



**OREGON ASSOCIATION OF MUNICIPAL RECORDERS
ANNUAL BOARD MEETING
VALLEY RIVER INN – EUGENE, OR
SEPTEMBER 25, 2025**

BOARD MEMBERS:	TITLE	ATTENDING
Kayla Duddy, CMC, Redmond	President	Present
Scott Stauffer, CMC, Milwaukie	Vice President	Present
Alex McHaddad, Elgin	Treasurer	Present
Christie Teets, CMC, Molalla	Secretary	Present
Nanci Sandoval, MMC, Umatilla	Immediate Past President	Present
Lisa Scholl, MMC, St. Helens	Region I Director	Present
Nicole Madigan, Milwaukie	Region II Director	Present
Gloria Tucker, CMC, Port of Newport	Region III Director	Present
VACANT	Region IV Director	VACANT
Winnie Shepard, CMC, Medford	Region V Director	Present
Jennifer Gray, Hood River	Region VI Director	Absent
Karen Howton, CMC, Island City	Region VII Director	Absent
Joann Tilton, MMC, NCI Director	Parliamentarian	Present

ATTENDANCE BY REGION:

REGION I:

REGION II:

REGION III:

REGION IV:

REGION V:

REGION VI:

REGION VII:

MEETING CALLED TO ORDER:

President Kayla Duddy, MMC, called the OAMR Annual Board Meeting of September 25, 2025, to order at 11:35 a.m. Roll was called for OAMR Board Members, and the meeting continued.

ACTION ITEMS

A. APPROVAL OF MINUTES OF THE SEPTEMBER 26, 2024, ANNUAL BUSINESS MEETING

Treasurer McHaddad pointed out that he represents the City of Elgin, not Sodaville. Secretary Teets acknowledged the amendment.

MOTION: Tori Barnett, MMC, Ontario, moved to approve the September 26, 2024 meeting minutes as amended, seconded by Nanci Sandoval, MMC, Umatilla. Motion passed unanimously.

B. APPROVAL OF MINUTES OF THE MAY 7, 2025, SPECIAL MEMBERSHIP MEETING

MOTION: June Hinojosa, CMC, Bandon, moved to approve the May 7, 2025 special meeting minutes, seconded by Susan Reeves, MMC, Scappoose. Motion passed unanimously.

C. RESOLUTION NO. 2025-02: A RESOLUTION OF APPRECIATION TO THE VALLEY RIVER INN

President Duddy read Resolution No. 2025-02 into the Public Record and extended her sincere appreciation to the staff at Valley River Inn.

MOTION: Megan Langan, Baker City, moved to adopt Resolution No. 2025-02, seconded by Sue Ryan, Beaverton. Motion passed unanimously.

D. APPROVAL OF OAMR BYLAW AMENDMENTS

1. Article IX Section 1. Revising the description of the Budget Committee.
2. Article IX Section 2. Correcting a minor typo related to the Audit Committee.
3. Article III Section 6. Revising Honorary and Retired Membership Definitions.

Kim Herring, Dallas, presented the Staff Report provided in the meeting packet regarding Bylaw updates to the membership. There were no additional amendments discussed.

MOTION: Phyllis Bowman, MMC, Monmouth, moved to approve the OAMR Bylaw Amendments as presented, seconded by Cathy Nelson, MMC, Harrisburg. Motion passed unanimously.

E. SELECTION OF THE 2027 OAMR CONFERENCE SITE

Vice President Stauffer presented the selection of the 2027 Conference options. He gave a big shoutout to fellow Conference Chair, Julie Fisher, who was unable to attend conference. VP Stauffer stated that they had contacted seven venues from the Central Oregon region, and three provided estimates. Some venues didn't respond, while others were unable to accommodate the dates requested.

The three venues that responded were the Oxford Hotel in Bend, Eagle Crest in Redmond, and Sunriver Resort in Sunriver. Discussion took place regarding price points, AV availability, and room

accommodations. The consensus was that Eagle Crest would be able to meet our needs, price point and room accommodation overall.

MOTION: Alex Downing, CMC, Corvallis, moved that the 2027 OAMR Annual Conference bid go to Eagle Crest Resort, seconded by Erik Glover, Albany. Motion passed unanimously.

F. RESOLUTION NO. 2025-03: A RESOLUTION ADOPTION OF THE 2025-2026 OAMR BUDGET

Treasurer McHaddad presented the 2025-2026 OAMR Budget to the membership. He explained the change in banking process, along with other purchases and expenditures over the past year. He stated that the budget was balanced and recommended adoption.

Rachael Bateman, Cornelius, wanted to discuss increasing fees for Gold, Diamond, and Silver exhibitors. She stated that our Washington and California counterparts charge higher amounts than OAMR. Treasurer McHaddad stated that if there was a proposed amount, it could be considered for what it might do to the budget.

ACTION:

MOTION: Rachael Bateman, Cornelius, made a motion to amend Gold, Diamond, and Silver sponsorship to an additional \$500 each and exhibitor costs to an additional \$150 each. Rachael also shared that the top sponsorship for Washington is \$5,000 and OAMR's top sponsorship is \$2,000. She felt it was important to note that amount for conversation's sake.

Nicole Morris, MMC, Tualatin stated that sponsorship increases had taken place three years ago. Melissa Thompson, CMC, Rockaway Beach shared that the budget figure is intended to be an estimate of the revenue from that (sponsors) and recommended not amending the motion for this year's budget.

President Duddy invited Rachael Bateman to join the Events & Fundraising Committee so the discussion regarding raising fees for sponsorships could continue.

ACTION:

There was no second on the motion to amend, therefore it died.

Nanci Sandoval, MMC, Umatilla inquired about a line item referencing the 2024 OAMR Conference in Pendleton. Nanci stated that the line item reflects \$15,000 for catering and the actual cost was \$9,000. Melissa Thompson, CMC, Rockaway Beach conferred with Past-President Sandoval, then made an announcement to the membership. Melissa shared that the discrepancy was accurately pointed out by IPP Sandoval, that there was not an over expenditure, that \$9,000 was the actual expense, and apologized for the ambiguity.

MOTION: Megan Langan, Baker City, moved to adopt Resolution No. 2025-03, Adopting the 2025-2026 Budget, seconded by June Hinojosa, CMC, Bandon. Motion passed unanimously.

G. RESOLUTION NO. 2025-04: A RESOLUTION FOR CONSIDERATION OF BANKING SIGNATURES FOR 2025-2026

MOTION: Nanci Sandoval, MMC, Umatilla moved to adopt Resolution No. 2025-04, Consideration for Banking Signatures for 2025-2026 Budget, seconded by Sheena Dickerman, Millersburg. Motion passed unanimously.

OAMR FUTURE PROPOSALS

A. OAMR Board Region Director Restructure Proposal Cathy Nelson

Cathy Nelson, MMC, Harrisburg provided a report regarding the restructuring of Region Directors. The Strategic Planning Group has considered grouping regions via population. The use of zoom meetings (and other video conferencing options) has increased, which would allow small cities to meet with other small cities, medium with medium, and so on. This item is still in the discussion phase only. Cathy encouraged people that are interested in the topic to please join the Strategic Planning Group.

B. OAMR Membership Dues Structure

Alex Downing, CMC, Corvallis representative of the Budget Committee, provided a detailed presentation regarding tiered membership dues for OAMR. The tiered membership due structure would be organized by the size of cities, with the smaller cities paying less than larger cities. All information was provided in the staff report. This will continue to be a discussion item, prior to adopting the 2026-2027 budget.

ANNUAL OAMR EXECUTIVE BOARD AND COMMITTEE REPORTS

A. OAMR EXECUTIVE BOARD

1. **OAMR Vice-President** Scott Stauffer, had nothing to add.
2. **OAMR Immediate Past President** Nanci Sandoval, had nothing additional to add.
3. **OAMR Treasurer** Alex McHaddad, provided a brief report regarding banking. The organization is now using Columbia Bank. OAMR experienced one issue of credit card fraud in 2024-2025, though all monies were refunded. He also shared that the audit was completed later in the year. He thanked and commended Melissa Thompson for all her efforts this year, as he could not have done the job without her.
4. **OAMR Secretary** Christie Teets had nothing to add.
5. **OAMR Region I Director** Lisa Scholl, had nothing to add.
6. **OAMR Region II Director** Nicole Madigan, had nothing to add.
7. **OAMR Region III Director** Gloria Tucker, would like to know if her region would like to meet in person for Mid-Year and requested that they contact her.
8. **OAMR Region IV Director – Vacant**
9. **OAMR Region V Director** Winnie Shepard, had nothing to add.
10. **OAMR Region VI Director Jen Gray** – absent.
11. **OAMR Region VII Director** Karen Howton – absent.

OAMR COMMITTEE CHAIRS

1. **Audit Committee Chair** Yuriy Ukhach absent.
2. **Budget Committee Chairs** Scott Stauffer & Alex McHaddad had nothing to add.
3. **Bylaws Committee Chair** Kimberly Herring had nothing to add.
4. **Events & Fundraising Committee Chairs** Krystal Stevens & Susan Reeves encouraged members to join.
5. **Education Committee Chair** Ronnie Smith not present.
6. **Digital Assets Committee Chair** Lisa Figueroa absent.
7. **Membership Committee Chairs**, Phyllis Bolman & Lisa Figueroa had nothing to add.

8. **Mentoring Committee Chair** Sylvia Murphy shared that consideration for waiving Retired Clerks membership fees would continue to be considered.
9. **NWCI Education Committee OAMR Representative** Ronnie Smith was not present.
10. **Publications Committee Chair** Gloria Tucker had nothing to add.
11. **Nominating Committee Chair** Christie Teets had nothing to add.
12. **Records & Regulations Committee Chairs** Alex Downing & Wendy Lynn encouraged members to join their group.
13. **Scholarship Committee Chair** Cathy Nelson shared that if you have received a scholarship, you must join the Events & Fundraising Committee.
14. **Strategic Planning Group Chair** Cathy Nelson had nothing to report.

ELECTION OF OFFICERS

Nominating Committee Chair, Christie Teets, presented the membership with a slate of candidates for the 2025-2026 Elections. The following candidates were appointed by the membership to each position:

Scott Stauffer, CMC, Milwaukie	President	2025-2026
Claudia Cisneros, CMC, McMinnville	Vice President	2025-2026
Kim Herring, Dallas	Treasurer	2025-2027
Melissa Bisset, MMC, Keizer	Secretary	2025-2027
Krystal Stevens, Willamina	Region II Director	2025-2027
Allyson Pulido, Springfield	Region IV Director	2025-2027
Keli Pollock, Madras	Region VI Director	2025-2027

ADJOURNMENT

President Duddy adjourned the meeting 12:52p.m.

ATTEST:

Christie Teets, CMC, Molalla
OAMR Secretary 2023-2025