



**OREGON ASSOCIATION OF MUNICIPAL RECORDERS**  
**BOARD E-MEETING**  
 (Contingency, Letter of Support, Online Membership)  
 Thursday, August 6, 2015

*Minutes were approved by the Board at its meeting of November 13, 2015.*

Board Members:	Title:	via E-mail:
Amy Sowa, MMC, Springfield	President	✓
Michele Eldridge, CMC, Harrisburg	1st Vice-President/Conference Chair	✓
Dale Shafer, Nehalem	2 <sup>nd</sup> Vice-President/Fundraising Chair	✓
Anna Ruggles, CMC, Forest Grove	Secretary	✓
Nancy Batchelder, MMC, Yachats	Treasurer	Absent
Norma Alley, MMC, Tigard	Immediate Past President	Non-Voting
Kathy Payne, CMC, St. Helens	Region I Director/Newsletter	✓
Debbie Manning, CMC, Dundee	Region II Director	✓
Phyllis Bolman, CMC, Monmouth	Region III Director	✓
Trudy Borrevik, CMC, Cottage Grove	Region IV Director	✓
Deanna Casey, MMC, Central Point	Region V Director/Historic Chair	✓
Lisa Morgan, Prineville	Region VI Director/Legislative Chair	✓
Nancy Parker, Athena	Region VII Director/Mentoring	Absent

1. **E-MEETING CALLED TO ORDER:** On August 6, 2015, 1:42 p.m., President Amy Sowa requested via e-meeting the Board consider the following:

1) Approve transferring \$2,800 from Contingency to Conference Line Item:

President Sowa reported due to an overly large deposit made to Ashland for the 2016 conference site, it has placed the Conference Line Item \$2,525 over budget. President Sowa advised if the transfer were approved, it would leave approximately \$37,000 in Contingency. Upon conclusion of e-discussion, the Board collectively concurred waiting until all 2016 conference costs were known so funds could be transferred as a single transaction before fiscal year end.

2) Approve sending a letter of support to the Alaska Association of Municipal Clerks (AAMC) for Region IX Director Nominee:

President Sowa reported it is AAMC's turn to present a candidate, noting AAMC has nominated Janette Bower as Region IX Director. Upon conclusion of e-discussion, the following motion was made.

**MOTION:** Secretary Anna Ruggles moved, seconded by Director Phyllis Bolman, directing the OAMR President to send a letter of support on behalf of the OAMR for the nomination of AAMC member Janette Bower as the Region IX Director for appointment in May, 2016. **MOTION CARRIED: 10-0 by e-vote.** (Absent: Treasurer Nancy Batchelder and Director Nancy Parker)

3) Online Membership Renewals (No Action Required):

President Sowa reported online membership renewals have been setup to send

automatic notice electronically to the membership, noting PayPal will charge each member paying online by credit card a \$1.75 transaction fee and no fee if paying by check. President Sowa noted no Board action is necessary as the above-noted item was discussed at the April 2, 2015, Board meeting. President Sowa commended Mary Dibble and Melissa Kiefer for their hard work in achieving this task, noting the Board can seek feedback as things progress.

2. **Adjournment:**

President Amy Sowa adjourned the e-meeting on August 7, 2015, at 11:09 a.m.



Respectfully submitted,  
Anna D. Ruggles, CMC, City of Forest Grove  
OAMR Secretary