00              | 0.00     |
| 06/05/2025                                      | Payment          | 24203441261 | Christie Teets    |          |                 |                                    | Undeposited Funds         | 40.00               | 40.00    |
| 09/25/2025                                      | Invoice          | 04090       | Christie Teets    |          |                 | King size Aztec set & pillow spray | Donations for Fundraising | -35.00              | 5.00     |
| 09/26/2025                                      | Journal Entry    | 1026        |                   |          |                 |                                    |                           | 35.00               | 40.00    |
| 10/01/2025                                      | Payment          |             | Lea Moyer         |          |                 |                                    | Undeposited Funds         | 580.00              | 620.00   |
| 10/02/2025                                      | Invoice          | 04109       | Lea Moyer         |          |                 |                                    |                           | -580.00             | 40.00    |
| <b>Total for Unapplied Cash Payment Income</b>  |                  |             |                   |          |                 |                                    |                           | <b>\$40.00</b>      |          |
| <b>Total for Income with sub-accounts</b>       |                  |             |                   |          |                 |                                    |                           | <b>\$102,096.42</b> |          |
| Cost of Goods Sold                              |                  |             |                   |          |                 |                                    |                           |                     |          |
| <b>Gross Profit</b>                             |                  |             |                   |          |                 |                                    |                           | <b>\$102,096.42</b> |          |
| Expenses                                        |                  |             |                   |          |                 |                                    |                           |                     |          |
| Annual ALD & Academy Expenses                   |                  |             |                   |          |                 |                                    |                           |                     |          |
| Annual Academy AV Expenses                      |                  |             |                   |          |                 |                                    |                           |                     |          |
| 10/24/2025                                      | Expense          |             | Valley River Inn  |          |                 | Academy A/V                        | Columbia Checking         | 1,539.00            | 1,539.00 |
| <b>Total for Annual Academy AV Expenses</b>     |                  |             |                   |          |                 |                                    |                           | <b>\$1,539.00</b>   |          |
| Annual Academy Food & Bev                       |                  |             |                   |          |                 |                                    |                           |                     |          |
| 10/24/2025                                      | Expense          |             | Valley River Inn  |          |                 | Academy Food & Bev                 | Columbia Checking         | 5,046.80            | 5,046.80 |

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| TRANSACTION DATE                                                     | TRANSACTION TYPE | NUM                 | NAME              | LOCATION | CLASS FULL NAME | DESCRIPTION                               | ITEM SPLIT ACCOUNT                 | AMOUNT             | BALANCE   |
|----------------------------------------------------------------------|------------------|---------------------|-------------------|----------|-----------------|-------------------------------------------|------------------------------------|--------------------|-----------|
| <b>Total for Annual Academy Food &amp; Bev</b>                       |                  |                     |                   |          |                 |                                           |                                    | <b>\$5,046.80</b>  |           |
| Annual Academy Speaker Expnses                                       |                  |                     |                   |          |                 |                                           |                                    |                    |           |
| 10/14/2025                                                           | Expense          | 1042                | Rabiner Resources |          |                 |                                           | Columbia Checking                  | 5,500.00           | 5,500.00  |
| 10/24/2025                                                           | Expense          |                     | Valley River Inn  |          |                 | Rabiner Lodging                           | Columbia Checking                  | 359.39             | 5,859.39  |
| <b>Total for Annual Academy Speaker Expenses</b>                     |                  |                     |                   |          |                 |                                           |                                    | <b>\$5,859.39</b>  |           |
| Annual ALD Food & Beverage                                           |                  |                     |                   |          |                 |                                           |                                    |                    |           |
| 10/24/2025                                                           | Expense          |                     | Valley River Inn  |          |                 | ALD Food & Bev                            | Columbia Checking                  | 1,023.00           | 1,023.00  |
| <b>Total for Annual ALD Food &amp; Beverage</b>                      |                  |                     |                   |          |                 |                                           |                                    | <b>\$1,023.00</b>  |           |
| Annual ALD Speaker Expense                                           |                  |                     |                   |          |                 |                                           |                                    |                    |           |
| 10/24/2025                                                           | Expense          |                     | Valley River Inn  |          |                 | Linnemeyer Lodging                        | Columbia Checking                  | 359.39             | 359.39    |
| <b>Total for Annual ALD Speaker Expense</b>                          |                  |                     |                   |          |                 |                                           |                                    | <b>\$359.39</b>    |           |
| <b>Total for Annual ALD &amp; Academy Expenses with sub-accounts</b> |                  |                     |                   |          |                 |                                           |                                    | <b>\$13,827.58</b> |           |
| Annual Conference Expenses                                           |                  |                     |                   |          |                 |                                           |                                    |                    |           |
| Audio-Visual for Annual Conf                                         |                  |                     |                   |          |                 |                                           |                                    |                    |           |
| 10/24/2025                                                           | Expense          |                     | Valley River Inn  |          |                 | Conf A/V                                  | Columbia Checking                  | 11,741.00          | 11,741.00 |
| <b>Total for Audio-Visual for Annual Conf</b>                        |                  |                     |                   |          |                 |                                           |                                    | <b>\$11,741.00</b> |           |
| Awards                                                               |                  |                     |                   |          |                 |                                           |                                    |                    |           |
| 06/11/2025                                                           | Expense          | 64434               | Eagle Engraving   |          |                 |                                           | Scott Stauffer 1057                | 112.95             | 112.95    |
| 06/11/2025                                                           | Expense          | 2247551-523857      | Fansidea          |          |                 |                                           | Scott Stauffer 1057                | 60.93              | 173.88    |
| 06/27/2025                                                           | Expense          | 3770656386          | Etsy              |          |                 |                                           | Kayla Umpqua 3041 (Closed)         | 212.36             | 386.24    |
| 09/15/2025                                                           | Expense          | 114-0421937-8571409 | Amazon            |          |                 |                                           | Scott Stauffer 1057                | 34.98              | 421.22    |
| 09/22/2025                                                           | Expense          | 312265              | Fred Meyer        |          |                 |                                           | Scott Stauffer 1057                | 40.00              | 461.22    |
| <b>Total for Awards</b>                                              |                  |                     |                   |          |                 |                                           |                                    | <b>\$461.22</b>    |           |
| Banquet Expenses                                                     |                  |                     |                   |          |                 |                                           |                                    |                    |           |
| 09/05/2025                                                           | Expense          | 315082              | Fred Meyer        |          |                 |                                           | Scott Stauffer 1057                | 160.00             | 160.00    |
| 09/25/2025                                                           | Expense          | 1040                | Susan Reeves      |          |                 | Trader Joe's flowers for award recipients | Columbia Checking                  | 23.97              | 183.97    |
| <b>Total for Banquet Expenses</b>                                    |                  |                     |                   |          |                 |                                           |                                    | <b>\$183.97</b>    |           |
| Conference Chair Expense                                             |                  |                     |                   |          |                 |                                           |                                    |                    |           |
| 11/22/2024                                                           | Expense          | 1359                | Scott Stauffer    |          |                 |                                           | U S Bank                           | 24.47              | 24.47     |
| 09/24/2025                                                           | Expense          | 1036                | Marco Promos      |          |                 |                                           | Columbia Checking                  | 168.99             | 193.46    |
| <b>Total for Conference Chair Expense</b>                            |                  |                     |                   |          |                 |                                           |                                    | <b>\$193.46</b>    |           |
| Conference Swag                                                      |                  |                     |                   |          |                 |                                           |                                    |                    |           |
| 03/18/2025                                                           | Expense          | #R428285567         | Sticker Mule      |          |                 |                                           | Columbia Central Bill Account 6028 | 283.00             | 283.00    |
| 05/13/2025                                                           | Expense          | 10210               | Aloha Badges      |          |                 |                                           | Columbia Central Bill Account 6028 | 40.50              | 323.50    |
| 06/09/2025                                                           | Expense          | R364556574          | Sticker Mule      |          |                 |                                           | Scott Stauffer 1057                | 255.50             | 579.00    |
| 06/27/2025                                                           | Expense          | 114-4819855-3065809 | Amazon            |          |                 |                                           | Kayla Umpqua 3041 (Closed)         | 48.99              | 627.99    |
| 08/07/2025                                                           | Expense          | 29943350            | 4imprint          |          |                 |                                           | Kayla Umpqua 3041 (Closed)         | 292.19             | 920.18    |
| 08/19/2025                                                           | Expense          | 114-9374361-6333837 | Amazon            |          |                 |                                           | Kayla Umpqua 3041 (Closed)         | 23.99              | 944.17    |

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| TRANSACTION DATE                                              | TRANSACTION TYPE | NUM       | NAME                 | LOCATION | CLASS FULL NAME | DESCRIPTION                       | ITEM SPLIT ACCOUNT                 | AMOUNT             | BALANCE   |
|---------------------------------------------------------------|------------------|-----------|----------------------|----------|-----------------|-----------------------------------|------------------------------------|--------------------|-----------|
| <b>Total for Conference Swag</b>                              |                  |           |                      |          |                 |                                   |                                    | <b>\$944.17</b>    |           |
| Food & Beverage<br>10/24/2025                                 | Expense          |           | Valley River Inn     |          |                 | Conf Food & Bev                   | Columbia Checking                  | 31,156.24          | 31,156.24 |
| <b>Total for Food &amp; Beverage</b>                          |                  |           |                      |          |                 |                                   |                                    | <b>\$31,156.24</b> |           |
| Hospitality<br>07/25/2025                                     | Expense          | 4020      | Etsy                 |          |                 |                                   | Columbia Central Bill Account 6028 | 9.91               | 9.91      |
| 08/23/2025                                                    | Expense          |           | J. Scott Cellars     |          |                 |                                   | Kayla Umpqua 3041 (Closed)         | 600.00             | 609.91    |
| 09/02/2025                                                    | Invoice          | 04099     | Heidi Napolitino     |          |                 | reimbursement of special expense  | Accounts Receivable                | -50.00             | 559.91    |
| 09/23/2025                                                    | Expense          |           | J. Scott Cellars     |          |                 | Event space rental fee            | Alex Umpqua 1033 (Closed)          | 400.00             | 959.91    |
| 09/23/2025                                                    | Expense          |           | J. Scott Cellars     |          |                 | Food & Beverage                   | Alex Umpqua 1033 (Closed)          | 972.00             | 1,931.91  |
| 09/24/2025                                                    | Expense          | 1039      | Sam Gordin           |          |                 |                                   | Columbia Checking                  | 50.00              | 1,981.91  |
| 10/24/2025                                                    | Expense          |           | Valley River Inn     |          |                 | Duddy Lodging                     | Columbia Checking                  | 718.72             | 2,700.63  |
| 10/31/2025                                                    | Journal Entry    | 1041      |                      |          |                 | Adjustments needed per accountant |                                    | -364.75            | 2,335.88  |
| <b>Total for Hospitality</b>                                  |                  |           |                      |          |                 |                                   |                                    | <b>\$2,335.88</b>  |           |
| Meeting Setup<br>10/24/2025                                   | Expense          |           | Valley River Inn     |          |                 | Academy & Conf Setup              | Columbia Checking                  | 6,107.00           | 6,107.00  |
| <b>Total for Meeting Setup</b>                                |                  |           |                      |          |                 |                                   |                                    | <b>\$6,107.00</b>  |           |
| Miscellaneous Conference Exp<br>09/30/2025                    | Expense          |           | USPS                 |          |                 | Mailing raffle and auction items  | Scott Stauffer 1057                | 43.62              | 43.62     |
| 10/24/2025                                                    | Expense          |           | USPS                 |          |                 | Postage for Thank You cards       | Scott Stauffer 1057                | 35.10              | 78.72     |
| 10/31/2025                                                    | Journal Entry    | 1041      |                      |          |                 | Adjustments needed per accountant |                                    | -68.30             | 10.42     |
| <b>Total for Miscellaneous Conference Exp</b>                 |                  |           |                      |          |                 |                                   |                                    | <b>\$10.42</b>     |           |
| Print-Handbook<br>03/25/2025                                  | Expense          |           | Whova, Inc.          |          |                 | Whova Conference App              | Alex Umpqua 1033 (Closed)          | 2,599.00           | 2,599.00  |
| 09/15/2025                                                    | Expense          | 1035      | Pioneer Printing     |          |                 |                                   | Columbia Checking                  | 121.00             | 2,720.00  |
| <b>Total for Print-Handbook</b>                               |                  |           |                      |          |                 |                                   |                                    | <b>\$2,720.00</b>  |           |
| Speaker Expenses - Annual Conf<br>09/23/2025                  | Expense          | 013233    | Fred Meyer           |          |                 |                                   | Scott Stauffer 1057                | 11.53              | 11.53     |
| 10/06/2025                                                    | Expense          | 1041      | Chris Astrella       |          |                 |                                   | Columbia Checking                  | 2,005.98           | 2,017.51  |
| 10/14/2025                                                    | Expense          | 1043      | Dan Forester         |          |                 |                                   | Columbia Checking                  | 154.00             | 2,171.51  |
| <b>Total for Speaker Expenses - Annual Conf</b>               |                  |           |                      |          |                 |                                   |                                    | <b>\$2,171.51</b>  |           |
| Welcome Reception/Special Event<br>09/10/2025                 | Expense          | 684445422 | University of Oregon |          |                 |                                   | Kayla Umpqua 3041 (Closed)         | 300.00             | 300.00    |
| 10/07/2025                                                    | Expense          |           | University of Oregon |          |                 | The Duck                          | Alex Umpqua 1033 (Closed)          | 300.00             | 600.00    |
| <b>Total for Welcome Reception/Special Event</b>              |                  |           |                      |          |                 |                                   |                                    | <b>\$600.00</b>    |           |
| <b>Total for Annual Conference Expenses with sub-accounts</b> |                  |           |                      |          |                 |                                   |                                    | <b>\$58,624.87</b> |           |

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| TRANSACTION DATE              | TRANSACTION TYPE | NUM                | NAME                                           | LOCATION | CLASS FULL NAME | DESCRIPTION | ITEM SPLIT ACCOUNT                 | AMOUNT     | BALANCE  |
|-------------------------------|------------------|--------------------|------------------------------------------------|----------|-----------------|-------------|------------------------------------|------------|----------|
| IIMC 2025 (deleted)           |                  |                    |                                                |          |                 |             |                                    |            |          |
| 02/13/2025                    | Expense          | 1366               | St. Louis Cardinals                            |          |                 |             | U S Bank                           | 4,228.50   | 4,228.50 |
| 04/04/2025                    | Expense          | 22126618782        | Snohomish County Public Utility District No. 1 |          |                 |             | U S Bank                           | 75.00      | 4,303.50 |
| 05/12/2025                    | Deposit          |                    |                                                |          |                 | Refund      | U S Bank                           | 75.00      | 4,378.50 |
| 05/12/2025                    | Deposit          |                    |                                                |          |                 | Refund      | U S Bank                           | 12.00      | 4,390.50 |
| 05/13/2025                    | Expense          | 45113274           | St. Louis Cardinals                            |          |                 |             | Columbia Central Bill Account 6028 | 3,401.00   | 7,791.50 |
| Total for IIMC 2025 (deleted) |                  |                    |                                                |          |                 |             |                                    | \$7,791.50 |          |
| Internet/Website              |                  |                    |                                                |          |                 |             |                                    |            |          |
| 11/04/2024                    | Expense          | 24305115955900Y00  | Fullsteam (StarChapter)                        |          |                 |             | U S Bank                           | 19.95      | 19.95    |
| 11/18/2024                    | Expense          |                    | Gaggle Mail                                    |          |                 |             | Central Bill Account - 3454 - 2    | 41.00      | 60.95    |
| 11/27/2024                    | Expense          |                    | Gaggle Mail                                    |          |                 | Monthly fee | Central Bill Account - 3454 - 2    | 43.73      | 104.68   |
| 12/03/2024                    | Expense          | 243340179145230Y00 | Fullsteam (StarChapter)                        |          |                 |             | U S Bank                           | 19.95      | 124.63   |
| 12/06/2024                    | Expense          | 7653               | TechSoup                                       |          |                 |             | Central Bill Account - 3454 - 2    | 80.00      | 204.63   |
| 12/16/2024                    | Expense          | 3444               | Gaggle Mail                                    |          |                 |             | Central Bill Account - 3454 - 2    | 41.23      | 245.86   |
| 12/19/2024                    | Deposit          |                    |                                                |          |                 |             | U S Bank                           | 22.14      | 268.00   |
| 12/20/2024                    | Deposit          |                    |                                                |          |                 |             | U S Bank                           | 49.06      | 317.06   |
| 12/23/2024                    | Deposit          |                    |                                                |          |                 |             | U S Bank                           | 9.98       | 327.04   |
| 12/26/2024                    | Deposit          |                    |                                                |          |                 |             | U S Bank                           | 19.95      | 346.99   |
| 12/26/2024                    | Deposit          |                    |                                                |          |                 |             | U S Bank                           | 3.32       | 350.31   |
| 12/26/2024                    | Deposit          |                    |                                                |          |                 |             | U S Bank                           | 9.98       | 360.29   |
| 12/30/2024                    | Deposit          |                    |                                                |          |                 |             | U S Bank                           | 3.32       | 363.61   |
| 01/03/2025                    | Expense          | 250030039208390N00 | Fullsteam (StarChapter)                        |          |                 |             | U S Bank                           | 19.95      | 383.56   |
| 01/16/2025                    | Expense          |                    | Gaggle Mail                                    |          |                 |             | Central Bill Account - 3454 - 2    | 42.09      | 425.65   |
| 02/03/2025                    | Deposit          |                    |                                                |          |                 |             | U S Bank                           | 16.48      | 442.13   |
| 02/03/2025                    | Deposit          |                    |                                                |          |                 |             | U S Bank                           | 30.41      | 472.54   |
| 02/04/2025                    | Expense          |                    | StarChapter                                    |          |                 |             | U S Bank                           | 19.95      | 492.49   |
| 02/05/2025                    | Deposit          |                    |                                                |          |                 |             | U S Bank                           | 50.64      | 543.13   |
| 02/05/2025                    | Deposit          |                    |                                                |          |                 |             | U S Bank                           | 11.83      | 554.96   |
| 02/07/2025                    | Deposit          |                    |                                                |          |                 |             | U S Bank                           | 37.89      | 592.85   |
| 02/10/2025                    | Deposit          |                    |                                                |          |                 |             | U S Bank                           | 27.18      | 620.03   |
| 02/10/2025                    | Deposit          |                    |                                                |          |                 |             | U S Bank                           | 21.75      | 641.78   |
| 02/12/2025                    | Deposit          |                    |                                                |          |                 |             | U S Bank                           | 9.00       | 650.78   |
| 02/13/2025                    | Deposit          |                    |                                                |          |                 |             | U S Bank                           | 6.74       | 657.52   |
| 02/14/2025                    | Deposit          |                    |                                                |          |                 |             | U S Bank                           | 22.72      | 680.24   |
| 02/16/2025                    | Expense          |                    | Gaggle Mail                                    |          |                 | Monthly fee | Central Bill Account - 3454 - 2    | 44.16      | 724.40   |
| 02/18/2025                    | Deposit          |                    |                                                |          |                 |             | U S Bank                           | 65.40      | 789.80   |
| 02/20/2025                    | Deposit          |                    |                                                |          |                 |             | U S Bank                           | 3.32       | 793.12   |
| 02/21/2025                    | Deposit          |                    |                                                |          |                 |             | U S Bank                           | 17.29      | 810.41   |
| 02/24/2025                    | Deposit          |                    |                                                |          |                 |             | U S Bank                           | 16.22      | 826.63   |
| 02/24/2025                    | Deposit          |                    |                                                |          |                 |             | U S Bank                           | 51.38      | 878.01   |
| 02/27/2025                    | Deposit          |                    |                                                |          |                 |             | U S Bank                           | 22.98      | 900.99   |



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| TRANSACTION DATE                  | TRANSACTION TYPE | NUM                | NAME                    | LOCATION | CLASS FULL NAME | DESCRIPTION                       | ITEM SPLIT ACCOUNT              | AMOUNT            | BALANCE  |
|-----------------------------------|------------------|--------------------|-------------------------|----------|-----------------|-----------------------------------|---------------------------------|-------------------|----------|
| 03/03/2025                        | Deposit          |                    |                         |          |                 |                                   | U S Bank                        | 85.50             | 986.49   |
| 03/03/2025                        | Deposit          |                    |                         |          |                 |                                   | U S Bank                        | 3.49              | 989.98   |
| 03/03/2025                        | Deposit          |                    |                         |          |                 |                                   | U S Bank                        | 13.15             | 1,003.13 |
| 03/04/2025                        | Expense          | 15570402           | Fullsteam (StarChapter) |          |                 |                                   | U S Bank                        | 19.95             | 1,023.08 |
| 03/06/2025                        | Deposit          |                    |                         |          |                 |                                   | U S Bank                        | 6.16              | 1,029.24 |
| 03/07/2025                        | Deposit          |                    |                         |          |                 |                                   | U S Bank                        | 6.16              | 1,035.40 |
| 03/10/2025                        | Deposit          |                    |                         |          |                 |                                   | U S Bank                        | 35.74             | 1,071.14 |
| 03/10/2025                        | Deposit          |                    |                         |          |                 |                                   | U S Bank                        | 2.84              | 1,073.98 |
| 03/13/2025                        | Deposit          |                    |                         |          |                 |                                   | U S Bank                        | 8.51              | 1,082.49 |
| 03/16/2025                        | Expense          |                    | Gaggle Mail             |          |                 | Monthly fee                       | Central Bill Account - 3454 - 2 | 43.44             | 1,125.93 |
| 03/17/2025                        | Deposit          |                    |                         |          |                 |                                   | U S Bank                        | 24.74             | 1,150.67 |
| 03/17/2025                        | Deposit          |                    |                         |          |                 |                                   | U S Bank                        | 13.39             | 1,164.06 |
| 03/19/2025                        | Deposit          |                    |                         |          |                 |                                   | U S Bank                        | 5.28              | 1,169.34 |
| 03/24/2025                        | Deposit          |                    |                         |          |                 |                                   | U S Bank                        | 5.68              | 1,175.02 |
| 03/24/2025                        | Deposit          |                    |                         |          |                 |                                   | U S Bank                        | 3.32              | 1,178.34 |
| 03/24/2025                        | Deposit          |                    |                         |          |                 |                                   | U S Bank                        | 3.32              | 1,181.66 |
| 03/24/2025                        | Deposit          |                    |                         |          |                 |                                   | U S Bank                        | 2.84              | 1,184.50 |
| 03/31/2025                        | Deposit          |                    |                         |          |                 |                                   | U S Bank                        | 5.28              | 1,189.78 |
| 03/31/2025                        | Deposit          |                    |                         |          |                 |                                   | U S Bank                        | 2.84              | 1,192.62 |
| 04/02/2025                        | Expense          | 16071021           |                         |          |                 | Monthly fee                       | U S Bank                        | 19.95             | 1,212.57 |
| 04/03/2025                        | Deposit          |                    |                         |          |                 |                                   | U S Bank                        | 9.00              | 1,221.57 |
| 04/07/2025                        | Deposit          |                    |                         |          |                 |                                   | U S Bank                        | 6.16              | 1,227.73 |
| 04/09/2025                        | Deposit          |                    |                         |          |                 |                                   | U S Bank                        | 3.32              | 1,231.05 |
| 04/10/2025                        | Deposit          |                    |                         |          |                 |                                   | U S Bank                        | 5.68              | 1,236.73 |
| 04/14/2025                        | Deposit          |                    |                         |          |                 |                                   | U S Bank                        | 3.32              | 1,240.05 |
| 04/16/2025                        | Deposit          |                    |                         |          |                 |                                   | U S Bank                        | 7.71              | 1,247.76 |
| 04/23/2025                        | Deposit          |                    |                         |          |                 |                                   | U S Bank                        | 2.84              | 1,250.60 |
| 04/24/2025                        | Deposit          |                    |                         |          |                 |                                   | U S Bank                        | 6.65              | 1,257.25 |
| 04/24/2025                        | Deposit          |                    |                         |          |                 |                                   | U S Bank                        | 18.66             | 1,275.91 |
| 04/24/2025                        | Deposit          |                    |                         |          |                 |                                   | U S Bank                        | 3.32              | 1,279.23 |
| 05/02/2025                        | Expense          | 16597550           | StarChapter             |          |                 |                                   | U S Bank                        | 19.95             | 1,299.18 |
| 05/15/2025                        | Expense          | 5765               | StarChapter             |          |                 |                                   | Central Bill Account - 3454 - 2 | 24.95             | 1,324.13 |
| 05/16/2025                        | Expense          | 0807               | Gaggle Mail             |          |                 |                                   | Central Bill Account - 3454 - 2 | 43.60             | 1,367.73 |
| 06/03/2025                        | Expense          | 17162160           | Fullsteam (StarChapter) |          |                 |                                   | U S Bank                        | 19.95             | 1,387.68 |
| 06/16/2025                        | Expense          | 3294               | Gaggle Mail             |          |                 |                                   | Central Bill Account - 3454 - 2 | 43.98             | 1,431.66 |
| 07/01/2025                        | Expense          | 17602443           | StarChapter             |          |                 |                                   | U S Bank                        | 19.95             | 1,451.61 |
| 07/15/2025                        | Expense          |                    | Zoom                    |          |                 | Annual fee                        | Central Bill Account - 3454 - 2 | 319.80            | 1,771.41 |
| 07/16/2025                        | Expense          |                    | Gaggle Mail             |          |                 | Monthly Fee                       | Central Bill Account - 3454 - 2 | 44.73             | 1,816.14 |
| 08/04/2025                        | Expense          | 252160096069070N00 | StarChapter             |          |                 |                                   | U S Bank                        | 19.95             | 1,836.09 |
| 09/03/2025                        | Expense          |                    | StarChapter             |          |                 |                                   | Columbia Checking               | 19.95             | 1,856.04 |
| 10/02/2025                        | Expense          |                    | StarChapter             |          |                 |                                   | Columbia Checking               | 49.90             | 1,905.94 |
| 10/31/2025                        | Journal Entry    | 1041               |                         |          |                 | Adjustments needed per accountant |                                 | -468.81           | 1,437.13 |
| <b>Total for Internet/Website</b> |                  |                    |                         |          |                 |                                   |                                 | <b>\$1,437.13</b> |          |

# Oregon Association of Municipal Recordors (OAMR)

## Statement of Activity Detail November 1, 2024-October 31, 2025

| TRANSACTION DATE                                                       | TRANSACTION TYPE | NUM         | NAME                                    | LOCATION | CLASS FULL NAME | DESCRIPTION            | ITEM SPLIT ACCOUNT              | AMOUNT             | BALANCE   |
|------------------------------------------------------------------------|------------------|-------------|-----------------------------------------|----------|-----------------|------------------------|---------------------------------|--------------------|-----------|
| Mid-Year ALD & Academy Expenses                                        |                  |             |                                         |          |                 |                        |                                 |                    |           |
| Mid-Year Academy Speaker Expns                                         |                  |             |                                         |          |                 |                        |                                 |                    |           |
| 02/14/2025                                                             | Expense          | 1367        | Preethi Fernando                        |          |                 |                        | U S Bank                        | 1,000.00           | 1,000.00  |
| 03/31/2025                                                             | Expense          | 1005        | Preethi Fernando                        |          |                 |                        | Columbia Checking               | 2,364.50           | 3,364.50  |
| <b>Total for Mid-Year Academy Speaker Expns</b>                        |                  |             |                                         |          |                 |                        |                                 | <b>\$3,364.50</b>  |           |
| Mid-Year ALD Speaker Expenses                                          |                  |             |                                         |          |                 |                        |                                 |                    |           |
| 03/31/2025                                                             | Expense          | 1006        | MetaLogic Consulting Group              |          |                 |                        | Columbia Checking               | 450.00             | 450.00    |
| 03/31/2025                                                             | Expense          |             | Valley River Inn                        |          |                 | AV portion of the bill | Columbia Checking               | 332.24             | 782.24    |
| 09/10/2025                                                             | Expense          | 27673068773 | Yuriy Ukhach                            |          |                 | Refund                 | Columbia Checking               | 95.00              | 877.24    |
| <b>Total for Mid-Year ALD Speaker Expenses</b>                         |                  |             |                                         |          |                 |                        |                                 | <b>\$877.24</b>    |           |
| Mid-Year Food & Beverage                                               |                  |             |                                         |          |                 |                        |                                 |                    |           |
| 03/31/2025                                                             | Expense          |             | Valley River Inn                        |          |                 |                        | Columbia Checking               | 11,978.54          | 11,978.54 |
| <b>Total for Mid-Year Food &amp; Beverage</b>                          |                  |             |                                         |          |                 |                        |                                 | <b>\$11,978.54</b> |           |
| <b>Total for Mid-Year ALD &amp; Academy Expenses with sub-accounts</b> |                  |             |                                         |          |                 |                        |                                 | <b>\$16,220.28</b> |           |
| Miscellaneous Expenses                                                 |                  |             |                                         |          |                 |                        |                                 |                    |           |
| Annual Filing Fees & Insurance                                         |                  |             |                                         |          |                 |                        |                                 |                    |           |
| 04/01/2025                                                             | Expense          | D00041GL0   | Liberty Mutual Insurance                |          |                 |                        | Alex Umpqua 1033 (Closed)       | 355.68             | 355.68    |
| 10/02/2025                                                             | Check            | 1033        | Oregon Department of Justice            |          |                 | DOJ CT-12 Filing       | Columbia Checking               | 164.00             | 519.68    |
| 10/09/2025                                                             | Expense          |             | Secretary of State-Corporation Division |          |                 | Oregon Business Filing | Scott Stauffer 1057             | 100.00             | 619.68    |
| <b>Total for Annual Filing Fees &amp; Insurance</b>                    |                  |             |                                         |          |                 |                        |                                 | <b>\$619.68</b>    |           |
| Credit Card Processing Fees                                            |                  |             |                                         |          |                 |                        |                                 |                    |           |
| 11/04/2024                                                             | Deposit          |             |                                         |          |                 |                        | U S Bank                        | 3.00               | 3.00      |
| 11/06/2024                                                             | Deposit          |             |                                         |          |                 |                        | U S Bank                        | 3.00               | 6.00      |
| 11/07/2024                                                             | Deposit          |             |                                         |          |                 |                        | U S Bank                        | 3.00               | 9.00      |
| 11/12/2024                                                             | Deposit          |             |                                         |          |                 |                        | U S Bank                        | 3.00               | 12.00     |
| 11/15/2024                                                             | Expense          |             | StarChapter                             |          |                 |                        | Central Bill Account - 3454 - 2 | 1,518.00           | 1,530.00  |
| 11/21/2024                                                             | Deposit          |             |                                         |          |                 |                        | U S Bank                        | 3.00               | 1,533.00  |
| 11/29/2024                                                             | Deposit          |             |                                         |          |                 |                        | U S Bank                        | 3.00               | 1,536.00  |
| 12/05/2024                                                             | Deposit          |             |                                         |          |                 |                        | U S Bank                        | 3.00               | 1,539.00  |
| 12/06/2024                                                             | Deposit          |             |                                         |          |                 |                        | U S Bank                        | 3.00               | 1,542.00  |
| 12/23/2024                                                             | Deposit          |             |                                         |          |                 |                        | U S Bank                        | 36.58              | 1,578.58  |
| 01/02/2025                                                             | Deposit          |             |                                         |          |                 |                        | U S Bank                        | 9.98               | 1,588.56  |
| 01/02/2025                                                             | Deposit          |             |                                         |          |                 |                        | U S Bank                        | 3.32               | 1,591.88  |
| 01/06/2025                                                             | Deposit          |             |                                         |          |                 |                        | U S Bank                        | 26.60              | 1,618.48  |
| 01/06/2025                                                             | Deposit          |             |                                         |          |                 |                        | U S Bank                        | 6.65               | 1,625.13  |
| 01/10/2025                                                             | Deposit          |             |                                         |          |                 |                        | U S Bank                        | 39.52              | 1,664.65  |
| 01/10/2025                                                             | Deposit          |             |                                         |          |                 |                        | U S Bank                        | 29.86              | 1,694.51  |
| 01/10/2025                                                             | Deposit          |             |                                         |          |                 |                        | U S Bank                        | 16.48              | 1,710.99  |
| 01/10/2025                                                             | Deposit          |             |                                         |          |                 |                        | U S Bank                        | 19.89              | 1,730.88  |
| 01/17/2025                                                             | Deposit          |             |                                         |          |                 |                        | U S Bank                        | 12.58              | 1,743.46  |
| 01/17/2025                                                             | Deposit          |             |                                         |          |                 |                        | U S Bank                        | 23.45              | 1,766.91  |



# Oregon Association of Municipal Recordors (OAMR)

## Statement of Activity Detail

November 1, 2024-October 31, 2025

| TRANSACTION DATE | TRANSACTION TYPE    | NUM      | NAME          | LOCATION | CLASS FULL NAME | DESCRIPTION                                          | ITEM SPLIT ACCOUNT                 | AMOUNT | BALANCE  |
|------------------|---------------------|----------|---------------|----------|-----------------|------------------------------------------------------|------------------------------------|--------|----------|
| 01/21/2025       | Deposit             |          |               |          |                 |                                                      | U S Bank                           | 13.39  | 1,780.30 |
| 01/22/2025       | Deposit             |          |               |          |                 |                                                      | U S Bank                           | 46.19  | 1,826.49 |
| 01/23/2025       | Deposit             |          |               |          |                 |                                                      | U S Bank                           | 6.65   | 1,833.14 |
| 01/27/2025       | Deposit             |          |               |          |                 |                                                      | U S Bank                           | 26.30  | 1,859.44 |
| 01/27/2025       | Deposit             |          |               |          |                 |                                                      | U S Bank                           | 6.65   | 1,866.09 |
| 01/29/2025       | Deposit             |          |               |          |                 |                                                      | U S Bank                           | 55.92  | 1,922.01 |
| 01/30/2025       | Deposit             |          |               |          |                 |                                                      | U S Bank                           | 13.15  | 1,935.16 |
| 01/30/2025       | Deposit             |          |               |          |                 |                                                      | U S Bank                           | 13.15  | 1,948.31 |
| 03/26/2025       | Credit Card Credit  | 03/26    |               |          |                 | First purchase bonus                                 | Columbia Central Bill Account 6028 | -25.00 | 1,923.31 |
| 04/22/2025       | Credit Card Expense | FINCHRG  |               |          |                 |                                                      | Columbia Central Bill Account 6028 | 41.00  | 1,964.31 |
| 05/05/2025       | Deposit             |          |               |          |                 |                                                      | U S Bank                           | 16.65  | 1,980.96 |
| 05/07/2025       | Deposit             |          |               |          |                 |                                                      | U S Bank                           | 4.85   | 1,985.81 |
| 05/07/2025       | Deposit             |          |               |          |                 |                                                      | U S Bank                           | 29.95  | 2,015.76 |
| 05/07/2025       | Deposit             |          |               |          |                 |                                                      | U S Bank                           | 2.02   | 2,017.78 |
| 05/08/2025       | Deposit             |          |               |          |                 |                                                      | U S Bank                           | 19.05  | 2,036.83 |
| 05/12/2025       | Deposit             |          |               |          |                 |                                                      | U S Bank                           | 2.84   | 2,039.67 |
| 05/15/2025       | Deposit             |          |               |          |                 |                                                      | U S Bank                           | 5.50   | 2,045.17 |
| 05/15/2025       | Deposit             |          |               |          |                 |                                                      | U S Bank                           | 6.65   | 2,051.82 |
| 05/19/2025       | Deposit             |          |               |          |                 |                                                      | U S Bank                           | 1.05   | 2,052.87 |
| 05/20/2025       | Deposit             |          |               |          |                 |                                                      | U S Bank                           | 3.32   | 2,056.19 |
| 05/22/2025       | Deposit             |          |               |          |                 |                                                      | U S Bank                           | 0.72   | 2,056.91 |
| 05/23/2025       | Expense             |          | Columbia Bank |          |                 | Outgoing wire fee (Valley River Inn)                 | Columbia Checking                  | 30.00  | 2,086.91 |
| 05/23/2025       | Expense             |          | Columbia Bank |          |                 | Stop check fee (original check for Valley River Inn) | Columbia Checking                  | 35.00  | 2,121.91 |
| 05/29/2025       | Deposit             |          |               |          |                 |                                                      | U S Bank                           | 6.48   | 2,128.39 |
| 06/02/2025       | Deposit             |          |               |          |                 |                                                      | U S Bank                           | 7.28   | 2,135.67 |
| 06/05/2025       | Deposit             |          |               |          |                 |                                                      | U S Bank                           | 19.25  | 2,154.92 |
| 06/06/2025       | Deposit             |          |               |          |                 |                                                      | U S Bank                           | 16.65  | 2,171.57 |
| 06/09/2025       | Deposit             |          |               |          |                 |                                                      | U S Bank                           | 217.84 | 2,389.41 |
| 06/09/2025       | Deposit             |          |               |          |                 |                                                      | U S Bank                           | 38.50  | 2,427.91 |
| 06/11/2025       | Expense             | 20250611 | Columbia Bank |          |                 | Checks for bank account                              | Columbia Checking                  | 33.55  | 2,461.46 |
| 06/11/2025       | Deposit             |          |               |          |                 |                                                      | U S Bank                           | 28.91  | 2,490.37 |
| 06/12/2025       | Deposit             |          |               |          |                 |                                                      | U S Bank                           | 62.06  | 2,552.43 |
| 06/16/2025       | Deposit             |          |               |          |                 |                                                      | U S Bank                           | 16.72  | 2,569.15 |
| 06/20/2025       | Deposit             |          |               |          |                 |                                                      | U S Bank                           | 77.08  | 2,646.23 |
| 06/23/2025       | Deposit             |          |               |          |                 |                                                      | U S Bank                           | 2.63   | 2,648.86 |
| 06/23/2025       | Deposit             |          |               |          |                 |                                                      | U S Bank                           | 2.25   | 2,651.11 |
| 06/23/2025       | Deposit             |          |               |          |                 |                                                      | U S Bank                           | 4.05   | 2,655.16 |
| 06/23/2025       | Deposit             |          |               |          |                 |                                                      | U S Bank                           | 8.67   | 2,663.83 |
| 06/23/2025       | Deposit             |          |               |          |                 |                                                      | U S Bank                           | 9.00   | 2,672.83 |
| 06/23/2025       | Deposit             |          |               |          |                 |                                                      | U S Bank                           | 5.89   | 2,678.72 |
| 06/23/2025       | Deposit             |          |               |          |                 |                                                      | U S Bank                           | 6.56   | 2,685.28 |
| 06/23/2025       | Deposit             |          |               |          |                 |                                                      | U S Bank                           | 5.60   | 2,690.88 |
| 06/25/2025       | Deposit             |          |               |          |                 |                                                      | U S Bank                           | 12.91  | 2,703.79 |
| 06/26/2025       | Deposit             |          |               |          |                 |                                                      | U S Bank                           | 35.25  | 2,739.04 |
| 06/27/2025       | Deposit             |          |               |          |                 |                                                      | U S Bank                           | 3.32   | 2,742.36 |
| 06/30/2025       | Deposit             |          |               |          |                 |                                                      | U S Bank                           | 19.25  | 2,761.61 |

# Oregon Association of Municipal Recordors (OAMR)

## Statement of Activity Detail

November 1, 2024-October 31, 2025

| TRANSACTION DATE | TRANSACTION TYPE | NUM     | NAME                | LOCATION | CLASS FULL NAME | DESCRIPTION                                                                              | ITEM SPLIT ACCOUNT | AMOUNT  | BALANCE  |
|------------------|------------------|---------|---------------------|----------|-----------------|------------------------------------------------------------------------------------------|--------------------|---------|----------|
| 07/01/2025       | Deposit          |         |                     |          |                 |                                                                                          | U S Bank           | 38.50   | 2,800.11 |
| 07/03/2025       | Deposit          |         |                     |          |                 |                                                                                          | U S Bank           | 54.50   | 2,854.61 |
| 07/07/2025       | Deposit          |         |                     |          |                 |                                                                                          | U S Bank           | 35.49   | 2,890.10 |
| 07/07/2025       | Deposit          |         |                     |          |                 |                                                                                          | U S Bank           | 55.24   | 2,945.34 |
| 07/09/2025       | Deposit          |         |                     |          |                 |                                                                                          | U S Bank           | 25.82   | 2,971.16 |
| 07/11/2025       | Deposit          |         |                     |          |                 |                                                                                          | U S Bank           | 57.99   | 3,029.15 |
| 07/14/2025       | Deposit          |         |                     |          |                 |                                                                                          | U S Bank           | 16.65   | 3,045.80 |
| 07/14/2025       | Deposit          |         |                     |          |                 |                                                                                          | U S Bank           | 19.25   | 3,065.05 |
| 07/16/2025       | Deposit          |         |                     |          |                 |                                                                                          | U S Bank           | 19.25   | 3,084.30 |
| 07/18/2025       | Deposit          |         |                     |          |                 |                                                                                          | U S Bank           | 19.90   | 3,104.20 |
| 07/21/2025       | Deposit          |         |                     |          |                 |                                                                                          | U S Bank           | 19.25   | 3,123.45 |
| 07/23/2025       | Deposit          |         |                     |          |                 |                                                                                          | U S Bank           | 22.65   | 3,146.10 |
| 07/24/2025       | Deposit          |         |                     |          |                 |                                                                                          | U S Bank           | 12.91   | 3,159.01 |
| 07/24/2025       | Deposit          |         |                     |          |                 |                                                                                          | U S Bank           | 25.66   | 3,184.67 |
| 07/25/2025       | Deposit          |         |                     |          |                 |                                                                                          | U S Bank           | 41.59   | 3,226.26 |
| 07/28/2025       | Deposit          |         |                     |          |                 |                                                                                          | U S Bank           | 99.58   | 3,325.84 |
| 07/30/2025       | Deposit          |         |                     |          |                 |                                                                                          | U S Bank           | 16.24   | 3,342.08 |
| 07/31/2025       | Deposit          |         |                     |          |                 |                                                                                          | U S Bank           | 29.71   | 3,371.79 |
| 08/01/2025       | Deposit          |         |                     |          |                 |                                                                                          | U S Bank           | 35.49   | 3,407.28 |
| 08/04/2025       | Deposit          |         |                     |          |                 |                                                                                          | U S Bank           | 57.00   | 3,464.28 |
| 08/04/2025       | Deposit          |         |                     |          |                 |                                                                                          | U S Bank           | 58.64   | 3,522.92 |
| 08/06/2025       | Deposit          |         |                     |          |                 |                                                                                          | U S Bank           | 38.32   | 3,561.24 |
| 08/11/2025       | Deposit          |         |                     |          |                 |                                                                                          | U S Bank           | 19.25   | 3,580.49 |
| 08/11/2025       | Deposit          |         |                     |          |                 |                                                                                          | U S Bank           | 25.82   | 3,606.31 |
| 08/14/2025       | Deposit          |         |                     |          |                 |                                                                                          | U S Bank           | 52.14   | 3,658.45 |
| 08/18/2025       | Deposit          |         |                     |          |                 |                                                                                          | U S Bank           | 22.34   | 3,680.79 |
| 08/18/2025       | Deposit          |         |                     |          |                 |                                                                                          | U S Bank           | 91.86   | 3,772.65 |
| 08/22/2025       | Deposit          |         |                     |          |                 |                                                                                          | U S Bank           | 22.58   | 3,795.23 |
| 08/25/2025       | Deposit          |         |                     |          |                 |                                                                                          | U S Bank           | 32.90   | 3,828.13 |
| 08/25/2025       | Deposit          |         |                     |          |                 |                                                                                          | U S Bank           | 22.58   | 3,850.71 |
| 08/26/2025       | Deposit          |         |                     |          |                 |                                                                                          | U S Bank           | 74.72   | 3,925.43 |
| 09/01/2025       | Deposit          |         |                     |          |                 |                                                                                          | Columbia Checking  | 22.57   | 3,948.00 |
| 09/02/2025       | Deposit          |         |                     |          |                 |                                                                                          | Columbia Checking  | 2.02    | 3,950.02 |
| 09/04/2025       | Deposit          |         |                     |          |                 |                                                                                          | Columbia Checking  | 28.91   | 3,978.93 |
| 09/11/2025       | Deposit          |         |                     |          |                 |                                                                                          | Columbia Checking  | 12.91   | 3,991.84 |
| 09/17/2025       | Deposit          |         |                     |          |                 |                                                                                          | Columbia Checking  | 2.02    | 3,993.86 |
| 09/22/2025       | Deposit          |         |                     |          |                 |                                                                                          | Columbia Checking  | 16.24   | 4,010.10 |
| 09/23/2025       | Expense          |         | QuickBooks Payments |          |                 | System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily. | Columbia Checking  | 3.75    | 4,013.85 |
| 09/24/2025       | Expense          |         | QuickBooks Payments |          |                 | System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily. | Columbia Checking  | 24.04   | 4,037.89 |
| 09/25/2025       | Expense          |         | QuickBooks Payments |          |                 | System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily. | Columbia Checking  | 37.91   | 4,075.80 |
| 09/26/2025       | Expense          |         | QuickBooks Payments |          |                 | System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily. | Columbia Checking  | 133.43  | 4,209.23 |
| 09/26/2025       | Deposit          |         |                     |          |                 |                                                                                          | Columbia Checking  | 2.02    | 4,211.25 |
| 10/01/2025       | Deposit          |         |                     |          |                 |                                                                                          | Columbia Checking  | 19.25   | 4,230.50 |
| 10/02/2025       | Deposit          |         |                     |          |                 |                                                                                          | Columbia Checking  | 1.21    | 4,231.71 |
| 10/24/2025       | Check            | SVCCHRG |                     |          |                 |                                                                                          | Columbia Checking  | 30.00   | 4,261.71 |
| 10/31/2025       | Journal Entry    | 1041    |                     |          |                 | Adjustments needed per accountant                                                        |                    | -388.88 | 3,872.83 |

# Oregon Association of Municipal Recordors (OAMR)

## Statement of Activity Detail November 1, 2024-October 31, 2025

| TRANSACTION DATE                                          | TRANSACTION TYPE | NUM                | NAME                                  | LOCATION | CLASS FULL NAME | DESCRIPTION                       | ITEM SPLIT ACCOUNT                 | AMOUNT            | BALANCE  |
|-----------------------------------------------------------|------------------|--------------------|---------------------------------------|----------|-----------------|-----------------------------------|------------------------------------|-------------------|----------|
| <b>Total for Credit Card Processing Fees</b>              |                  |                    |                                       |          |                 |                                   |                                    | <b>\$3,872.83</b> |          |
| Other - Miscellaneous                                     |                  |                    |                                       |          |                 |                                   |                                    |                   |          |
| 06/09/2025                                                | Expense          | 4160565            | Flower Shopping                       |          |                 | Bannick sympathy flowers          | Scott Stauffer 1057                | 64.91             | 64.91    |
| 07/24/2025                                                | Expense          | R-3102-467902-9437 | Ruth's Roses                          |          |                 | Retirement Flowers                | Kayla Umpqua 3041 (Closed)         | 58.98             | 123.89   |
| 10/31/2025                                                | Journal Entry    | 1041               |                                       |          |                 | Adjustments needed per accountant |                                    | 158.90            | 282.79   |
| 10/31/2025                                                | Journal Entry    | 1042               |                                       |          |                 | Adjustments needed per accountant |                                    | 2,400.19          | 2,682.98 |
| <b>Total for Other - Miscellaneous</b>                    |                  |                    |                                       |          |                 |                                   |                                    | <b>\$2,682.98</b> |          |
| Tax Accountant & QB Consultant                            |                  |                    |                                       |          |                 |                                   |                                    |                   |          |
| 09/03/2025                                                | Expense          | 1032               | RAS Group, LLC                        |          |                 |                                   | Columbia Checking                  | 1,300.00          | 1,300.00 |
| <b>Total for Tax Accountant &amp; QB Consultant</b>       |                  |                    |                                       |          |                 |                                   |                                    | <b>\$1,300.00</b> |          |
| <b>Total for Miscellaneous Expenses with sub-accounts</b> |                  |                    |                                       |          |                 |                                   |                                    | <b>\$8,475.49</b> |          |
| Officer Supplies                                          |                  |                    |                                       |          |                 |                                   |                                    |                   |          |
| Supplies-Stationary-Officers                              |                  |                    |                                       |          |                 |                                   |                                    |                   |          |
| 10/13/2025                                                | Expense          |                    | Aloha Badges                          |          |                 | Board Member name badges          | Scott Stauffer 1057                | 159.00            | 159.00   |
| 10/31/2025                                                | Journal Entry    | 1041               |                                       |          |                 | Adjustments needed per accountant |                                    | -0.10             | 158.90   |
| <b>Total for Supplies-Stationary-Officers</b>             |                  |                    |                                       |          |                 |                                   |                                    | <b>\$158.90</b>   |          |
| <b>Total for Officer Supplies with sub-accounts</b>       |                  |                    |                                       |          |                 |                                   |                                    | <b>\$158.90</b>   |          |
| Officers Expenses                                         |                  |                    |                                       |          |                 |                                   |                                    |                   |          |
| Director Region IX                                        |                  |                    |                                       |          |                 |                                   |                                    |                   |          |
| 08/18/2025                                                | Expense          | 1025               | City Clerk's Associaton of California |          |                 |                                   | Columbia Checking                  | 1,524.00          | 1,524.00 |
| <b>Total for Director Region IX</b>                       |                  |                    |                                       |          |                 |                                   |                                    | <b>\$1,524.00</b> |          |
| President's Expenses                                      |                  |                    |                                       |          |                 |                                   |                                    |                   |          |
| IIMC Conference-President                                 |                  |                    |                                       |          |                 |                                   |                                    |                   |          |
| 01/08/2025                                                | Expense          |                    | IIMC                                  |          |                 | Registration fee                  | Central Bill Account - 3454 - 2    | 700.00            | 700.00   |
| 01/22/2025                                                | Expense          | 0272394666332      | Alaska Airlines                       |          |                 |                                   | 0303 (deleted)                     | 705.01            | 1,405.01 |
| 05/12/2025                                                | Expense          | 312153             | Fred Meyer                            |          |                 |                                   | Columbia Central Bill Account 6028 | 150.00            | 1,555.01 |
| 05/18/2025                                                | Expense          |                    | Katie's Pizza & Pasta Osteria         |          |                 |                                   | Columbia Central Bill Account 6028 | 104.25            | 1,659.26 |
| 05/22/2025                                                | Expense          | 2501150            | Hyatt Regency St. Louis               |          |                 |                                   | Central Bill Account - 3454 - 2    | 778.36            | 2,437.62 |
| 10/31/2025                                                | Journal Entry    | 1041               |                                       |          |                 | Adjustments needed per accountant |                                    | -361.25           | 2,076.37 |
| <b>Total for IIMC Conference-President</b>                |                  |                    |                                       |          |                 |                                   |                                    | <b>\$2,076.37</b> |          |
| OAMR Representation-President                             |                  |                    |                                       |          |                 |                                   |                                    |                   |          |
| 11/27/2024                                                | Expense          |                    | Redmond Retail                        |          |                 |                                   | Central Bill Account - 3454 - 2    | 51.90             | 51.90    |
| 11/27/2024                                                | Expense          |                    | Redmond Hotel                         |          |                 |                                   | Central Bill Account - 3454 - 2    | 50.00             | 101.90   |
| 04/28/2025                                                | Expense          |                    | High Desert Florals                   |          |                 |                                   | Central Bill Account - 3454 - 2    | 12.95             | 114.85   |
| 04/28/2025                                                | Expense          |                    | Oregons Welcome                       |          |                 |                                   | Central Bill Account - 3454 - 2    | 55.00             | 169.85   |
| 04/28/2025                                                | Expense          |                    | Desert Prairie                        |          |                 |                                   | Central Bill Account - 3454 - 2    | 55.94             | 225.79   |
| 10/31/2025                                                | Expense          |                    | The Pin Center                        |          |                 | Pin sample                        | Scott Stauffer 1057                | 12.00             | 237.79   |

# Oregon Association of Municipal Recordors (OAMR)

## Statement of Activity Detail November 1, 2024-October 31, 2025

| TRANSACTION DATE                                        | TRANSACTION TYPE | NUM                  | NAME                           | LOCATION | CLASS FULL NAME | DESCRIPTION                                                                              | ITEM SPLIT ACCOUNT                 | AMOUNT            | BALANCE  |
|---------------------------------------------------------|------------------|----------------------|--------------------------------|----------|-----------------|------------------------------------------------------------------------------------------|------------------------------------|-------------------|----------|
| <b>Total for OAMR Representation-President</b>          |                  |                      |                                |          |                 |                                                                                          |                                    | <b>\$237.79</b>   |          |
| Region IX Conferences-President                         |                  |                      |                                |          |                 |                                                                                          |                                    |                   |          |
| 12/05/2024                                              | Expense          | jxeX                 | Two Gifty Girls                |          |                 | Receipt for jewelry purchase from Two Gifty Girls totaling \$47.00, paid with Mastercard | 0303 (deleted)                     | 47.00             | 47.00    |
| 12/08/2024                                              | Expense          |                      | Uber                           |          |                 |                                                                                          | 0303 (deleted)                     | 51.63             | 98.63    |
| 12/11/2024                                              | Expense          | 9281                 | Marriott                       |          |                 |                                                                                          | 0303 (deleted)                     | 534.24            | 632.87   |
| 12/11/2024                                              | Expense          | wLRKHLrsHC7b         | 49th State Brewing Company     |          |                 |                                                                                          | 0303 (deleted)                     | 18.73             | 651.60   |
| 12/11/2024                                              | Expense          | 241218-18-18013      | South Restaurant & Coffe House |          |                 |                                                                                          | 0303 (deleted)                     | 27.73             | 679.33   |
| 12/11/2024                                              | Expense          | yKmkRsbgdsMR         | 49th State Brewing Company     |          |                 |                                                                                          | 0303 (deleted)                     | 26.02             | 705.35   |
| 12/11/2024                                              | Expense          | 8299                 | Uber                           |          |                 |                                                                                          | 0303 (deleted)                     | 18.94             | 724.29   |
| 12/13/2024                                              | Expense          | 96735                | Alaska Airlines                |          |                 | WMCA travel                                                                              | 0303 (deleted)                     | 335.73            | 1,060.02 |
| 01/22/2025                                              | Expense          | 0062300539490        | Delta                          |          |                 | CMCA Travel                                                                              | Central Bill Account - 3454 - 2    | 300.55            | 1,360.57 |
| 02/20/2025                                              | Expense          |                      | Delta Airlines                 |          |                 | Air Travel to CMCA                                                                       | Central Bill Account - 3454 - 2    | 693.36            | 2,053.93 |
| 03/19/2025                                              | Expense          | 250319               | Lyft                           |          |                 | Ride at WMCA Conf                                                                        | Kayla Umpqua 3041 (Closed)         | 71.56             | 2,125.49 |
| 03/19/2025                                              | Expense          | 262463               | Semiahmoo Resort               |          |                 | Meal                                                                                     | Kayla Umpqua 3041 (Closed)         | 22.24             | 2,147.73 |
| 03/19/2025                                              | Expense          |                      | Scotty Browns                  |          |                 | Meal                                                                                     | Kayla Umpqua 3041 (Closed)         | 26.82             | 2,174.55 |
| 03/24/2025                                              | Expense          | 348564855            | Semiahmoo Resort               |          |                 |                                                                                          | Kayla Umpqua 3041 (Closed)         | 497.70            | 2,672.25 |
| 04/30/2025                                              | Expense          |                      | Bijan Bakery & Cafe            |          |                 |                                                                                          | Central Bill Account - 3454 - 2    | 22.12             | 2,694.37 |
| 05/01/2025                                              | Expense          |                      | Whispers Cafe                  |          |                 |                                                                                          | Central Bill Account - 3454 - 2    | 28.14             | 2,722.51 |
| 05/02/2025                                              | Expense          |                      | Signia by Hilton               |          |                 | Hotel stay for CMCA Conf                                                                 | Central Bill Account - 3454 - 2    | 1,066.77          | 3,789.28 |
| <b>Total for Region IX Conferences-President</b>        |                  |                      |                                |          |                 |                                                                                          |                                    | <b>\$3,789.28</b> |          |
| <b>Total for President's Expenses with sub-accounts</b> |                  |                      |                                |          |                 |                                                                                          |                                    | <b>\$6,103.44</b> |          |
| Vice Pres-IIMC Conference                               |                  |                      |                                |          |                 |                                                                                          |                                    |                   |          |
| 01/14/2025                                              | Check            | 1364                 | Scott Stauffer                 |          |                 |                                                                                          | U S Bank                           | 17.68             | 17.68    |
| 03/17/2025                                              | Expense          | 250315               | Lotus Moon Boutique            |          |                 | IIMC Gifts                                                                               | Kayla Umpqua 3041 (Closed)         | 115.00            | 132.68   |
| 03/17/2025                                              | Expense          | 250317-2             | Clementine Urban Mercantile    |          |                 | IIMC gifts                                                                               | Kayla Umpqua 3041 (Closed)         | 11.00             | 143.68   |
| 03/17/2025                                              | Expense          | 250317-3             | Staghorn Mercantile            |          |                 | IIMC Gifts                                                                               | Kayla Umpqua 3041 (Closed)         | 20.00             | 163.68   |
| 05/19/2025                                              | Expense          | 250519               | Lyft                           |          |                 |                                                                                          | Columbia Central Bill Account 6028 | 18.65             | 182.33   |
| 05/23/2025                                              | Expense          | 1010                 | Scott Stauffer                 |          |                 |                                                                                          | Columbia Checking                  | 44.46             | 226.79   |
| 05/27/2025                                              | Expense          | #2085766331054341490 | Lyft                           |          |                 |                                                                                          | Scott Stauffer 1057                | 44.06             | 270.85   |
| 05/27/2025                                              | Expense          | 847983601            | Hyatt Regency St. Louis        |          |                 |                                                                                          | Scott Stauffer 1057                | 778.36            | 1,049.21 |
| 07/24/2025                                              | Expense          | DJZWGC               | Alaska Airlines                |          |                 |                                                                                          | Scott Stauffer 1057                | 367.90            | 1,417.11 |
| <b>Total for Vice Pres-IIMC Conference</b>              |                  |                      |                                |          |                 |                                                                                          |                                    | <b>\$1,417.11</b> |          |
| <b>Total for Officers Expenses with sub-accounts</b>    |                  |                      |                                |          |                 |                                                                                          |                                    | <b>\$9,044.55</b> |          |

# Oregon Association of Municipal Recordors (OAMR)

## Statement of Activity Detail

November 1, 2024-October 31, 2025

| TRANSACTION DATE                                       | TRANSACTION TYPE | NUM   | NAME                | LOCATION | CLASS FULL NAME | DESCRIPTION                              | ITEM SPLIT ACCOUNT  | AMOUNT              | BALANCE  |
|--------------------------------------------------------|------------------|-------|---------------------|----------|-----------------|------------------------------------------|---------------------|---------------------|----------|
| Scholarships                                           |                  |       |                     |          |                 |                                          |                     |                     |          |
| IIMC Certification Programs                            |                  |       |                     |          |                 |                                          |                     |                     |          |
| 01/14/2025                                             | Expense          | 1365  | City of Harrisburg  |          |                 |                                          | U S Bank            | 750.00              | 750.00   |
| 08/18/2025                                             | Expense          | 1027  | City of Yamhill     |          |                 |                                          | Columbia Checking   | 750.00              | 1,500.00 |
| 08/18/2025                                             | Expense          | 1028  | Krystal Stevens     |          |                 |                                          | Columbia Checking   | 1,400.00            | 2,900.00 |
| 08/18/2025                                             | Expense          | 1029  | Hanna Bentley       |          |                 |                                          | Columbia Checking   | 750.00              | 3,650.00 |
| 08/20/2025                                             | Expense          | 1030  | Kim Herring         |          |                 |                                          | Columbia Checking   | 1,400.00            | 5,050.00 |
| 09/23/2025                                             | Expense          | 1037  | City of Springfield |          |                 |                                          | Columbia Checking   | 750.00              | 5,800.00 |
| <b>Total for IIMC Certification Programs</b>           |                  |       |                     |          |                 |                                          |                     | <b>\$5,800.00</b>   |          |
| OAMR Conference/Academy Session                        |                  |       |                     |          |                 |                                          |                     |                     |          |
| 12/29/2024                                             | Expense          | 1361  | Hanna Bentley       |          |                 |                                          | U S Bank            | 550.00              | 550.00   |
| 12/29/2024                                             | Expense          | 1362  | City of Yachats     |          |                 |                                          | U S Bank            | 175.00              | 725.00   |
| 12/29/2024                                             | Expense          | 1363  | City of Yachats     |          |                 |                                          | U S Bank            | 375.00              | 1,100.00 |
| 10/24/2025                                             | Expense          | 1045  | City of Cornelius   |          |                 |                                          | Columbia Checking   | 580.00              | 1,680.00 |
| 10/24/2025                                             | Expense          | 1046  | City of Amity       |          |                 |                                          | Columbia Checking   | 580.00              | 2,260.00 |
| <b>Total for OAMR Conference/Academy Session</b>       |                  |       |                     |          |                 |                                          |                     | <b>\$2,260.00</b>   |          |
| OAMR Edu. Endowment Fund (IIMC Foun.)                  |                  |       |                     |          |                 |                                          |                     |                     |          |
| 09/30/2025                                             | Expense          | 1038  | IIMC Foundation     |          |                 | 2025 Contribution                        | Columbia Checking   | 2,000.00            | 2,000.00 |
| <b>Total for OAMR Edu. Endowment Fund (IIMC Foun.)</b> |                  |       |                     |          |                 |                                          |                     | <b>\$2,000.00</b>   |          |
| OAMR IIMC Scholarships                                 |                  |       |                     |          |                 |                                          |                     |                     |          |
| 05/28/2025                                             | Expense          | 1011  | City of Cornelius   |          |                 |                                          | Columbia Checking   | 1,400.30            | 1,400.30 |
| 05/28/2025                                             | Expense          | 1026  | City of Newberg     |          |                 |                                          | Columbia Checking   | 2,000.00            | 3,400.30 |
| <b>Total for OAMR IIMC Scholarships</b>                |                  |       |                     |          |                 |                                          |                     | <b>\$3,400.30</b>   |          |
| <b>Total for Scholarships with sub-accounts</b>        |                  |       |                     |          |                 |                                          |                     | <b>\$13,460.30</b>  |          |
| <b>Total for Expenses with sub-accounts</b>            |                  |       |                     |          |                 |                                          |                     | <b>\$129,040.60</b> |          |
| <b>Net Ordinary Income</b>                             |                  |       |                     |          |                 |                                          |                     | <b>-\$26,944.18</b> |          |
| Other Income/Expense                                   |                  |       |                     |          |                 |                                          |                     |                     |          |
| Other Income                                           |                  |       |                     |          |                 |                                          |                     |                     |          |
| Donations for Fundraising                              |                  |       |                     |          |                 |                                          |                     |                     |          |
| 08/27/2025                                             | Invoice          | 04027 | Susan Reeves        |          |                 | Donation of an item for OAMR fundraising | Accounts Receivable | 30.00               | 30.00    |
| 09/25/2025                                             | Invoice          | 04030 | Scott Stauffer      |          |                 | Donation of an item for OAMR fundraising | Accounts Receivable | 50.00               | 80.00    |
| 09/25/2025                                             | Invoice          | 04031 | Tori Barnett        |          |                 | Donation of an item for OAMR fundraising | Accounts Receivable | 25.00               | 105.00   |
| 09/25/2025                                             | Invoice          | 04032 | Susan Reeves        |          |                 | Donation of an item for OAMR fundraising | Accounts Receivable | 20.00               | 125.00   |
| 09/25/2025                                             | Invoice          | 04033 | Barnacle Bills      |          |                 | Donation of an item for OAMR fundraising | Accounts Receivable | 150.00              | 275.00   |
| 09/25/2025                                             | Invoice          | 04034 | Taft Boosters       |          |                 | Donation of an item for OAMR fundraising | Accounts Receivable | 80.00               | 355.00   |
| 09/25/2025                                             | Invoice          | 04035 | Les Schwab          |          |                 | Donation of an item for OAMR fundraising | Accounts Receivable | 250.00              | 605.00   |
| 09/25/2025                                             | Invoice          | 04036 | Susan Reeves        |          |                 | Donation of an item for OAMR fundraising | Accounts Receivable | 65.00               | 670.00   |
| 09/25/2025                                             | Invoice          | 04037 | Snack Attack        |          |                 | Donation of an item for OAMR fundraising | Accounts Receivable | 50.00               | 720.00   |

# Oregon Association of Municipal Recordors (OAMR)

## Statement of Activity Detail

November 1, 2024-October 31, 2025

| TRANSACTION DATE | TRANSACTION TYPE | NUM   | NAME                | LOCATION | CLASS FULL NAME | DESCRIPTION                              | ITEM SPLIT ACCOUNT  | AMOUNT | BALANCE  |
|------------------|------------------|-------|---------------------|----------|-----------------|------------------------------------------|---------------------|--------|----------|
| 09/25/2025       | Invoice          | 04038 | Scott Stauffer      |          |                 | Donation of an item for OAMR fundraising | Accounts Receivable | 62.00  | 782.00   |
| 09/25/2025       | Invoice          | 04039 | Susan Reeves        |          |                 | Donation of an item for OAMR fundraising | Accounts Receivable | 80.00  | 862.00   |
| 09/25/2025       | Invoice          | 04040 | Susan Reeves        |          |                 | Donation of an item for OAMR fundraising | Accounts Receivable | 75.00  | 937.00   |
| 09/25/2025       | Invoice          | 04041 | Beach Club          |          |                 | Donation of an item for OAMR fundraising | Accounts Receivable | 100.00 | 1,037.00 |
| 09/25/2025       | Invoice          | 04042 | Lash Studio         |          |                 | Donation of an item for OAMR fundraising | Accounts Receivable | 225.00 | 1,262.00 |
| 09/25/2025       | Invoice          | 04043 | Zellers Bar & Grill |          |                 | Donation of an item for OAMR fundraising | Accounts Receivable | 50.00  | 1,312.00 |
| 09/25/2025       | Invoice          | 04044 | Susan Reeves        |          |                 | Donation of an item for OAMR fundraising | Accounts Receivable | 40.00  | 1,352.00 |
| 09/25/2025       | Invoice          | 04045 | Susan Reeves        |          |                 | Donation of an item for OAMR fundraising | Accounts Receivable | 30.00  | 1,382.00 |
| 09/25/2025       | Invoice          | 04046 | Otis Cafe           |          |                 | Donation of an item for OAMR fundraising | Accounts Receivable | 250.00 | 1,632.00 |
| 09/25/2025       | Invoice          | 04047 | Portland Leather    |          |                 | Donation of an item for OAMR fundraising | Accounts Receivable | 99.00  | 1,731.00 |
| 09/25/2025       | Invoice          | 04048 | Candy Land          |          |                 | Donation of an item for OAMR fundraising | Accounts Receivable | 75.00  | 1,806.00 |
| 09/25/2025       | Invoice          | 04049 | Cathy Nelson        |          |                 | Donation of an item for OAMR fundraising | Accounts Receivable | 55.00  | 1,861.00 |
| 09/25/2025       | Invoice          | 04050 | Cathy Nelson        |          |                 | Donation of an item for OAMR fundraising | Accounts Receivable | 80.00  | 1,941.00 |
| 09/25/2025       | Invoice          | 04051 | Susan Reeves        |          |                 | Donation of an item for OAMR fundraising | Accounts Receivable | 140.00 | 2,081.00 |
| 09/25/2025       | Invoice          | 04052 | Kathy Nelson        |          |                 | Donation of an item for OAMR fundraising | Accounts Receivable | 40.00  | 2,121.00 |
| 09/25/2025       | Invoice          | 04053 | Clerk Minutes       |          |                 | Donation of an item for OAMR fundraising | Accounts Receivable | 70.00  | 2,191.00 |
| 09/25/2025       | Invoice          | 04054 | Pelican Brewing     |          |                 | Donation of an item for OAMR fundraising | Accounts Receivable | 250.00 | 2,441.00 |
| 09/25/2025       | Invoice          | 04055 | Clerk Minutes       |          |                 | Donation of an item for OAMR fundraising | Accounts Receivable | 80.00  | 2,521.00 |
| 09/25/2025       | Invoice          | 04056 | Lincoln City Gift   |          |                 | Donation of an item for OAMR fundraising | Accounts Receivable | 80.00  | 2,601.00 |
| 09/25/2025       | Invoice          | 04057 | Susan Reeves        |          |                 | Donation of an item for OAMR fundraising | Accounts Receivable | 15.00  | 2,616.00 |
| 09/25/2025       | Invoice          | 04058 | Susan Reeves        |          |                 | Donation of an item for OAMR fundraising | Accounts Receivable | 15.00  | 2,631.00 |
| 09/25/2025       | Invoice          | 04059 | Beachcrest Brewing  |          |                 | Donation of an item for OAMR fundraising | Accounts Receivable | 50.00  | 2,681.00 |
| 09/25/2025       | Invoice          | 04060 | Pines Dine          |          |                 | Donation of an item for OAMR fundraising | Accounts Receivable | 175.00 | 2,856.00 |
| 09/25/2025       | Invoice          | 04061 | Clerk Minutes       |          |                 | Donation of an item for OAMR fundraising | Accounts Receivable | 50.00  | 2,906.00 |
| 09/25/2025       | Invoice          | 04062 | Tori Barnett        |          |                 | Donation of an item for OAMR fundraising | Accounts Receivable | 50.00  | 2,956.00 |
| 09/25/2025       | Invoice          | 04063 | Susan Reeves        |          |                 | Donation of an item for OAMR fundraising | Accounts Receivable | 40.00  | 2,996.00 |
| 09/25/2025       | Invoice          | 04064 | Tori Barnett        |          |                 | Donation of an item for OAMR fundraising | Accounts Receivable | 60.00  | 3,056.00 |
| 09/25/2025       | Invoice          | 04065 | Quilts of Love      |          |                 | Donation of an item for OAMR fundraising | Accounts Receivable | 150.00 | 3,206.00 |



# Oregon Association of Municipal Recordors (OAMR)

## Statement of Activity Detail

November 1, 2024-October 31, 2025

| TRANSACTION DATE | TRANSACTION TYPE | NUM   | NAME                   | LOCATION | CLASS FULL NAME | DESCRIPTION                              | ITEM SPLIT ACCOUNT  | AMOUNT | BALANCE  |
|------------------|------------------|-------|------------------------|----------|-----------------|------------------------------------------|---------------------|--------|----------|
| 09/25/2025       | Invoice          | 04066 | Coastal Home           |          |                 | Donation of an item for OAMR fundraising | Accounts Receivable | 249.00 | 3,455.00 |
| 09/25/2025       | Invoice          | 04067 | Mo's Seafood & Chowder |          |                 | Donation of an item for OAMR fundraising | Accounts Receivable | 100.00 | 3,555.00 |
| 09/25/2025       | Invoice          | 04068 | Lincoln City Outlets   |          |                 | Donation of an item for OAMR fundraising | Accounts Receivable | 75.00  | 3,630.00 |
| 09/25/2025       | Invoice          | 04069 | Roby's Furniture       |          |                 | Donation of an item for OAMR fundraising | Accounts Receivable | 300.00 | 3,930.00 |
| 09/25/2025       | Invoice          | 04070 | Susan Reeves           |          |                 | Donation of an item for OAMR fundraising | Accounts Receivable | 40.00  | 3,970.00 |
| 09/25/2025       | Invoice          | 04071 | Tori Barnett           |          |                 | Donation of an item for OAMR fundraising | Accounts Receivable | 65.00  | 4,035.00 |
| 09/25/2025       | Invoice          | 04072 | Tori Barnett           |          |                 | Donation of an item for OAMR fundraising | Accounts Receivable | 20.00  | 4,055.00 |
| 09/25/2025       | Invoice          | 04073 | Evergreen Home Loans   |          |                 | Donation of an item for OAMR fundraising | Accounts Receivable | 100.00 | 4,155.00 |
| 09/25/2025       | Invoice          | 04074 | Explorer Lincoln City  |          |                 | Donation of an item for OAMR fundraising | Accounts Receivable | 250.00 | 4,405.00 |
| 09/25/2025       | Invoice          | 04075 | North Lincoln Eagles   |          |                 | Donation of an item for OAMR fundraising | Accounts Receivable | 100.00 | 4,505.00 |
| 09/25/2025       | Invoice          | 04076 | Susan Reeves           |          |                 | Donation of an item for OAMR fundraising | Accounts Receivable | 30.00  | 4,535.00 |
| 09/25/2025       | Invoice          | 04077 | Clerk Minutes          |          |                 | Donation of an item for OAMR fundraising | Accounts Receivable | 80.00  | 4,615.00 |
| 09/25/2025       | Invoice          | 04078 | Left Coast Coffee      |          |                 | Donation of an item for OAMR fundraising | Accounts Receivable | 75.00  | 4,690.00 |
| 09/25/2025       | Invoice          | 04079 | Susan Reeves           |          |                 | Donation of an item for OAMR fundraising | Accounts Receivable | 20.00  | 4,710.00 |
| 09/25/2025       | Invoice          | 04080 | Susan Reeves           |          |                 | Donation of an item for OAMR fundraising | Accounts Receivable | 25.00  | 4,735.00 |
| 09/25/2025       | Invoice          | 04081 | Tori Barnett           |          |                 | Donation of an item for OAMR fundraising | Accounts Receivable | 30.00  | 4,765.00 |
| 09/25/2025       | Invoice          | 04082 | Roby's Furniture       |          |                 | Donation of an item for OAMR fundraising | Accounts Receivable | 75.00  | 4,840.00 |
| 09/25/2025       | Invoice          | 04083 | Lori Ross              |          |                 | Donation of an item for OAMR fundraising | Accounts Receivable | 70.00  | 4,910.00 |
| 09/25/2025       | Invoice          | 04084 | Coastal Home           |          |                 | Donation of an item for OAMR fundraising | Accounts Receivable | 299.00 | 5,209.00 |
| 09/25/2025       | Invoice          | 04085 | Susan Reeves           |          |                 | Donation of an item for OAMR fundraising | Accounts Receivable | 20.00  | 5,229.00 |
| 09/25/2025       | Invoice          | 04086 | Clerk Minutes          |          |                 | Donation of an item for OAMR fundraising | Accounts Receivable | 75.00  | 5,304.00 |
| 09/25/2025       | Invoice          | 04087 | Susan Reeves           |          |                 | Donation of an item for OAMR fundraising | Accounts Receivable | 15.00  | 5,319.00 |
| 09/25/2025       | Invoice          | 04088 | Susan Reeves           |          |                 | Donation of an item for OAMR fundraising | Accounts Receivable | 15.00  | 5,334.00 |
| 09/25/2025       | Invoice          | 04089 | Susan Reeves           |          |                 | Donation of an item for OAMR fundraising | Accounts Receivable | 30.00  | 5,364.00 |
| 09/25/2025       | Invoice          | 04090 | Christie Teets         |          |                 | Donation of an item for OAMR fundraising | Accounts Receivable | 35.00  | 5,399.00 |
| 09/25/2025       | Invoice          | 04091 | Susan Reeves           |          |                 | Donation of an item for OAMR fundraising | Accounts Receivable | 50.00  | 5,449.00 |
| 09/25/2025       | Invoice          | 04092 | Susan Reeves           |          |                 | Donation of an item for OAMR fundraising | Accounts Receivable | 85.00  | 5,534.00 |
| 09/25/2025       | Invoice          | 04093 | Susan Reeves           |          |                 | Donation of an item for OAMR fundraising | Accounts Receivable | 20.00  | 5,554.00 |

Oregon Association of Municipal Recordors (OAMR)

Statement of Activity Detail

November 1, 2024-October 31, 2025

| TRANSACTION DATE                          | TRANSACTION TYPE | NUM   | NAME            | LOCATION | CLASS FULL NAME | DESCRIPTION                              | ITEM SPLIT ACCOUNT  | AMOUNT       | BALANCE  |
|-------------------------------------------|------------------|-------|-----------------|----------|-----------------|------------------------------------------|---------------------|--------------|----------|
| 09/25/2025                                | Invoice          | 04094 | Krystal Stevens |          |                 | Donation of an item for OAMR fundraising | Accounts Receivable | 100.00       | 5,654.00 |
| 09/25/2025                                | Invoice          | 04095 | Susan Reeves    |          |                 | Donation of an item for OAMR fundraising | Accounts Receivable | 15.00        | 5,669.00 |
| Total for Donations for Fundraising       |                  |       |                 |          |                 |                                          |                     | \$5,669.00   |          |
| Total for Other Income with sub-accounts  |                  |       |                 |          |                 |                                          |                     | \$5,669.00   |          |
| Other Expense                             |                  |       |                 |          |                 |                                          |                     |              |          |
| Donations used in Fundraising             |                  |       |                 |          |                 |                                          |                     |              |          |
| 09/26/2025                                | Journal Entry    | 1026  |                 |          |                 |                                          |                     | 35.00        | 35.00    |
| 09/30/2025                                | Journal Entry    | 1024  |                 |          |                 | Adjustment for 2025 donations            |                     | 5,634.00     | 5,669.00 |
| 10/31/2025                                | Journal Entry    | 1041  |                 |          |                 | Adjustments needed per accountant        |                     | 2,946.95     | 8,615.95 |
| Total for Donations used in Fundraising   |                  |       |                 |          |                 |                                          |                     | \$8,615.95   |          |
| Total for Other Expense with sub-accounts |                  |       |                 |          |                 |                                          |                     | \$8,615.95   |          |
| Net Other Income                          |                  |       |                 |          |                 |                                          |                     | -\$2,946.95  |          |
| Net Income                                |                  |       |                 |          |                 |                                          |                     | -\$29,891.13 |          |





## **Memorandum**

To: Board of Directors and Nominating Committee  
From: Aimee Amerson, Bylaw Committee Chair  
RE: Bylaw amendment/update  
Date: June 30, 2026

The purpose of this memorandum is to formally refer the proposed revisions to the OAMR Bylaws to the OAMR membership and to direct the Nominating Committee to propose a transition plan concerning the appointment and rotation of Directors as outlined in the draft bylaw updates.

The current structure provides for six Representatives serving staggered three-year terms, with elections rotating in pairs (Representatives I & IV, II & V, and III & VI) to ensure continuity in governance. The proposal, as has been discussed for several years by the OAMR Strategic Planning Group, is to move this structure to board comprised of representatives of cities of different population sizes; see attached draft bylaw revisions. If adopted by the membership, the new board positions would be in effect at the end of the 2027 annual conference – on September 24, 2027.

To support a smooth and consistent transition process, it is recommended that the Nominating Committee adopt and incorporate into its procedures a transition approach in which no more than two Directors are nominated and considered for appointment at any given election cycle. This approach aligns with the existing staggered term structure and promotes organizational stability, knowledge transfer, and continuity of operations.

Accordingly, the Nominating Committee is requested to:

- Review the draft bylaw provisions regarding Director terms and rotation;
- Develop and formalize a transition recommendation consistent with the two-Director nomination cycle;
- Ensure that future nominations reflect this structure to maintain balanced board continuity; and
- Report back to the Board with recommended language or procedural guidance for adoption.

This referral is intended to ensure that the transition framework is clearly defined, consistently applied, and aligned with the governance intent reflected in the draft bylaws.

Please include this item on the Nominating Committee's agenda for review and recommendation at its next meeting.

### **Recommendation**

The Bylaws Committee recommends that the OAMR Board refer the attached proposed draft bylaw changes to the full membership for consideration at the annual business meeting during the September 2026 annual conference. And further, the Committee recommends that the Nominating Committee work on a transition plan in the event that the membership adopts the proposed bylaw changes.

### **Proposed Motion**

"I moved to refer the proposed bylaw amendments to the OAMR membership at the annual business meeting on September 24, 2026, and that the Nominating Committee be ask to develop a transition plan to accommodate the new board positions with an effective date of September 24, 2027."

### **Exhibit**

Draft Bylaw amendment

## ARTICLE V - OFFICES AND TERMS OF OFFICE

### Section 2. Representatives:

Six Representatives, one for each designated population category in the State, shall be elected for a term of three years, with Representatives I and IV, II and V, and III and VI rotating years for elections and term dates.

Designated population categories are: Representative I (4,999 or Less within the counties of Gilliam, Wheeler, Morrow, Umatilla, Union, Wallowa, Baker, Grant, or Malheur), Representative II (4,999 or Less within the counties of Coos, Curry, Douglas, Josephine, Jackson, Klamath, Lake, or Harney), Representative III (4,999 or Less within any Oregon county not listed), Representative IV (5,000-19,999 within any Oregon county), Representative V (20,000-49,999 within any Oregon county), Representative VI (50,000 or More within any Oregon county).

Special Districts and cities that cross county lines and are 4,999 or Less will be assigned to the representative associated with the City Hall or headquarter location. Members in any area may attend meetings in any area they choose but may only hold the office of representative within their designated population category.

The Nominating Committee will ensure eligibility via census data at the time of nomination.

### Section 6. Powers and Duties

Representatives shall represent the members in their population category and carry out the responsibilities and duties as determined by the Board. Representatives are encouraged to hold a minimum of one virtual meeting per year and create teams to assist in their duties.



THE OREGON ASSOCIATION OF MUNICIPAL RECORDERS

# OAMR BOARD REPORT

## Membership Committee

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**Meeting Date:** July 15, 2026

**Source of Item:**

**Contact:** Stacey Stockhoff/June Hinojosa

**Contact Telephone Number:** 541-962-1351 (S)

**Contact E-Mail:** [sstockhoff@cityoflagrande.org](mailto:sstockhoff@cityoflagrande.org)  
[june@bandon-or.gov](mailto:june@bandon-or.gov)

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### UPDATE FROM THE COMMITTEE:

The Membership Committee continues to make steady progress on its outreach and recruitment initiatives. During today's meeting, members shared feedback from their recent efforts to connect with potential new members through both email and mailed correspondence. The committee discussed strategies for future outreach, including engaging city managers at conferences and refining messaging to better communicate the value of OAMR membership without appearing overly persistent.

The Committee has also continued its collaborative work on revising the OAMR Handbook. Once the final edits are completed, the updated handbook will be forwarded to President Stauffer for review, with the goal of presenting it to the Board in September.

### Welcome our Newest OAMR Members!

#### **REGION I**

**Stepha Kvokov**, Deputy City Recorder, City of Warrenton

#### **REGION II**

**Michele Diaz**, District Recorder, Oak Lodge Water Services (Oak Grove)

**Allison Schwister**, Office Administrator, Yamhill Soil & Water Conservation District

**Lacey Townsend**, Executive Director, Tualatin Soil & Water Conservation District

#### **REGION III**

**Neal Morphis**, City Clerk, City of Yachats

**Brianna Hutley**, City Clerk/Finance, City of Jefferson

#### **REGION V**

**Amanda Chavez**, City Clerk, City of Lakeside

**Joe Dittberner**, City Recorder, City of Phoenix

**Erica Jacobson**, Deputy City Recorder, City of Medford

#### **REGION VII**

**Becky Sturm**, City Recorder, City of North Powder



# OAMR BOARD REPORT

## Mentoring Committee Report

**Meeting Date:** July 27, 2026

**Contact:** Sylvia Murphy, Chair

**Source of Item:** Mentoring Committee Chair

**Contact Telephone Number:** 503-625-4246

**Contact E-Mail:** [Murphys@Sherwoodoregon.gov](mailto:Murphys@Sherwoodoregon.gov)

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### BACKGROUND:

The Mentoring Committee (13 members) has had a busy 2025-26 year working on the following:

1. Support was provided to OAMR members by fulfilling all requests for mentors—17 in total as of the submission date of this report.
2. Recommended amendments to OAMR Policy #2008-008 (Retiree Recognition Policy), updates to the Mentoring Committee's Mentoring Guide, and the Mentor's Follow-Up Checklist were reviewed, amended, and submitted to the OAMR Board. The Board approved the policy amendments in August 2025, and the guide and checklist updates in April 2026.
3. The committee is currently refining topics and materials for an educational panel session scheduled for the September 2026 Annual OAMR Conference. The panel will consist of 4–6 mentoring committee members and other OAMR members willing to speak on specific topics and share professional experiences and best practices. The session, titled "Thriving Together: Strategies for Small Municipalities," was developed to support cities with populations under 5,000 that face challenges related to staffing and financial resources. The session will include an open Q&A, allowing panel members to address audience questions. A list of specific topics will be developed to maintain focus and ensure eligibility for IIMC education credits. The Mentoring Committee coordinated this work with the Education Committee, and the session has been approved by IIMC for education credits. This marks the second year the Mentoring Committee will coordinate this educational panel session.
4. As committee chair, I participated in a subcommittee of the Membership Committee, providing feedback on the New Member and First-Time Conference Attendee's Breakfast to be held at the 2026 annual conference. This event will offer attendees an overview of the conference, opportunities to ask questions, and make connections with mentors and other participants.
5. Other Updates: While awaiting a decision on annual membership dues for retired OAMR members, the committee will explore ways to incorporate retirees and their expertise into its work. This includes developing a process or policy for connecting retirees with OAMR members who need temporary job coverage or organizational support. Further updates on this project will be provided as it progresses.



## OAMR BOARD REPORT

### Nominating Committee

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Meeting Date: July 27, 2026  
Source of Item: Nominating Committee

Contact: Christie Teets, CMC  
Contact Telephone Number: 503-759-0285  
Contact E-Mail: cteets@cityofmolalla.com

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#### ISSUE STATEMENT

Terms expiring in September 2026 are Vice President and Directors for Regions I, III, V, and VII.

The IIMC Region IX Director term expires in December; therefore elections will take place at the Annual Business Meeting in September.

#### BACKGROUND

Update:

- Currently, there are no candidacy declarations for Region Director positions.
- A declaration of candidacy has been made by Natasha Johnson, CMC, Amity for position of Vice President. All requirements have been met.
- A declaration of candidacy has been made by Cathy Nelson, MMC, Harrisburg for position of IIMC Region Director IX. Paperwork will be submitted at the end of July.

The Nominating Committee encourages members to consider running for the position of Region Director. This is a two-year term.

Region I: Clatsop, Columbia, and Tillamook

Region III: Benton, Lincoln, Linn, Marion, and Polk

Region V: Coos, Curry, Jackson, Josephine, Klamath, and Lake

Region VII: Baker, Gilliam, Grant, Harney, Malheur, Morrow, Umatilla, Union, Wallowa, and Wheeler.

Announcements and qualifications for the above-listed Board positions were published in the Winter Newsletter, Spring Newsletter, and upcoming Summer Newsletter. The Declaration of Candidacy deadline has been extended to **Thursday, August 27<sup>th</sup> at 5:00pm**, to allow ample time for Committee review and for inclusion of the OAMR Annual Business Meeting packet and election in September.

#### SUGGESTED MOTION

No Board action is requested.



# OAMR BOARD REPORT

## Treasurer's Report

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**Meeting Date:** July 27, 2026

**Contact:** Kim Herring, Treasurer  
**Contact Telephone Number:** 503-831-3502  
**Contact E-Mail:** [kim.herring@dallasor.gov](mailto:kim.herring@dallasor.gov)

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### BACKGROUND

As Treasurer, I am proposing updates to our current Finance Policy to reduce ambiguity and provide clearer guidelines for our members.

The proposed changes are as follows:

1. Meal Travel Reimbursements: The current policy states that OAMR delegates must be fiscally responsible and use sound judgment. To provide clearer guidelines, I propose specifying that meal reimbursements will not exceed the standard GSA allowable per diem rate.
2. IIMC Foundation Contribution: I propose updating the language regarding our annual endowment contribution to the IIMC Foundation to reflect the established amount of \$1,000. This has also been reflected in the budget.

### RECOMMENDATION

While the Executive Board has not yet reviewed these revisions, I recommend these changes to avoid confusion during the reimbursement and reconciliation of travel expenses, and to ensure clarity for future payments to the IIMC Foundation.

### SUGGESTED MOTION

I move to approve the Finance Policy as presented (amended).

### ATTACHMENTS

1. 2026-02 Finance Policy

**PURPOSE**

To provide standards regarding reimbursement of OAMR related expenses and to provide the OAMR Treasurer guidelines for payment of said expenses.

**APPLICABILITY**

- 1.1 This policy applies to all OAMR members and authorized individuals conducting OAMR business.
- 1.2 This policy repeals and replaces Policy No. ~~2025-01~~2026-01 known as the Finance Policy.
- 1.3 Approved this ~~16<sup>th</sup> day of April 2026~~27th day of July 2026.

**POLICY****1. TRAVEL****1.1. IIMC Annual Conference**

OAMR will pay the costs for the President and Vice President or other designee ("delegate") to attend the IIMC Annual Conference. Paid expenses shall include the following:

- 1.1.1. Coach class air transportation (other common carrier or vehicle may be used and paid at the Federal mileage rate, provided the paid expense shall not exceed that of available airfare, baggage costs of checking up to two (2) bags, etc.).
- 1.1.2. Necessary ground transportation to and from the airport of origin and from the airport of destination to the place of lodging and return thereto, to include personal mileage at the Federal mileage rate, parking fees, baggage costs of checking up to two (2) bags, and shuttle costs.
- 1.1.3. Hotel accommodations, not to exceed single room rates, at the conference site beginning on the evening prior to the start of the conference activities and ending on the morning following the annual banquet. Lodging in advance of the conference to attend IIMC Certification Academies or other personal events is to be paid by the delegate.
- 1.1.4. **For the President only**, full registration for the conference. The delegate is personally responsible for registration costs to attend IIMC Certification Academies or any other additional classes/events not included in registration.
- 1.1.5. All regular meals which are not part of the scheduled conference activities are not to exceed the US General Services Administration (GSA) per diem. Reimbursement requests must include the event agenda indicating provided meals. Itemized receipts must be provided for all meal charges or reimbursements. Alcoholic beverages will not be paid for or reimbursed by OAMR.  
~~All regular meals which are not part of the scheduled conference activities. The delegate will be fiscally responsible to the organization and use sound judgment when using OAMR funds or requesting reimbursement. Itemized receipts must be provided for all meal reimbursements. Alcoholic beverages will not be reimbursed by OAMR.~~
- 1.1.6. One economy class car rental if no other more economical and practical ground transportation is available. The difference in cost to upgrade is borne by the delegate.
- 1.1.7. IIMC auction item(s), not to exceed \$50 in value, if unable to obtain through donations.



## 1.2. Annual Conferences of Other Associations

OAMR will pay for the President or designee to attend the following:

- Alaska Association of Municipal Clerks Annual Conference
- City Clerks Association of California Annual Conference
- Washington Municipal Clerks Association Annual Conference

Registration and conference events are normally paid by the hosting Conference State. The President shall be personally responsible for the registration and lodging costs associated with attending an IIMC Certification Academy offered at any State Conference. Paid expenses shall include the following:

- 1.2.1. Coach class air transportation (other common carrier or vehicle may be used and paid at the Federal mileage rate provided the paid expense shall not exceed that of available airfare, baggage costs of checking up to two (2) bags, etc.).
- 1.2.2. Necessary ground transportation to and from the airport of origin and from the airport of destination to the place of lodging and return thereto, to include personal mileage at the Federal mileage rate, parking fees, baggage costs of checking up to two (2) bags, and shuttle costs.
- 1.2.3. Hotel accommodations, not to exceed single room rates, at the conference site beginning on the evening prior to the start of the conference activities and ending on the morning following the annual banquet. Lodging in advance of the conference to attend IIMC Certification Academies or other personal events is to be paid by the delegate.
- 1.2.4. All regular meals which are not part of the scheduled conference activities are not to exceed the GSA per diem. Reimbursement requests must include the event agenda indicating provided meals. Itemized receipts must be provided for all meal charges or reimbursements. Alcoholic beverages will not be paid for or reimbursed by OAMR.
- ~~1.2.4. All regular meals which are not part of the scheduled conference activities. The delegate will be fiscally responsible to the organization and use sound judgment when using OAMR funds or requesting reimbursement. Itemized receipts must be provided for all meal reimbursements. Alcoholic beverages will not be reimbursed by OAMR.~~
- 1.2.5. One economy class car rental if no other more economical and practical ground transportation is available. The difference in cost to upgrade is borne by the delegate.
- 1.2.6. Gifts, not to exceed \$100 in value, for the outgoing President of each State Association. OAMR will not pay for or reimburse for alcohol-related gifts.
- 1.2.7. Auction item(s), not to exceed \$50 in total value, for auctions held at other associations' conferences.

## 1.3. Affiliate Meetings/Presentations

OAMR will pay for the President or designee to attend the following:

- OAMR Regional meetings
- League of Oregon Cities Board

meetings Paid expenses shall include the following:

- 1.3.1. If the meeting/presentation is more than 50 miles from the President's or designee's office, one (1) night lodging not to exceed single room rates. Lodging in advance of or after the meeting or conference for personal events is to be paid by the delegate.
- 1.3.2. All regular meals, which are not part of the scheduled activities, are not to exceed the GSA per diem. Reimbursement requests must include the event agenda indicating provided meals. Itemized receipts must be provided for all meal charges or reimbursements. Alcoholic beverages will not be paid for or reimbursed by OAMR.
- ~~1.3.2. All regular meals, which are not part of the scheduled activities. The delegate will be fiscally responsible to the organization and use sound judgment when using OAMR funds or requesting reimbursement. Itemized receipts must be provided for all meal reimbursements. Alcoholic~~

~~beverages will not be reimbursed by OAMR.~~

**1.4. OAMR Board Meetings**

- 1.4.1. OAMR will not pay travel, lodging, or meal expenses for members of the Board to attend regularly scheduled OAMR Board meetings.

**1.5. Region IX Director Travel Expenses**

- 1.5.1. Per the IIMC Region IX Director Agreement, OAMR shall annually contribute the amount agreed upon per member into an assessment pool for travel costs for the Region IX Directors to attend Region IX state conferences. Registration and conference events are normally paid by the hosting Conference State.

- 1.5.2. If an IIMC Region Director is from Oregon, OAMR will pay for travel and lodging to the IIMC Conference if they have no other funding available.

**1.6. Committee Travel Expenses**

Travel for the performance of duties associated with service on a committee is usually not paid for by OAMR.

## **2. OAMR ANNUAL CONFERENCE EXPENSES**

**2.1. Conference Registration**

**2.1.1. Complimentary Conference and Annual Academy Registration**

Complimentary registration and annual academy registration (including meals offered at the conference) will be offered to the:

- OAMR President
- Two Region IX Directors
- Northwest Clerks Institute (NCI) Director (A complimentary registration for the Mid-Year will also be provided to the NCI Director)
- IIMC President or designee

**2.1.2. Complimentary Conference Registrations**

Complimentary registration for the annual conference (including meals offered at the conference) will be offered to the:

- OAMR Vice President
- OAMR Treasurer
- OAMR Secretary
- OAMR Immediate Past President
- President or designee of the Alaska Association of Municipal Clerks
- President or designee of the City Clerks Association of California
- President or designee of the Washington Municipal Clerks Association
- President's Award of Distinction recipient from the previous year's conference
- Recorder of the Year recipient from the previous year's conference
- Breaking Barriers Award recipient from the previous year's conference

**2.2. Lodging Accommodations**

OAMR will provide the following:

- 2.2.1. Lodging accommodations at the conference, including the period of the annual academy session, for the OAMR President.
- 2.2.2. Up to four (4) nights lodging for an OAMR member serving as a Region IX Director of IIMC.
- 2.2.3. Up to four (4) nights lodging for the NCI Director.
- 2.2.4. Up to four (4) nights lodging for the IIMC President or designee.
- 2.2.5. Up to four (4) nights lodging for the Host Recorder (as designated by host region).

**2.3. Travel**

- 2.3.1. OAMR will provide travel to and from the nearest airport to the conference site for the IIMC President or designee.
- 2.3.2. OAMR will provide travel expenses for the OAMR President to the annual conference.

**2.4. Gifts**

- 2.4.1. The President-Elect is responsible for purchasing a gift, not to exceed \$100 in value, for the following individuals:
- President or designee of the Alaska Association of Municipal Clerks
  - President or designee of the City Clerks Association of California
  - President or designee of the Washington Municipal Clerks Association
  - Two Region IX Directors

- Northwest Clerks Institute (NCI) Director
- IIMC President or designee

2.4.2. The Vice President is responsible for purchasing the following gifts:

- ☐ For the Immediate Past President, in an amount not to exceed \$100.00 to present at the annual banquet, along with the President's Plaque.
- For the Host Recorder and the person giving the Oaths of Office, in an amount not to exceed \$50 each, to be presented at the annual banquet.

## 2.5. Speakers

- 2.5.1. The Education Committee will contract with speakers for the annual conference within the allocated budget (approved by the membership at the previous annual meeting).
- 2.5.2. OAMR will provide the meal closest to the time the speaker makes their presentation for both paid and unpaid speakers.
- 2.5.3. OAMR will provide a gift or honorarium to unpaid speakers not to exceed \$50.00. The Conference Committee is responsible for purchasing and distributing the gifts.
- 2.5.4. Travel is not normally reimbursed; however, vehicle mileage may be reimbursed at the Federal mileage rate, at the discretion of the Conference Committee and if budgeted funds are available.

## 2.6. VIP Dinner

OAMR shall pay for a dinner for the OAMR Board, Region IX Directors, State Presidents or their designee, NW Clerks Institute Director, and IIMC President, or their designee, during the annual conference. No charges for alcoholic beverages will be allowed.

## 2.7. Vendors

- 2.7.1. OAMR will provide one (1) complimentary vendor booth for IIMC.
- 2.7.2. Each vendor will receive two (2) tickets to attend the Vendor event.

# 3. MISCELLANEOUS EXPENSES

## 3.1 Condolences:

- 3.1.1. At the discretion of the OAMR President, flowers/plants, not to exceed \$85.00, will be sent on behalf of OAMR upon the death of:
  - A past president, or
  - Any member or their immediate family member.
- 3.1.2. Flowers/plant not to exceed \$85 along with a certificate of appreciation will be sent for the retirement of an active OAMR member.

## 3.2. Committee Chair Expenses:

The annual budget shall provide an allocation for expenses incurred by OAMR Committee Chairs in the performance of their duties.

## 3.3. OAMR Region Director Expenses:

The annual budget shall provide an allocation for expenses incurred by OAMR region directors to facilitate a region meeting. Each region is allotted \$50.00 annually.

## 3.4. Conference Committee Chair Expenses – Future Conference Site Tours:

The annual budget shall provide an allocation for expenses incurred by the Conference Committee Chair or their designee, for future conference site tours. Paid expenses shall include the following:

- 3.4.1. Transportation to and from the conference sites. Mileage shall be reimbursed at the Federal mileage rate.
- 3.4.2. Lodging if not provided by facility.
- 3.4.3. Meals.-Itemized receipts must be provided for all meal reimbursements [and are not to exceed the GSA per diem](#). Alcoholic beverages will not be reimbursed by OAMR.

#### 4. REFUNDS

- 4.1. Deadlines for canceling Annual Conference or IIMC Certification Academy attendance shall be clearly stated on the registration form, in accordance with the terms of the contract with the hotel/conference center.
- 4.2. If registrant must cancel Annual Conference or IIMC Certification Academy attendance, the registration fee can be used or transferred to another person from that entity. Any additional costs incurred by OAMR as a result of this transfer shall be paid by the registrant.
- 4.3. To receive a refund, the registrant must submit a written request to the OAMR Treasurer to cancel Annual Conference or IIMC Certification Academy attendance prior to the deadline stated on the registration form. E-mail and fax requests are acceptable forms of written communication.
- 4.4. No refunds will be given after the deadline stated on the registration form with the exception of the death of a spouse, child or parent. The refund for these exceptions is the registration fee, less the cost of meals.
- 4.5. No refunds will be given to attendees for conference meals that are not eaten. The meals are an integral part of the cost of the conference and are not subject to refund or reimbursement.

#### 5. BUDGET POLICIES

When the Vice President is preparing the budget for the upcoming year, the following policies adopted by the OAMR Board shall be included:

##### 5.1. Future Conference Site Deposits

An amount shall be included for a deposit for a future conference site if needed. The Vice President will determine the amount needed.

##### 5.2. Scholarships

Appropriate funds for the OAMR Annual Conference, IIMC Certification Academies, Northwest Clerks Institute Professional Development Sessions I, II, or III, Northwest Clerks Institute Master Academy, and IIMC Annual Conference

##### 5.3. Contingency Safety Net

Appropriate \$15,000 annually in Contingency as a safety net.

##### 5.4. IIMC Foundation Unrestricted Donation

Appropriate ~~\$600~~ \$1000 annually for a cash donation to the IIMC Education Foundation.

##### 5.5. IIMC Region IX Director Agreement

Appropriate funds for the Region IX Director pool as per the agreement (the amount agreed upon per member).

##### 5.6. IIMC Region IX Director from Oregon

In addition to the funds appropriated for the Region IX Director Agreement, appropriate funds to send the Region IX Director from Oregon to the IIMC Conference and cover expenses not covered by the Region IX Director Assessment pool.

##### 5.7. Outgoing Region IX Director Gift

Appropriate \$100 toward a gift for an outgoing Region IX Director.

##### 5.8. NCI Director Agreement

Appropriate funds necessary to cover the costs as outlined in the NCI Director Agreement.

##### 5.9. Washington State University Agreement

Appropriate funds necessary to cover the cost of a possible deficit for the PD classes.

##### 5.10. Dues

A member joining OAMR and paying the annual dues between November 1 and December 31 will be considered paid through the following calendar year.

##### 5.11. Anti-Fraud Statement

Misuse or abuse of OAMR funds, including falsification of receipts, personal charges, or non-compliance with this policy, may result in disciplinary action, up to and including termination of membership or referral to law enforcement.

## **6. OAMR SCHOLARSHIP FUNDING POLICIES**

- 6.1. The number of scholarships to be offered in any given year is left to the discretion of the President. During the preparation of the next year's budget, scholarships for the OAMR Annual Conference, IIMC Certification Academies, Northwest Clerks Institute Professional Development Sessions I, II and III, Northwest Clerks Institute Master Academy and IIMC Annual Conference shall be included. The proposed budget is reviewed by the OAMR Board and subsequently presented to the general membership at the Annual Business Meeting for adoption.
- 6.2. Should the Board decide to offer more scholarships than budgeted, the Board shall make the difference up from Contingency.
- 6.3. Scholarships are for registration costs only, unless the applicant is a first-time attendee for the OAMR Annual Conference or the Northwest Clerks Institute (excluding the Master Academy). First-time attendees are eligible for a scholarship to cover the registration fee and lodging (up to \$400 for annual conference) at a designated location. The applicant must indicate whether they are requesting the registration fee only or registration fee and lodging.
- 6.4. Scholarships are non-transferable by the recipient.
- 6.5. Specific criteria, as approved by the Board, shall be used to consider scholarship applications.
- 6.6. IIMC Scholarships are reimbursable after the conference with the submittal of itemized receipts attached to the OAMR Expense Reimbursement Form, proof of attendance and the required Scholarship Report.

## **7. GENERAL PROVISIONS**

- 7.1. All reimbursed expenses are incurred for official OAMR business only. The delegate must attach all itemized receipts for reimbursement on the OAMR Expense Reimbursement Form and submit to the Treasurer within sixty (60) working days of purchase or travel. Scanned copies emailed to the Treasurer are acceptable.
- 7.2. All excess payments or travel advances must be returned in a reasonable timeframe.
- 7.3. Vehicle travel reimbursement shall be at the Federal mileage rate.
- 7.4. Detailed receipts must be provided for all meal reimbursements. Gratuities will be included in the reimbursement.
- 7.5. The Treasurer may request review by the President, Board or Audit Committee for reimbursement requests prior to issuing the reimbursement.
- 7.6. Financial policy exceptions or approval for expenses in excess of the adopted budget may be made by the

## **8. CREDIT CARDS**

Board on a case-by-case basis to meet OAMR business needs.

### **8.1 Distribution**

OAMR credit cards shall be issued in the names of the current President, Vice President, Treasurer, and Immediate Past President and shall remain in their possession during their tenure as an officer. Each cardholder shall sign a statement that they have read, understand and will adhere to the expense policies of OAMR.

### **8.2 Authorized Purchases**

OAMR credit cards are to be used for:

- Travel expenses as outlined in this policy. For vehicle travel reimbursement, see section 7.3.
- Conference-related expenditures approved by the Vice President and Treasurer. When in doubt, the cardholder should not use the OAMR Credit card and instead request reimbursement from OAMR.

### **8.3 Submittal of Receipts**

Both credit card and itemized receipts for each charge to the credit card, with the purpose of the expense clearly indicated, must be submitted to the Treasurer within ten (10) working days of the purchase or return from travel (scanned copies, emailed to the Treasurer, are acceptable). Further backup documentation must be submitted for travel charges; the agenda or registration form for the conference the cardholder attended showing conference dates, meals provided and events. The Treasurer should have the receipts before the credit card billing is due and payable.

### **8.4 Payment of Credit Card Bills**

The Treasurer shall pay the credit card bills on time, but only with all necessary receipts and backup documentation. If the cardholder has not submitted all necessary receipts and backup documentation and the bill cannot be paid on time, the cardholder will be responsible for reimbursing OAMR for all late fees and finance charges incurred. If the cardholder is unable to produce a receipt for any charge to the credit card, the cardholder will be responsible for reimbursing OAMR the full amount of that charge within 30 days of being notified by the Treasurer.

### **8.5 Statements**

The Treasurer will distribute copies of each statement to all OAMR credit cardholders within 5 days of receipt of the statement.

### **8.6 Unauthorized or Accidental Charges**

Any unauthorized or accidental purchase or charge shall be billed to the cardholder incurring said purchase or charge.

### **8.7 Lost Receipts**

Every effort will be made to obtain a duplicate receipt. In the event a receipt cannot be produced, the member shall submit an Affidavit of Lost Receipt to the Treasurer. The Board shall approve or deny the reimbursement.

### **8.8 Cash Advances**

Cash advances are prohibited.

### **8.9 Chain of Command**

The Treasurer shall notify the President and Audit Committee Chair to determine a course of action for recovering the funds if a cardholder has not:

- submitted receipts or backup documentation;
- reimbursed OAMR for late fees and finance charges; or
- reimbursed OAMR for any unauthorized or accidental charges.

In the event that the President or Treasurer is the cardholder who hasn't followed the above policies, the Vice-President shall be notified instead. The Board shall be notified of the course of action, once it has been determined.