



OREGON ASSOCIATION OF MUNICIPAL RECORDERS
BOARD E-MEETING
(Approval of Final Payment to Holiday Inn-Portland)
Tuesday, October 9, 2018

Minutes were approved by the Board at its meeting of November 9, 2018

Board Members:	Title:	via E-mail:
Nicole Morris, MMC, Tualatin	President	✓
Melissa Thompson-Kiefer, CMC, Nehalem	1 st Vice-President/Conference Chair	✓
Teri Davis, Brookings	2 nd Vice-President/Fundraising Chair	✓
Trudy Borrevik, CMC, Cottage Grove	Secretary	✓
Linda Galeazzi, CMC, Cherriots	Treasurer	✓
Debbie Hamilton, CMC, Sutherlin	Immediate Past President	Non-Voting
Kathy Payne, MMC, St. Helens	Region I Director	✓
Angie Lanter, CMC, Banks	Region II Director	✓
Karin Johnson, MMC, Independence	Region III Director	✓
Sammy Egbert, Coburg	Region IV Director	✓
Melissa Huhtala, Ashland	Region V Director	✓
Izetta Grossman, The Dalles	Region VI Director/Legislative Chair	✓
Nancy Parker, CMC, Athena	Region VII Director/Mentoring	✓

1. **E-MEETING CALLED TO ORDER:**

On October 9, 2018, President Nicole Morris, MMC, Tualatin, called to order an e-meeting to approve the final payment to the Holiday Inn-Portland. She explained that Interim Treasurer, Melissa Thompson-Kiefer, CMC, Nehalem, had completed reviewing and allocating the expenses for the annual conference at the Holiday Inn. She said OAMR had overspent in a few line items with the conference budget, but we were still under the overall conference budget. She said she hadn't received all the reimbursement requests so she wasn't sure if the overall conference expenses would exceed the budget. She consulted with Angie Lanter and Karin Johnson and it was suggested to hold an e-meeting to approve payment of the conference bill, noting she would come back for a formal vote to transfer from contingency if needed.

MOTION: Region II Director Angie Lanter, CMC, Banks, moved, seconded by Region III Director Karin Johnson, MMC, Independence, to approve the final payment to the Holiday Inn-Portland for the 2018 Annual Academy and Conference.

MOTION PASSED WITH 12 YES VOTES.

2. **Adjournment:**

President Nicole Morris adjourned the e-meeting on October 9, 2018 at 3:39 p.m.

Respectfully submitted,
Trudy J. Borrevik, CMC, Cottage Grove
OAMR Secretary