



**Conference Committee Agenda
November 13, 2015 at 10:00 a.m. in Albany, OR City Hall**

1. Welcome & Introductions
2. 2016 Conference Theme
 - a. Conference theme Suggestions (**see attached**)
 - b. President's Reception theme
 - c. Banquet Theme
 - d. Conference Logo
 - e. Conference Bags?
3. Conference Committee Members
 - a. Subcommittee Teams (**see attached**)
4. Mid-Year Academy
 - a. Tasting Dinner?
5. Budget (**see attached**)
 - a. Review Budget
 - b. Submitting Receipts/Payments/Reimbursements
6. Conference Survey Results
 - a. 2015 OAMR Conference Evaluations
7. Education
 - a. General and concurrent Session Options for Conference
8. Misc.
 - a. Speaker Gifts
9. Next Meeting
 - a. Date: February 19, 2016
 - b. Time: 10:30 am
 - c. Location: Keizer City Hall

2015-2016 OAMR CONFERENCE COMMITTEE

Purpose: To plan the Annual Conference. Subcommittees include Facility, Finance, Handbook, Hospitality, Registration, Speakers/Entertainment, Special Events, Sponsors, and Vendors. The 2015 Conference site is at The Seaside Convention Center, Seaside, Oregon.

Committee Chair: Dale Shafer, Nehalem

Subcommittee Interest (if known)	Name	City	Prior Service on this OAMR Committee?
Special Events	Anna Ruggles, CMC	Forest Grove	Yes
Host Recorder	Barb Christensen, MMC	Ashland	Yes
Facility Chair	Carol Weir, MMC	Rogue River	Yes
Transportation	Carolyn Shields, CMC	Myrtle Creek	Yes
Handbook/materials	Cathy Nelson	Waterloo	Yes
Special Events	Colleen Resch	Sherwood	No
Hospitality	Colleen Riggs	Cannon Beach	Yes
Hospitality Chair	Deanna Casey, MMC	Central Point	Yes
Handbook/materials	Debbie Manning, MMC	Dundee	Yes
Speakers/EDU	Debby Roth, MMC	Cornelius	Yes
Speakers/EDU	Debi Russell	Weston	Yes
Hospitality	Janette Booth	Phoenix	No
Special Events	Jennifer Nelson, CMC	Carlton	Yes
Special Events	Karen Howton	Island City	No
Transportation	Karen Spoons, MMC	Medford	Yes
Handbook-Chair	Kathy Payne, CMC	St. Helens	Yes
Vendors	Kitty Vodrup, CMC	Junction City	Yes
Special Events	Lilly Alarcon-Strong	Hermiston	No
Vendors	Linda Kaser, CMC	Lebanon	
Handbook/materials	Lisa Scholl, CMC	St. Helens	Yes
Special Events	Mary Dibble, MMC	Albany	Yes
Publicity-Chair	Melissa Kiefer	Nehalem	Yes

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Finance	Nancy Batchelder, MMC	Yachats	Yes
Hospitality	Nancy Parker	Athena	Yes
Venders-Chair	Nicole Morris, CMC	Tualatin	Yes
Education Chair	Peggy Hawker, MMC	Newport	Yes
Special Events Chair	Phyllis Bolman, MMC	Monmouth	Yes
Handbook/materials	Sammy Egbert	Coburg	Yes
Facility	Scott Stauffer	Milwaukie	No
Registration!	Stacie Cook, MMC	Mill City	Yes
Special Events	Susan Reeves, MMC	Scappoose	Yes
Registration!	Tori Barnett, MMC	Ontario	Yes
Facility	Kimberly Collins	Jacksonville	
Venders	Margaret Reh	North Plains	Yes
Publicity	Terry Porter	Pilot Rock	
Handbook/materials	Joann Thompson	North Bend	Yes

Theme Ideas

- A World of Opportunities
- A Whole New World
- A Celebration of Success
- Anything is Possible
- Back to the Future
- Back On Top
- Becoming Agents of Change
- Better and Consistent
- Beyond All Limits
- Breakthrough To Excellence
- Breaking Barriers
- Breaking Down Barriers
- Breakthrough Performance
- Building on the Best
- Building for the Future
- Commitment to Excellence
- Creating Customer Connections
- Creating Connections-Building Bridges... Together
- Charting the Course
- Discovering Natural Treasures
- Dedicated To Your Success
- Develop the Possibilities
- Discover the Difference
- Don't Stop Believing
- Evolving With Our Business
- Everything Counts
- Expect the Best
- Exceeding the Vision
- Explore the Possibilities
- Exploring the Possibilities
- Facing the Future - Together
- Facing Forward
- Facing the Challenges
- Focus on Success
- Focus on the Future
- Getting It Done
- Getting You Prepared for 200_
- Got Momentum
- Growing Your Business
- Great Expectations
- Higher, Faster, Stronger
- It Starts with Us
- Igniting Team Spirit
- Ingenuity @ Work
- Innovate, Integrate, Motivate
- Innovation Integration
- Journey To the Top
- Leadership Next: Defying Gravity
- Leadership: Share the Vision
- Leadership: Precision & Performance
- Leadership Challenge
- Leading the Way
- Leadership: Sharing the Vision
- Meeting the Challenge
- Making a Difference
- Make Every Connection Matter!
- Millennium: Honoring the Past, Treasuring the Present, Shaping the Future
- Navigating the Future
- Next Generation Leadership
- People, Process & Performance
- Peak Performance
- Partners in Excellence
- People, Purpose & Passion: The Pathway to Success
- Partners in Progress
- Pride and Performance
- Portraits of Success
- Power of the Past – Force of the Future
- Peak Performance
- Power Up!
- Quality Connections Ready, Set, Grow
- Right time - Right now
- Sharing Solutions
- Share the Vision
- Shaping the Future
- Success Oriented
- Shoot for the Stars
- Strategies for Success
- Service You Can Trust
- Together Towards Tomorrow
- The Challenge of Change
- The Power of You
- The _____ Experience
- The Pride and the Promise
- The Power of Performance
- The Future is Today
- The Measure of Tomorrow
- Taking Charge of Change
- Today's Vision: Tomorrow's Reality
- Think Big
- Take Action
- Understanding What's Important
- We Create Opportunity
- We've Got the Power
- Winning Together
- Working Together Wins
- Yes We Can
- Your Most Important Asset – People

Final Report

2015 OAMR CONFERENCE EVALUATION FORM The Seaside Convention Center – Seaside, Oregon

Please rate on a scale of 1 (lowest) to 5 (highest).

PROGRAM	VALUE OF TOPIC FOR ME	STYLE OF PRESENTATION	OVERALL RATING
Wed - 9/16 9:45-5:30p All Day Session: Kathle Novak <i>"Athenian Dialogue – The Originals-The Women's Auxillary Ferrying Squadron of World War II"</i>	5	5	5
Wed - 9/16 9:45-11:30a Concurrent Session: Susan Muir <i>"League of Oregon Cities/CIS Review"</i>	4	3	4
Wed - 9/16 9:45 – 11:30a Concurrent Session: Kyle Abraham <i>"Stay Out of Troubled Waters Employment Laws"</i>	4	5	5
Wed – 9/16 1:00 – 2:45p Concurrent Sessions: Susan Muir <i>"League of Oregon Cities/CIS Review"</i>	Combined both sessions, see above		
Wed - 9/16 1:00 – 2:45p Concurrent Session: Kyle Abraham <i>"Stay out of Troubled Waters, Employment Laws"</i>	Combined both sessions, see above		
Wed - 9/16 3:15-5:00p Concurrent Session: Abby Donowho <i>"All Things Recorder"</i>	3	3	3
Wed – 9/16 3:15-5:00p Concurrent Session: Gloria Butsch <i>"Local Government Budgeting"</i>	5	1	3

Thu – 9/17 9:45-11:30a Concurrent Session: Crystal Farnsworth <i>"Social Media for Small Cities"</i>	5	5	5
Thu – 9/17 9:45-11:30a Concurrent Session: Police Chief Gene Moss <i>"Surviving Acts of Violence Preparing for the Unthinkable"</i>	5	5	5
Thu – 9/17 1:00-3:00p General Session: Tammy Hendrick <i>"Oregon Government Ethics E-Filing and ORS 244 Refresher"</i>	4	4	4
Thu – 9/17 3:15-5:00p Concurrent Session: Police Chief Gene Moss <i>"Surviving Acts of Violence"</i>	Combined both sessions, see above		
Thu – 9/17 3:15-5:00p Concurrent Session: Crystal Farnsworth <i>"Social Media for Small Cities"</i>	Combines both sessions, see above		

Which session did you find most useful and why?

The session on Surviving acts of Violence was the most useful and the Social Media and Athenian Dialogue tied for second place.

Continued on reverse side . . .

Which session did you find least useful and why?

The sessions on LOC Review, Oregon Government Ethics and All Things Recorder tied for this.

Do you prefer general sessions or more concurrent sessions and why?

The majority overwhelmingly liked a mixture, with only 3 members voting for concurrent.

Did you like the length of the classes offered during this conference? If not, what would you prefer?

The majority thought the length was good with only 2 members voting differently.

Please give us your overall rating of the conference, including facility, agenda, meals, activities, etc.

Overall the facility ended up with a 4 rating, the agenda a 4 rating, the meals a 4 and the activities a 4.

Your comments or input for upcoming conferences?

They want some records management classes and e-records management. Two people complained that everything wasn't in one hotel, one would like to have a Shakespeare Play available when we go to Ashland, they liked the way the Kathy Walk was done with shopping and would like to see it repeated. They also would like to have one Region meal.

It was suggested to break "All things Recorder" into 2 sessions. **I only got back 13 responses out of 90**

**you for your participation in this evaluation.
Your comments and input are important for future conference planning.**