

**OREGON ASSOCIATION OF MUNICIPAL RECORDERS
2019-2020 ANNUAL BUDGET**

Adopted 2019-2020 Budget

REVENUES

2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ADOPTED	2018-2019 Estimated Actual	DESCRIPTION	2019-2020 PROPOSED	2019-2020 ADOPTED	Comments
Academy/Education Sessions							
\$ 12,100.00	\$ 9,000.00	\$ 10,000.00	\$ 11,895.00	Mid-Year Academy	\$ 12,000.00	\$ 12,000.00	Based on 80 registrants
\$ 2,100.00	\$ 2,550.00	\$ 2,000.00	\$ 2,175.00	Mid-Year Athenian Dialogue	\$ 2,250.00	\$ 2,250.00	Based on 30 registrants
\$ 1,580.00	\$ 1,265.00	\$ 1,000.00	\$ 1,175.00	Annual Athenian Leadership	\$ 1,050.00	\$ 1,050.00	Based on 30 registrants
\$ 11,590.00	\$ 12,775.00	\$ 9,000.00	\$ 9,300.00	Annual Academy	\$ 12,000.00	\$ 12,000.00	Based on 80 registrants
\$ 27,370.00	\$ 25,590.00	\$ 22,000.00	\$ 24,545.00	Total Academy Sessions	\$ 27,300.00	\$ 27,300.00	
Newport	Portland	Bend	Bend	Annual Conference	Eugene	Eugene	
\$ 28,686.00	\$ 32,472.75	\$ 27,000.00	\$ 27,000.00	Registration	\$ 34,500.00	\$ 34,500.00	Based on 90 registrants @\$350, 10 @ \$300
\$ 3,200.00	\$ 3,237.50	\$ 3,500.00	\$ 3,200.00	Exhibitors	\$ 3,200.00	\$ 3,200.00	
\$ 6,660.59	\$ 5,750.00	\$ 5,000.00	\$ 4,500.00	Sponsors	\$ 5,500.00	\$ 5,500.00	
\$ 38,546.59	\$ 41,460.25	\$ 35,500.00	\$ 34,700.00	Total Annual Conference	\$ 43,200.00	\$ 43,200.00	
Newport	Portland	Bend	Bend	Education/Scholarships			
\$ 2,854.07	\$ 5,866.50	\$ 3,000.00	\$ 3,000.00	Auctions	\$ 4,500.00	\$ 4,500.00	
\$ 2,303.22	\$ 2,576.00	\$ 3,000.00	\$ 3,000.00	Basket Raffle	\$ 3,000.00	\$ 3,000.00	
\$ 650.00	\$ 1,075.00	\$ 1,000.00	\$ 1,000.00	Kathy Ishiara Education Fund	\$ 1,000.00	\$ 1,000.00	
\$ 436.47	\$ 288.61	\$ 1,000.00	\$ 1,000.00	Donations - General	\$ 1,000.00	\$ 1,000.00	
\$ 150.00	\$ -	\$ 1,000.00	\$ 1,000.00	Davis/Harris Scholarship Fund	\$ -	\$ -	Discontinued
\$ 4,797.16	\$ 1,626.04	\$ 1,700.00	\$ 1,700.00	Other Fundraising	\$ 1,700.00	\$ 1,700.00	Card cut, AmazonSmile, Fred Meyer
\$ 432.00	\$ 40.00	\$ -	\$ -	Store Sales	\$ -	\$ -	FY 17-18 Banquet table décor, glasses
\$ 11,622.92	\$ 11,472.15	\$ 10,700.00	\$ 10,700.00	Total Education/Scholarship	\$ 11,200.00	\$ 11,200.00	
\$ 672.26	\$ 974.42	\$ 350.00	\$ 899.66	Interest	\$ 500.00	\$ 500.00	
\$ 10,515.00	\$ 11,135.00	\$ 12,400.00	\$ 13,250.00	Membership Dues	\$ 13,000.00	\$ 13,000.00	
\$ 1,067.06	\$ 1,303.80	\$ 500.00	\$ 5,206.00	Miscellaneous	\$ 500.00	\$ 500.00	\$5086 is NCI Committee Surplus Funds
\$ 900.00	\$ 1,200.00	\$ 800.00	\$ 800.00	Newsletter Advertising	\$ 800.00	\$ 800.00	
\$ 90,693.83	\$ 93,135.62	\$ 82,250.00	\$ 90,100.66	TOTAL REVENUES	\$ 96,500.00	\$ 96,500.00	
\$ 61,077.13	\$ 70,263.33	\$ 42,065.00	\$ 59,096.63	Beginning Fund Balance	\$ 55,201.00	\$ 55,201.00	
\$ 151,770.96	\$ 163,398.95	\$ 124,315.00	\$ 149,197.29	GRAND TOTAL REVENUES	\$ 151,701.00	\$ 151,701.00	

**OREGON ASSOCIATION OF MUNICIPAL RECORDERS
2019-2020 ANNUAL BUDGET**

Amended 2019-2020 Budget
June 26, 2020

EXPENSES

2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ADOPTED	2018-2019 Estimated ACTUAL	DESCRIPTION	2019-2020 PROPOSED	2019-2020 ADOPTED	Comments
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Academy/Education Sessions

Mid-Year Expenses

848.79	\$ 2,296.53	\$ 2,500.00	\$ 1,916.45	Athenian Leadership Speaker Expense	\$ 2,500.00	\$ 2,500.00	
\$ 4,033.94	\$ 5,864.81	\$ 6,000.00	\$ 3,620.00	Academy Speaker Expenses	\$ 4,500.00	\$ 4,500.00	
			\$ 2,791.00	ALD & Academy Food & Beverage	\$ 4,400.00	\$ 4,400.00	
				AV	\$ 1,350.00	\$ 1,350.00	
Total Mid-Year Expenses					\$ 12,750.00	\$ 12,750.00	

Annual ALD & Academy Sessions

\$ 1,524.59	\$ 421.10	\$ 1,500.00	\$ 1,500.00	Annual Athenian Leadership Speaker	\$ 1,500.00	\$ 1,902.00	Amended from \$1500 to \$1902 (12/11/2019)
				ALD AV	\$ 450.00	\$ 450.00	
\$ 3,529.48	\$ 7,605.32	\$ 7,000.00	\$ 4,750.00	Annual Academy Speaker Expenses	\$ 5,500.00	\$ 5,500.00	
			\$ 3,350.00	Annual Academy Food & Bev	\$ 4,000.00	\$ 4,000.00	
				Academy AV	\$ 900.00	\$ 900.00	
Total Annual ALD & Academy Expenses					\$ 12,350.00	\$ 12,752.00	

\$ 9,936.80 \$ 16,187.76 \$ 17,000.00 \$ 17,927.45 Total Academy/Education Sessions \$ 25,100.00 \$ 25,502.00

Newport	Portland	Bend	Bend	Annual Conference	Eugene	Eugene	NOTE: 2020 Conference Virtual due to COVID-19
			\$ 1,820.00	Audio-Visual	\$ 2,200.00	\$ 3,400.00	Amended from \$2,200 to \$3,400 (06/29/2020)
\$ 287.00	\$ 135.96	\$ 250.00	\$ 250.00	Awards	\$ 250.00	\$ 250.00	
\$ 300.00	\$ 662.53	\$ 850.00	\$ 850.00	Banquet Expenses	\$ 875.00	\$ 875.00	
	\$ 433.00	\$ 500.00	\$ 500.00	Conference Chair Expense	\$ 360.00	\$ 360.00	
\$ 104.24	\$ 1,000.00	\$ 1,000.00	\$ -	Conference Swag	\$ 2,500.00	\$ 2,500.00	Conference Bags, first-timer swag, attendee swag
			\$ 880.00	Exhibitor Tables	\$ 740.00	\$ 740.00	
\$ 1,500.00	\$ -	\$ 2,500.00	\$ 2,500.00	Future Conference Site Deposits	\$ 2,500.00	\$ 2,500.00	
\$ 1,839.86	\$ 3,570.28	\$ 4,000.00	\$ 4,000.00	Hospitality	\$ 4,600.00	\$ 4,600.00	Honored Guest Conf registration, dinner, gifts.
\$ 18,495.10	\$ 18,065.82	\$ 18,000.00	\$ 18,000.00	Food & Beverage	\$ 21,000.00	\$ 19,800.00	Amended to \$19,800 -transfer to AV (06/29/2020)
				Meeting Setup	\$ 500.00	\$ 500.00	
\$ 620.97	\$ 284.75	\$ 500.00	\$ 500.00	Miscellaneous	\$ 400.00	\$ 400.00	Includes conference logo
\$ -	\$ -	\$ 100.00	\$ -	Postage	\$ -	\$ -	
\$ 739.20	\$ 2,083.38	\$ 1,000.00	\$ 1,000.00	Welcome Reception/Special Event	\$ 1,450.00	\$ 1,450.00	
\$ 607.15	\$ 785.00	\$ 700.00	\$ 790.00	Printing Handbook	\$ 750.00	\$ 750.00	Handbook only
\$ 1,223.86	\$ 1,019.23	\$ 2,500.00	\$ 4,250.00	Speaker Expenses	\$ 6,650.00	\$ 6,650.00	Concurrent/Gen Academy/Future Deposits
\$ 25,717.38	\$ 28,039.95	\$ 31,900.00	\$ 35,340.00	Total Annual Conference	\$ 44,775.00	\$ 44,775.00	

**OREGON ASSOCIATION OF MUNICIPAL RECORDERS
2019-2020 ANNUAL BUDGET**

Amended 2019-2020 Budget
June 26, 2020

EXPENSES

2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ADOPTED	2018-2019 Estimated ACTUAL	DESCRIPTION	2019-2020 PROPOSED	2019-2020 ADOPTED	Comments
\$ 156.00	\$ 828.00	\$ 2,030.00	\$ 2,007.90	<i>Internet/Website</i>	\$ 200.00	\$ 200.00	<i>FY 2020-2021 estimate \$2030</i>
\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00	<i>IIMC Foundation Unrestricted Donation</i>	\$ 600.00	\$ 600.00	
Membership							
	\$ -	\$ 25.00	\$ -	Postage	\$ 25.00	\$ 25.00	
	\$ -	\$ 25.00	\$ -	Printing	\$ 25.00	\$ 25.00	
\$ 243.50	\$ 188.00	\$ 150.00	\$ 250.00	Supplies	\$ 250.00	\$ 250.00	<i>Name tags, dangles, etc.</i>
\$ 243.50	\$ 188.00	\$ 200.00	\$ 250.00	Total Membership	\$ 300.00	\$ 300.00	
Miscellaneous							
\$ 574.05	\$ 624.76	\$ 2,000.00	\$ 1,600.00	Credit Card Fees	\$ 1,800.00	\$ 1,800.00	
\$ -	\$ -	\$ 800.00	\$ 800.00	Tax Accountant/Bookkeeping Consultant	\$ 1,200.00	\$ 1,200.00	
			\$ 397.00	Annual Filing Fees & Insurance	\$ 425.00	\$ 425.00	
\$ 1,092.29	\$ 995.15	\$ 500.00	\$ 100.00	Other	\$ 300.00	\$ 300.00	<i>Condolence flowers/Misc bank fees</i>
\$ 1,666.34	\$ 1,619.91	\$ 3,300.00	\$ 2,897.00	Total Miscellaneous	\$ 3,725.00	\$ 3,725.00	
Newsletter							
\$ 36.90	\$ 18.35	\$ 25.00	\$ -	Postage	\$ -	\$ -	
\$ 24.32	\$ 4.03	\$ 25.00	\$ 25.58	Advertiser Printing & Postage	\$ 50.00	\$ 50.00	
\$ 5.65	\$ 2.53	\$ 50.00	\$ -	Supplies	\$ -	\$ -	
\$ 66.87	\$ 24.91	\$ 100.00	\$ 25.58	Total Newsletter	\$ 50.00	\$ 50.00	
\$ 1,335.26	\$ 1,928.30	\$ 2,200.00	\$ 1,750.00	<i>NW Clerks Institute Director</i>	\$ 2,200.00	\$ 2,200.00	<i>1/3 share of IIMC travel reimbursement; Mid-Year reg. & Conf registration and lodging</i>
Office Supplies							
	\$ 20.00	\$ 50.00	\$ 20.00	Postage	\$ 50.00	\$ 50.00	
\$ 21.60	\$ 24.48	\$ 50.00	\$ 14.00	Supplies/Stationary/Envelopes/etc.	\$ 50.00	\$ 50.00	
\$ 80.00	\$ 0.05	\$ 100.00	\$ 49.00	Miscellaneous	\$ 100.00	\$ 175.00	<i>Amended from \$100 to \$175 (12/11/2019)</i>
\$ 101.60	\$ 44.53	\$ 200.00	\$ 83.00	Total Office Supplies	\$ 200.00	\$ 275.00	

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Officers Expenses							
<i>1st Vice President</i>							
\$ 2,004.62	\$ 1,565.15	\$ 2,000.00	\$ -	IIMC Conference	\$ 2,000.00	\$ 2,000.00	Travel and lodging only
<i>2nd Vice President</i>							
\$ 287.50	\$ 108.56	\$ 500.00	\$ 240.00	Future Conference Site Tours	\$ 500.00	\$ 500.00	Portland, Seaside, Beaverton, Astoria (Reg 1 & 2)
<i>Director - Region IX</i>							
\$ 1,090.00	\$ 1,259.12	\$ 1,135.00	\$ 1,250.00	Region IX, IIMC, Meetings, Assmnt, Etc.	\$ 1,350.00	\$ 1,350.00	Outgoing Reg IX Dir Gift (\$100), Reg IX Assessment (\$5 per member)
<i>President</i>							
\$ 2,823.16	\$ 2,421.16	\$ 2,500.00	\$ 2,531.21	IIMC Annual Conference	\$ 2,600.00	\$ 2,600.00	
\$ 810.52	\$ 1,193.85	\$ 1,550.00	\$ 1,000.00	OAMR Representation (President)	\$ 500.00	\$ 500.00	Other non-Reg IX meetings, such as OCCMA.
\$ 3,290.35	\$ 2,991.55	\$ 3,500.00	\$ 2,768.88	Region IX Conferences (AK,CA, WA)	\$ 3,500.00	\$ 3,500.00	
\$ -		\$ -		Other	\$ -	\$ -	
\$ 6,924.03	\$ 6,606.56	\$ 7,550.00	\$ 6,300.09	Total President Expenses	\$ 6,600.00	\$ 6,600.00	
	\$ -	\$ 150.00	\$ -	OAMR Region Directors	\$ 150.00	\$ 150.00	
				OAMR Representation (LOC, other assoc)	\$ 750.00	\$ 750.00	
\$ 10,306.15	\$ 9,539.39	\$ 11,335.00	\$ 7,790.09	Total Officers Expenses	\$ 11,350.00	\$ 11,350.00	

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\$ 40.83	\$ 50.18	\$ 100.00	\$ 100.00	<i>Photography/Historian</i>	\$ 100.00	\$ 100.00	
Fundraising Expenses							
<i>Previously Raffle Expenses</i>							
\$ 181.55	\$ -	\$ 100.00		Misc	\$ 150.00	\$ 150.00	<i>2VP Discretion</i>
	\$ -	\$ -		Printing	\$ 200.00	\$ 200.00	<i>Auction Sheets</i>
	\$ -	\$ -		Prize Expense	\$ -	\$ -	<i>Raffle license or big prize</i>
\$ 181.55	\$ -	\$ 100.00	\$ -	Total Fundraising Expense	\$ 350.00	\$ 350.00	
Scholarships							
\$ 12,950.00	\$ 18,650.00	\$ 10,000.00	\$ 9,175.00	IIMC Certification Programs	\$ 13,125.00	\$ 13,125.00	<i>21 PD @ \$625</i>
\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	Kathy Ishiara Scholarship	\$ 1,000.00	\$ 1,000.00	<i>One IIMC</i>
\$ 2,550.00	\$ 1,950.00	\$ 1,200.00	\$ 1,200.00	Mid-Year Academy	\$ 1,800.00	\$ 1,800.00	<i>12 scholarships @ \$150</i>
\$ 300.00	\$ 300.00	\$ 600.00	\$ 700.00	President Awards Scholarships	\$ 700.00	\$ 700.00	<i>PAD and ROY</i>
\$ 10,544.12	\$ 10,050.00	\$ 7,050.00	\$ 7,550.00	OAMR Conference/Academy Session	\$ 8,000.00	\$ 8,000.00	<i>16 Academy & 16 Conference</i>
\$ 1,000.00	\$ -	\$ 1,000.00	\$ -	Marge Price Scholarship	\$ 1,000.00	\$ 1,000.00	<i>One IIMC</i>
\$ 2,800.00	\$ 1,201.39	\$ 1,200.00	\$ 1,150.00	Davis/Harris Scholarship	\$ -	\$ -	<i>Discontinued</i>
\$ -	\$ 2,600.00	\$ 2,600.00	\$ 2,450.00	Continuation Davis/Harris Scholarship	\$ 2,600.00	\$ 2,600.00	<i>One remaining FY 20-21 to fund @ \$1300</i>
\$ -	\$ 10,000.00	\$ 2,000.00	\$ 2,000.00	OAMR Edu. Endowment Fund	\$ 2,000.00	\$ 2,000.00	
\$ 31,144.12	\$ 45,751.39	\$ 26,650.00	\$ 25,225.00	Total Scholarships	\$ 30,225.00	\$ 30,225.00	
\$ 81,496.40	\$ 104,802.32	\$ 95,715.00	\$ 93,996.02	Total Expenditures before Contingency	\$ 119,175.00	\$ 119,652.00	
\$ -		\$ 28,600.00	\$ -	Contingency	\$ 32,526.00	\$ 32,049.00	
\$ 81,496.40	\$ 104,802.32	\$ 124,315.00	\$ 93,996.02	TOTAL EXPENDITURES	\$ 151,701.00	\$ 151,701.00	
\$ 151,770.96	\$ 163,398.95	\$ 124,315.00	\$ 149,197.29	Revenues (from front page)	\$ 151,701.00	\$ 151,701.00	
70,274.56	58,596.63	0.00	55,201.27	ENDING FUND BALANCE	0.00	0.00	