

Bisset, Melissa

From: Scott Stauffer <StaufferS@milwaukieoregon.gov>
Sent: Thursday, June 4, 2026 9:05 AM
To: Claudia Cisneros; Gloria Tucker; Karen Howton; Kayla Duddy; Keli Pollock; Kim Herring; Krystal Stevens; Lisa Scholl; Bisset, Melissa; PULIDO Allyson; Winnie Shepherd; Gloria Tucker; Karen Howton; Kim Herring; Scott Stauffer
Cc: Lisa Figueroa (at home); Ronnie Smith; Susan Reeves; Stacey Stockhoff; Sylvia Murphy; Christie Teets; Alex Downing; June Hinojosa; Aimee Amerson; Yuri Yukhach; wendy.lynn@portlandoregon.gov; Cathy Nelson
Subject: OAMR Board Meeting via Email 6/4/2026
Importance: High

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Good morning, OAMR Board!

I am writing today to call an email board meeting to consider a single time sensitive action item; see details below. I am looking for discussion (if any) and then **a MOTION and SECOND** on the proposed motion and **then votes of 'yes' or 'no' or 'abstain' from each board member** once the motion has been made. Please ask questions by 'replying all' so all board members can see the discussion. Motions may only be made by board members.

OAMR Board Meeting **June 4, 2026, via email**

This email meeting is called to order at 9:05 a.m. on Thursday June 4, 2026, and will run until the matter noted below is resolved by a quorum of Board members participating in the vote.

1. Adoption of Registration Fees for the 2026 Annual Conference

Background: Each year the association establishes registration fees to attend the annual conference; these fees cover the cost of putting on the conference from speaker fees to venue rentals, equipment, and the meals provided. The annual budget, adopted by the membership during the business meeting at conference, typically includes the conference registration fee for *OAMR members*, while the fees for *non-members* and *retired recorders* and for the academy and Athenian Leadership Dialogue (ALD) are established by the Board. The [2025-2026 OAMR Budget](#) adopted at the 2025 Annual Business Meeting does include the registration fee of \$385 for OAMR members; that fee amount is included below.

While preparing the information needed for the 2026 conference registration page, the Executive Board, the Digital Assets Committee (DAC), Education Committee, and Events and Fundraising Committee (EFC), have discussed the conference registration fees and have come to agreement

that the amounts noted below, which are the same fee amounts implemented for the 2025 annual conference, should be adopted for the 2026 conference.

Proposed Registration Fees for the 2026 OAMR Annual Conference:

Conference

\$385.00 for member

\$400.00 for non-member

\$160.00 for retired recorders

Academy

\$195.00 for member

\$200.00 for non-member

ALD

\$ 95.00 for member

\$100.00 for non-member

Banquet Guest - \$50.00

OAMR aims to have the conference registration information posted online by early-to-mid June; and, as the Board did not consider the registration fees at its last meeting in April, and it is critical to get the conference registration information posted in June, President Stauffer has called an email meeting of the Board to consider and adopt registration fees for the association's 2026 conference.

Discussion: If any member of the OAMR Board has questions or would like to discuss this matter, please hit 'reply all', to this email.

Proposed Motion: If any member of the OAMR Board is ready to make a motion, please 'reply all' to this email and write **I move to adopt the proposed registration fees for the 2026 Annual Conference.** A motion and second will be required before all members will be asked to vote on the motion.

- 2. Adjournment** of this meeting will be announced by the President once the matter noted above has been resolved.

SCOTT STAUFFER, MMC

Administrative Services Director
& City Recorder (he • him • his)

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